



EAST PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS
Regular Meeting Agenda
September 15, 2026
7:00 p.m.

Meetings are conducted in-person with the option of attending virtually.
Meeting Location: 8601 Main St. E, Bonney Lake 98391

Please click the link below to join the webinar:
<https://us06web.zoom.us/j/84602012819>

Viewers may ask questions at the appropriate time via the chat or using the “raise hand” option available within the application. Statements and or questions may also be emailed to cbayerley@eastpiercefirer.org.

1. CALL TO ORDER – 7:00 PM

2. ROLL CALL/PLEDGE OF ALLEGIANCE/WELCOME

- a) Roll Call/ Pledge of Allegiance
- b) Welcome the Public
- c) Honors and Recognition
 - i) None

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- a) Approve Minutes of the August 18th Regular Meeting Pages 3-5
- b) Treasurer’s Report Pages 6-7
- c) Approve Finances Pages 8-11
- d) Financial Waiver
 - i) Transport Account 133121894 in the amount of \$145.00 Page 12
 - ii) Transport Account 133396002 in the amount of \$72.50 Page 13
 - iii) Transport Account 133401249 in the amount of \$203.45 Page 14

5. PRESENTATIONS

- a) None

6. VISITORS Open to Public Comments

Any individual may request that the Board recognize them to give their comments on items not on the agenda. For citizens that are present in the audience, please sign in if you would like to address the Board and you will be given 3 minutes to present during Public Comment. Citizens attending virtually that wish to address the Board during Public Comment use the “raise hand” feature on the webinar, please identify yourself and state your address for the record before commenting. Statements or comments for the record may be submitted to cbayerley@eastpiercefirer.org by 4:00pm meeting day. The Board may not have the information at hand to address a subject or take action at this time.

- a) Local 3520 – President Hobi

7. BOND-2018:

- a) Update - Herrera Pages 15-18

8. CHIEF’S REPORT

- a) Monthly Chiefs Report Page 19

- b) Deputy Chiefs Reports Pages 20-22
 - i) Deputy Chief Gilbert
 - ii) Deputy Chief Stabenfeldt
- c) Monthly Injury Report..... None

9. COMMISSIONER CONFERENCE/COMMITTEE REPORTS:

- a) Planning Committee – Notes from 9/11 Meeting - Kroum None
- b) Finance Committee – None None
- c) HR Committee – Notes from 9/10 Meeting – McElligott None

10. RESOLUTIONS:

- a) Resolution 1125 – Transfer from Reserve to GL (Capital Projects) – Hollon None
- b) Resolution 1126 – Transfer from Reserve to GL (Project Manager) – Hollon Pages 23-24

11. NEW BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) Memorandum of Understanding (VEBA) – Parkinson Pages 25-26

12. UNFINISHED BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) None

13. COMMISSIONER TRAINING/EVENT REQUESTS:

- a) WFCA Annual Conference (Spokane October 21-24)..... None
- b) Snure Seminar (Spokane October 21 6:30-9:30pm)..... None

14. EXECUTIVE SESSION: Per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and per RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

15. COMMISSIONER ACTION/DISCUSSION:

16. ADJOURN

2026 EVENTS:

- September 24thPC Commissioner Meeting
- **October 3rd** **EPFR Annual Open House**
- *October 21-24*..... *WFCA Annual Conference (Spokane)*
- November 19thPC Commissioner Meeting (SS911)
- December 24thNO PC Commissioner Meeting

**A REGULAR MEETING OF THE
BOARD OF FIRE COMMISSIONERS OF
EAST PIERCE FIRE & RESCUE**

August 18, 2026

A regular meeting of the Board of Fire Commissioners of East Pierce Fire & Rescue was held on August 18, 2026, in-person at Headquarters (8601 Main St E, Bonney Lake) and via conference/video call through Zoom. Notice and link to join meeting was posted for public access. Chair Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Ed Egan, Kevin Garling, Pat McElligott, Randy Kroum, and Pete Connell. Fire Chief Jon Parkinson, Deputy Chief Kevin Stabenfeldt, Deputy Chief Matt Gilbert, and District Secretary Corina Byerley were also present.

Commissioners Excused: Commissioner Evans
Commissioners Unexcused: None

AUDIENCE: Project Manager Phil Herrera, Taylor Mack, and Taylor Hobi.

HONORS AND RECOGNITIONS: None

APPROVAL OF AGENDA:

District Secretary Byerley requested to amend the agenda as follows: Agenda Item 4c (Consent Agenda) add voucher 260803001 in the amount of \$217,919.34. Commissioner Kroum moved to approve the agenda as amended. The motion was seconded by Commissioner Garling and carried.

CONSENT AGENDA:

Commissioner Connell moved to approve the consent agenda (minutes from the July 21st Regular meeting; treasurer's report; current expense vouchers 260802001 - 250802098 in the amount of \$832,071.05; voucher 260803001 in the amount of \$217,919.34; payroll vouchers 260801001 – 250801008 in the amount of \$31,098.56; electronic payroll in the amount of \$4,138,154.38; post meeting payroll changes in the amount of (\$307.93) and the July financial grid with a post meeting payroll change in the amount of \$1,493.02 and July electronic payroll in the amount of \$4,705,183.83). Motion was seconded by Commissioner Garling and carried.

GUEST SPEAKER PRESENTATION: None

VISITOR COMMENTS:

Local 3520: President Taylor Hobi reported that the Local's Executive Board traveled to Texas for the IAFF Convention. She also reported that the local is gearing up for winter events including Coats for Kids, the Santa Run, and pancake feed.

BOND-2018:

Project Manager: Project Manager Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: Fuel island engineering continues.

Station 112: A problem with the landscaper caused a delay of about two weeks as the landscaper was let go and replaced with a new company. Inspector won't hold up occupation of the building for landscaping. Final inspection will take place in the next week. District should be able to occupy the new station at the end of August.

Station 114: Final acceptance completed, one more area of touch up paint and the project will be complete.

Station 117: Fuel system is operational.

Station 118: Addressing an issue with inspection of the fuel station. Fuel station should be operational next week.

CHIEF'S REPORT:

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson's report included: The accountability audit has been posted to the SAOs website; Nick of Time Foundation placed two AEDs at Allen Yorke park in honor of Deputy Chief Mack; National Night Out was a success with personnel attending many events; an increase in wildland activity and dry whether caused a Stage 2 burn ban; the Commissioner meet and greet (ice cream social) will be held before the September regular board meeting; the Station 112 grand opening will be held in October; and the Finance committee will meet in September for budget review.

Monthly Deputy Chiefs Reports: Included in agenda packet. Deputy Chief Stabenfeldt reported: Logistics activity included first round review of Station 124 plans (resubmit soon), the training center plans will be ready to submit after addressing water drainage, E112 push in ceremony (thanks to logistics crew), Station 117 fuel station is in use, and thanks to AC Westland for his work getting the district approved to use R99 fuel; Health and Safety Division organized district attendance at National Night Out events; and Communications continues social media growth and interaction. DC Gilbert reported: EMS Specialist position was filled by PM Craig Ryan; the Training Division provided training on electric vehicles; and the district currently has five personnel deployed to wildfires.

Monthly Injury Report: Update provided in agenda packet.

COMMISSIONER CONFERENCE/COMMITTEE REPORTS: None

RESOLUTIONS: None

NEW BUSINESS: None

UNFINISHED BUSINESS: None

COMMISSIONER TRAINING/EVENT REQUESTS:

WFCA Annual Conference (Spokane October 21-24): District Secretary Byerley provided the dates and location of the WFCA Annual Conference. Commissioners Garling and McElligott would like to attend.

Snure Seminar (Spokane October 21): District Secretary Byerly provided information regarding the Snure Seminar. Commissioners Napier, Garling, and McElligott would like to attend.

EXECUTIVE SESSION:

Chair Napier called for an executive session per RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against a public officer or employee and per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and per RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in adverse legal or financial consequence to the agency. at 7:26 p.m. for 34 minutes.

The executive session was extended at 8:00 p.m. for 15 minutes.

The executive session was extended at 8:15 p.m. for 10 minutes.

Meeting reconvened at 8:25 p.m.

Upon reconvening the following action was taken: No action taken, information only.

COMMISSIONER ACTION/DISCUSSION: None

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

District Secretary Corina Byerley

Chairman Jon Napier/Vice-Chair Ed Egan



EAST PIERCE FIRE & RESCUE

August 2026

for September 15, 2026 Meeting

Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
			4 Months Remaining =	33.33%

General Fund (Current Expense)

Net Cash & Investments 12/31/2025 \$ 20,371,814 Budgeted

Operating Revenues					
Property Tax - Current	217,734	31,575,798	58,623,370	27,047,572	46.1%
Property Tax - Prior Year/Delinquent	14,636	423,444	-	(423,444)	0.0%
Other Taxes	5,301	5,810	18,500	12,690	68.6%
Regular EMS Transport	391,882	2,590,584	2,900,000	309,416	10.7%
GEMT Transport	351,729	2,694,295	3,200,000	505,705	15.8%
GEMT Reconciliation	-	1,322,958	400,000	(922,958)	-230.7%
Intergovernmental	10,422	65,000	238,122	173,122	72.7%
Tehaleh Mitigation	32,550	46,550	100,000	53,450	53.5%
Transfers in from Reserves/Capital	-	1,487,809	9,718,226	8,230,417	84.7%
Other Revenue	99,520	1,693,818	939,200	(754,618)	-80.3%
Total Operating Revenues	1,123,773	41,906,067	76,137,417	34,231,351	45.0%

Reserved: Advance Travel & Petty Cash (Imprest Accounts) \$15,100 Not Included

Operating Expenses	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Administration (Comm, Fire Chief, Deputy Chief, Finance, HR)	291,853	2,690,911	4,512,970	1,822,059	40.4%
Operations (Fire, Training, Volunteers)	3,591,186	29,131,803	42,804,263	13,672,460	31.9%
EMS	260,666	2,151,724	3,642,725	1,491,001	40.9%
Prevention (Fire Prevention, Pub Ed)	118,208	1,121,747	1,652,315	530,568	32.1%
Logistics (Logistics, Emerg. Mgmt, IT)	604,403	4,135,266	6,245,273	2,110,007	33.8%
Capital (Project Manager)	35,669	274,062	452,548	178,486	39.4%
Reserve Purchases (Equipt., EMS, Facility)	352,244	5,112,832	9,265,678	4,152,846	44.8%
Transfers Out	-	12,275,956	1,883,494	(10,392,462)	-551.8%
Total Operating Expenses	5,254,229	56,894,301	70,459,265	13,564,964	19.3%
Payroll Clearing Accruals	(49,023)	5,132			
Operating Expenses Net of Accruals	5,205,205	56,899,433	70,459,265		
Ending Net Cash & Investments			\$ 26,049,965		

Reserve Fund

Net Cash & Investments 12/31/2025 \$ 40,697,103 Budgeted

Reserve Balances	Other Revenues	Transfer In	Transfer Out	Balance as of 08/31/26
Equipment Reserve				15,671,909
Facilities Reserve				2,911,210
Capital Facilities Phase 2				33,418,441
Sale of Tax Title Property				
Investment Interest				
Current Month Total	154,278	-	-	
Year to Date Total	\$ 1,116,425	\$ 12,237,640	\$ 1,199,319	\$ 52,001,559



EAST PIERCE FIRE & RESCUE

August 2026

for September 15, 2026 Meeting

Capital (Construction) Fund UTGO Bonds 2022		Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2025				\$ 6,347,533	Budgeted	
				\$ 5,247,764	Actual	
Revenues						
Investment Interest	-	40,161	-	(40,161)		0.0%
Transfer In - Vendor Refund	-	38,316	-	-		0.0%
Total Revenues	-	78,477	-	(40,161)		
Expenses						
Capital Purchases	-	-	-	-		0.0%
Capital Purchases-Station 111	-	248,178	-	-		0.0%
Capital Purchases-Station 112	-	4,057,306	-	-		0.0%
Capital Purchases-Station 114	-	21,658	-	-		0.0%
Capital Purchases-Station 117	-	31,599	-	-		0.0%
Capital Purchases-Station 118	-	2,195	-	-		0.0%
Capital Purchases-New Station 124	-	676,142	-	-		
Transfers Out - GF & RF	-	288,490	452,548	164,058		0.0%
Total Expenses	-	5,325,567	452,548	-		0.0%
Ending Net Cash and Investments				\$ 674		
** Note: \$1,000,000 of Ending Net Cash reserved for IRS for arbitrage true-up **						



Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
9/10/26	4045	ADVANCE TRAVEL FUND	\$648.00
9/10/26	4049	AMAZING LANDSCAPE SERVICES	\$11,320.21
9/10/26	4050	AMERICAN RED CROSS TRAINING SERVICES	\$771.00
9/10/26	4051	APEX PROPERTY SOLUTIONS LLC	\$275.00
9/10/26	4044	ACME RCL, LLC	\$29,287.66
9/10/26	4048	ALL-AMERICAN LEADERSHIP LLC	\$17,400.00
9/10/26	4058	CITY OF BONNEY LAKE WA	\$3,959.05
9/10/26	4061	CODE MECHANICAL INC.	\$3,358.17
9/10/26	4064	CUMMINS NORTHWEST	\$1,662.58
9/10/26	4046	AIR EXCHANGE, INC.	\$50,020.65
9/10/26	4047	AIRGAS USA, LLC	\$349.97
9/10/26	4052	BARNHART MD PS STEPHEN W	\$12,600.00
9/10/26	4053	BLUE RIDGE GIS CONSULTING LLC	\$1,080.00
9/10/26	4054	CANON FINANCIAL SERVICES INC	\$101.90
9/10/26	4057	CINTAS CORPORATION # 461	\$6,841.24
9/10/26	4059	CITY OF MILTON	\$542.95
9/10/26	4062	COMMERCIAL BRAKE & CLUTCH	\$2,464.66
9/10/26	4063	CREW BOSS	\$3,297.78
9/10/26	4067	ESO SOLUTIONS	\$1,395.84
9/10/26	4055	CARDINAL HEALTH 112, LLC	\$1,667.76
9/10/26	4056	CENTRAL WELDING SUPPLY CO INC	\$140.84
9/10/26	4060	CITY OF TACOMA	\$26,248.00
9/10/26	4065	DAVIS DOOR SERVICE, INC	\$3,038.49
9/10/26	4072	GBS	\$3,394.00
9/10/26	4079	JAMES OIL CO. INC.	\$22,611.61
9/10/26	4087	MIKES SHOP	\$1,251.04
9/10/26	4090	ODP BUSINESS SOLUTIONS LLC	\$41.06
9/10/26	4091	OREILLY	\$272.54
9/10/26	4100	QUINN ERIC T	\$950.00
9/10/26	4066	EMS TECHNOLOGY SOLUTIONS LLC	\$1,946.88
9/10/26	4070	FUGATE FORD	\$101.37
9/10/26	4071	GALLS, LLC	\$101.02
9/10/26	4073	GIG	\$370,713.00
9/10/26	4076	HENDERSON SARAH	\$3,900.00
9/10/26	4077	HUGHES FIRE EQUIPMENT, INC.	\$8,114.04
9/10/26	4078	IRCG	\$4,884.18
9/10/26	4080	JONES & ROBERTS CO.	\$201,096.52
9/10/26	4083	LINDE GAS & EQUIPMENT INC	\$1,388.73

9/10/26	4084	LN CURTIS & SONS	\$11,967.01
9/10/26	4068	FREDS TOWING	\$381.50
9/10/26	4069	FREIGHTLINER NORTHWEST	\$1,724.55
9/10/26	4074	GLITTERBUGGIE ENTERTAINMENT	\$900.00
9/10/26	4075	HEALTH CARE AUTHORITY	\$71,786.82
9/10/26	4081	KIMBALL MIDWEST	\$752.48
9/10/26	4082	LIFE ASSIST	\$27,728.83
9/10/26	4088	NATIONAL TESTING NETWORK	\$3,965.00
9/10/26	4089	NRS	\$9,889.86
9/10/26	4092	PACIFIC OFFICE AUTOMATION	\$927.41
9/10/26	4094	PIERCE COUNTY SEWER	\$121.95
9/10/26	4085	MERIDIAN CENTER ELECTRIC	\$87.02
9/10/26	4086	MES SERVICE COMPANY LLC	\$32,513.61
9/10/26	4093	PERFORMANCE VALIDATION INC.	\$5,918.50
9/10/26	4095	PLATT ELECTRIC SUPPLY	\$2,480.08
9/10/26	4101	REHN AND ASSOCIATES	\$28.00
9/10/26	4102	RICE FERGUS MILLER ARCHITECTURE	\$26,877.75
9/10/26	4106	SIRENNET	\$869.28
9/10/26	4109	SUMMIT FIRE & SECURITY LLC	\$1,533.99
9/10/26	4112	THE ARBITRAGE GROUP, INC.	\$1,500.00
9/10/26	4116	WA STATE AUDITORS OFFICE	\$1,693.20
9/10/26	4096	POE WILL	\$2,680.00
9/10/26	4097	POLAND AND SONS LLC	\$9,064.76
9/10/26	4098	PRIMO BRANDS	\$1,301.95
9/10/26	4099	PUGET SOUND ENERGY	\$19,015.82
9/10/26	4104	S&S TIRE SERVICE INC	\$460.32
9/10/26	4108	SNIDER PETROLEUM	\$477.23
9/10/26	4114	VIRTUOUS CLEAN NW, LLC	\$3,000.00
9/10/26	4119	WETHERHOLT AND ASSOCIATES INC.	\$180.00
9/10/26	4103	RUCSHNER KIMBERLEE	\$1,514.60
9/10/26	4105	SEATTLE AUTOMOTIVE DISTRIBUTING	\$3,149.93
9/10/26	4107	SMALL & SONS OIL DISTRIBUTOR CO.	\$3,777.20
9/10/26	4110	SUMMIT LAW GROUP PLLC	\$1,496.00
9/10/26	4111	TENTS AND PARTY RENTS LLC	\$675.11
9/10/26	4115	W.F.C.A.	\$1,423.76
9/10/26	4117	WASHINGTON AUTOMATED	\$2,931.81
9/10/26	4120	WHEELERS EQUIPMENT	\$1,644.00
9/10/26	4121	WHITE RIVER SCHOOL DISTRICT	\$4,300.69
9/10/26	4113	US BANK	\$111,702.22
9/10/26	4118	WCIF-WCIF Life-Dental-EAP	\$355.52
Payment Count: 78		Total Amount:	<u>\$1,172,035.50</u>

Payment Count: 78
Payment Total: \$1,172,035.50

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date

INSTRUCTIONS FOR USE:

Submit signed Transmittal To Pierce County Finance Department

FAX: 253-798-6699 EMAIL: pcacctspayable@piercecountywa.gov

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____

August 2026 Post-Meeting	
General Fund	
Payroll Revisions	
trx # 3589 voided - trx # 3936 created - Burns, Marcus	\$ 1,639.40
trx # 3608 voided - trx # 3937 created - Curtis, Daniel	\$ 771.21
trx # 3662 voided - trx # 3938 created - Kovacs, Gabor	\$ 1,581.41
trx # 3722 voided - trx # 3939 created - Poisson, Jacob	\$ -
trx # 3785 voided - trx # 3940 & 3942 created - DRS/LEOFF II	\$ 858.18
trx # 3788 voided - trx # 3941 created - FIT Taxes	\$ 1,699.86
net payroll change	\$ 6,550.06
September 2026	
General Fund	
Total AP	\$ 1,072,035.50
AP Vouchers	
Vouchers # 260901001 - 250901078	\$ 1,072,035.50
Total Payroll	\$ -
Payroll Vouchers	
Vouchers # 26090x001 - 25090x0xx	\$ -
Electronic Payroll	\$ -
Total Expenditures	\$ 1,072,035.50



Board Meeting Agenda Item Summary

Meeting Date:	September 15, 2026
Title:	Approve Financial Assistance Program Waiver for Account 133121894

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Recommend that the Board approve inclusion of Account 133121894 into the Financial Assistance Program. Approve Waiver in the amount of \$145.00</i>
Presenter:	Consent Agenda
Attachments:	Click or tap here to enter text.

Summary:		
The Board approved implementation of a Financial Assistance Program for ambulance transport fees for patients with limited financial means. Modeled after similar programs used by local hospitals and other fire districts, the EPFR program utilizes a worksheet to take into account the patient's income and family size to reduce, or in some cases, completely waive ambulance transport charges.		
Total Amount of Patient's Ambulance bill:	\$	962.20
Amount covered by private / government insurance programs:	\$	(672.20)
Patient' remaining balance (obligation) for this ambulance bill:	\$	290.00
Family size (incl. patient)	Est. Gross Family Income/ Yr	EPFR Worksheet: % Reduction in Outstanding Balance.
1	\$31,921 - \$39,900	50%
Recommendation based upon Financial Assistance Program formula: Recommend Board authorize 50% reduction of patient's outstanding balance due. As always, Systems Design, our billing service, will work out a payment plan with the patient if required.		
3. Policies/ Alternatives Considered: None. See Above		

Fiscal Impact:	There is minimal financial impact on EPFR. The department averages less than a dozen Financial Assistance Program requests per year, or approximately ½ of 1% of the district's transports.
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Board Meeting Agenda Item Summary

Meeting Date:	September 15, 2026
Title:	Approve Financial Assistance Program Waiver for Account 133396002

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Recommend that the Board approve inclusion of Account 133396002 into the Financial Assistance Program. Approve Waiver in the amount of \$ 72.50</i>
Presenter:	Consent Agenda
Attachments:	Click or tap here to enter text.

Summary:		
The Board approved implementation of a Financial Assistance Program for ambulance transport fees for patients with limited financial means. Modeled after similar programs used by local hospitals and other fire districts, the EPFR program utilizes a worksheet to take into account the patient's income and family size to reduce, or in some cases, completely waive ambulance transport charges.		
Total Amount of Patient's Ambulance bill:	\$	1,232.60
Amount covered by private / government insurance programs:	\$	(942.60)
Patient' remaining balance (obligation) for this ambulance bill:	\$	290.00
Family size (incl. patient)	Est. Gross Family Income/ Yr	EPFR Worksheet: % Reduction in Outstanding Balance.
1	\$39,901 - \$47,880	25%
Recommendation based upon Financial Assistance Program formula: Recommend Board authorize 25% reduction of patient's outstanding balance due. As always, Systems Design, our billing service, will work out a payment plan with the patient if required.		
3. Policies/ Alternatives Considered: None. See Above		

Fiscal Impact:	There is minimal financial impact on EPFR. The department averages less than a dozen Financial Assistance Program requests per year, or approximately ½ of 1% of the district's transports.
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Board Meeting Agenda Item Summary

Meeting Date:	September 15, 2026
Title:	Approve Financial Assistance Program Waiver for Account 133401249

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Recommend that the Board approve inclusion of Account 133401249 into the Financial Assistance Program. Approve Waiver in the amount of \$ 203.45</i>
Presenter:	Consent Agenda
Attachments:	Click or tap here to enter text.

Summary:		
The Board approved implementation of a Financial Assistance Program for ambulance transport fees for patients with limited financial means. Modeled after similar programs used by local hospitals and other fire districts, the EPFR program utilizes a worksheet to take into account the patient's income and family size to reduce, or in some cases, completely waive ambulance transport charges.		
Total Amount of Patient's Ambulance bill:	\$	1,138.00
Amount covered by private / government insurance programs:	\$	(731.11)
Patient' remaining balance (obligation) for this ambulance bill:	\$	406.89
Family size (incl. patient)	Est. Gross Family Income/ Yr	EPFR Worksheet: % Reduction in Outstanding Balance.
5	\$77,361 - \$96,700	50%
Recommendation based upon Financial Assistance Program formula: Recommend Board authorize 50% reduction of patient's outstanding balance due. As always, Systems Design, our billing service, will work out a payment plan with the patient if required.		
3. Policies/ Alternatives Considered: None. See Above		

Fiscal Impact:	There is minimal financial impact on EPFR. The department averages less than a dozen Financial Assistance Program requests per year, or approximately ½ of 1% of the district's transports.
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To: **Board of Fire Commissioners**
From: **Phil Herrera, Project Manager**
Subject: **Bond Update August 2026**

Station 111

- Reviewing the engineering and specifications for the fuel island.

Station 112

- Landscape work is complete.
- We have passed the final inspections, awaiting one hold release.
- Furniture and furnishings are underway with assistance from logistics.
- Scheduled to go operational on Tuesday September 15th

Station 114

- Complete

Station 117

- Complete

Station 118

- Fueling system installation is complete. Awaiting approved electrical inspection.

September 2026 Station Progress Photos

Station 112

Furniture and furnishings underway.



Station 112 continued,



Landscaping has been completed.



Projects	Capital Fund (Bond Proceeds)	Phase 1 Rollover (Phase 2 Reserve)	Phase 2	Total Costs
Engines (6) and Ladder (1)	\$ 6,405,740.61			\$ 6,405,741
Station 118	\$ 11,709,767.44	\$ 3,858.66		\$ 11,713,626
Station 111	\$ 26,563,224.27	\$ 4,524.50		\$ 26,567,749
Station 114	\$ 11,337,238.70	\$ 3,302.45		\$ 11,340,541
Station 117	\$ 12,220,675.46	\$ 10,000.00		\$ 12,230,675
Station 112	\$ 9,797,577.53	\$ 801,501.56		\$ 10,599,079
Station 124	\$ 2,929,374.81	\$ -		\$ 2,929,375
Station 116	\$ 990.00	\$ -		\$ 990
Project Manager/Admin Asst.	\$ 2,234,383.25	\$ 17,873.71		\$ 2,252,257
Misc (LP45+Ladder)	\$ 3,850,848.55	\$ -		\$ 3,850,849
Training Center build			\$ 186,743.66	\$ 186,744
New 124 Build			\$ 165,827.07	\$ 165,827
Total	\$ 87,049,820.62	\$ 841,060.88	\$ 352,570.73	\$ 87,890,882

Bond Total	80,000,000
Interest	6,828,062.64
Refunds	222,431.43
Expenditures Capital Fund	87,049,820.62
Capital Fund Balance	673.45
Expenditures Phase 1 Rollover	841,061
Total Phase 1 Projects Costs	87,890,882
Expenditures Phase 2	352,571
Total Phase 2 line impact	1,193,632



To: **Board of Fire Commissioners**
From: **Jon Parkinson, Fire Chief**
Subject: **Monthly Chief's Report – September 2026**

IAFF Fallen Firefighters Memorial

Several Chief Officers, along with members of Local 3520 (and numerous members of Valley Regional Fire Authority), will be traveling to Colorado Springs for the IAFF Fallen Firefighters Memorial over the weekend of September 18. This year, Deputy Chief Bill Macks' name will be added to the wall in recognition of his service.

EPFR 30th Annual Open House

The annual open house is coming up on Saturday, October 3. As the date gets closer, we will send out more information about times, parking, and other details.

Station 112 – Public Grand Opening

We anticipate that crews will operate out of the new Station 112 starting on 9/15/26. With that, we have selected Saturday, October 24, for the public grand opening. We will send out more information as the date gets closer.

2027 Budget

- Finance Committee 1st Review - TBD
- Board 1st Review – October 20, 2026
- Finance Committee 2nd Review - TBD
- Board Final Review and Adoption – November 17, 2026

Fall Newsletter

The fall newsletter is complete and expected to hit mailboxes the week of September 14th.

Other activities in the past month

- Sumner Public Safety Committee
- Bonney Lake Public Safety
- Milton Public Safety
- Bonney Lake Chamber Collective
- PC Fire Chiefs & Executive Board
- SS911 Board Meeting



To: **Board of Fire Commissioners**
From: **Matt Gilbert, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report – September 2026**

Operations

- Current Deployments
 - Rob Ruzala – Little Giant (Chelan) as a Med Team Leader
 - Brian O'Leary – Little Giant Fire (Chelan) as a Task Force Leader
- Citizen Award Recipients – White River Jr Hornets
 - Jon Roberts
 - Melissa Gray
 - Tim Tyler
 - Blake Daniells
 - Danny Yeaman

EMS

- 2027 Budget request submitted
- WAGEMT FY 2025 Meyers & Stauffer Audit completed, awaiting feedback
- Data submitted to PCG for GEMT FY2026 Cost Report
- 2027 training curriculum and calendar set and submitted to training
- Finalized new contract with Airgas to take over Medical Oxygen supply

Training

- Working with Health & Safety to finish outfitting the gym for the next Recruit Class
- Continued to conduct Pump Operator Evaluations for RK25 and Lateral 25 Classes. 5 employees left to evaluate.
- Continued delivery of our first Electric Vehicle Best Practices Class.
- Fundamentals Reference Book for our members.
- Working on an In-service and road course for the new Side-by-side.

Other activities in the past month

- SS911 Fire CAD Position Review Meeting
- White River Jr Hornets Debrief following CPR event
- Presented Civilian Citations at White River Jr Hornets Pep Rally
- South Sound 911 – PCOPS Meeting



To: **Board of Fire Commissioners**
From: **Kevin Stabenfeldt, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report - Sept. 2026**

Logistics

- We have filed for both civil and building permits for the training center site. We are expecting that it will take a few months for Pierce County to review.
- We have responded to comments from the plan reviewers for Station 124 and are hopeful that permits will be issued soon. Bid documents are close to being done.
- The logistics team has been busy upfitting the new Station 112 in preparation for transitioning crews to the new building.

Health and Safety

- Hosted an introduction to the fire service at Station 118 as part of the Edgewood Junior Police Academy. Representatives from both police and fire took part in a friendly competition demonstrating various skills. A video of the competition was posted on social channels which has resulted in over a million views.
- Community Outreach instructed and/or coordinated several community outreach events to include (2) fire extinguisher training events, (4) Safe Sitter Classes, a static engine display at Milton Days, (2) certified CPR/First Aid Classes, and bike helmet fittings/sales at Sumner Bonney Lake School District's Back-to-School Resource Fair.
- Crisis Intervention Coordinator (CIC) Lance Schinkal provided community support following a medical event that occurred at a sporting event.

Communications

- Continued expanding EPFR's digital reach through firefighter recruitment, training, public education and department culture content. During the August reporting period, content generated approximately 7.6 million views across Facebook, Instagram and TikTok, including 6.3 million Meta views and 1.3 million TikTok views. Facebook and Instagram generated more than 223,000 interactions, while TikTok received 64,800 likes, 3,400 shares and 1,100 comments. Across the three platforms, EPFR added approximately 8,900 followers, including 4,039 net new Facebook followers, 2,100 Instagram follows and 2,763 new TikTok followers. EPFR's Facebook audience also maintains a strong local presence, with Bonney Lake representing the largest follower location and several District and neighboring communities among the top audience locations.
- Produced recruitment-focused videos and social media content leading up to the September 1 application deadline. Content highlighted recruit training, firefighter

backgrounds, department culture and the variety of career paths personnel took before joining the fire service. Recruitment content generated significant reach and engagement throughout the campaign while supporting EPFR's recruitment efforts, which resulted in more than 1,200 applications.

- Managed the development, design, editing, review and production of EPFR's Fall 2026 district-wide newsletter. The four-page edition highlights the 30th Annual Open House, improved WSRB protection class ratings, Fire Prevention Week, Station 112, Community Toybox, seasonal safety information, district milestones and community programs. Coordinated department review, revisions and final production, along with supporting website content for the digital release.

Other activities in the past month

- Labor-Management Meeting
- Policy Platform and Contract Management Platform Transition (Power DMS)
- Capital Project Coordination Meetings (RFM)
- Quarterly Collaboration Meeting Law Enforcement and Mental Health Care
- HR Committee Meeting
- Planning Committee Meeting



Board Meeting Agenda Item Summary

Meeting Date:	September 15, 2026
Title:	Resolution 1126 Transfer of funds from the General Fund to Capital Fund and Capital Fund to the General Fund

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>I move to approve Resolution 1126 to transfer funds from the General Fund to the Capital Fund in the amount of \$10,586.08 and transfer from the Capital Fund to the General Fund in the amount of \$11,259.53.</i>
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1126

Summary:

Refund from City of Tacoma, project is estimated and paid up front. A refund was issued due to the expenditure being less than estimated. Refund was in the amount of \$10,586.08.

An additional transfer from the Capital Fund to the General Fund is being requested for the refund amount plus any funds in the Capital Fund due to interest.

Fiscal Impact:

EAST PIERCE FIRE & RESCUE

RESOLUTION NO. 1126

A RESOLUTION TO TRANSFER FUNDS BETWEEN FUND ACCOUNTS

WHEREAS, the Board wishes to transfer funds in amount of \$10,586.08 from the General Fund to the Capital Fund due to a capital projects refund from City of Tacoma; and

WHEREAS, charges from City of Tacoma were an estimate for a water main line, actual costs were much lower, City of Tacoma issued a refund check in the amount of \$10,586.08. Funds were originally charged to the Capital Fund and the refund must be applied back to the Capital Fund; and

WHEREAS, the Board wishes to transfer funds in amount of \$11,259.53 from the Capital Fund to the General Fund as approved expenses associated with the 2018 UTGO Bond for personnel cost for the Project Manager and accrued charges for services and equipment; and

WHEREAS, funds will be transferred to the General Fund based on wages, benefits, and purchase card charges for the Project Manager from July 2026 to September 2026; and

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of Commissioners of East Pierce Fire & Rescue that Pierce County Budget and Finance is directed to transfer these funds September 16, 2026, as follows:

General Fund (686-022)	Transfer Out	\$10,586.08
Capital Fund (687-022)	Transfer In	\$10,586.08
Capital Fund (687-022)	Transfer Out	\$11,259.53
General Fund (686-022)	Transfer In	\$11,259.53

PASSED AND APPROVED this 15th day of September 2026, the following commissioners being present and voting:

Chair Jon Napier

Commissioner Pat McElligott

Commissioner Justin Evans

Commissioner Pete Connell

Commissioner Kevin Garling

Commissioner Ed Egan

Commissioner Randy Kroum

ATTEST:

District Secretary



Meeting Date:	September 15, 2026
Title:	VEBA Memorandum of Understanding (MOU) with L3520

Recommendation from Staff:	<i>Approve</i>
Recommendation from Committee:	None
Recommended Action/Motion:	<i>Move to approve the Memorandum of Understanding with Local 3520 regarding CBA Article 21.2.1 regarding a change in VEBA vendors</i>
Presenter:	Parkinson
Attachments:	Memorandum of Understanding

Summary:
We have been working with labor over the past several months regarding options for changing the VEBA vendor identified in the CBA. The goal of both parties is to find a vendor that provides the best level of service to the bargaining unit employees. Local 3520 has selected Gallagher HealthInvest HRA and is requesting a modification to the existing CBA language to accommodate this change. There is a one-time fee of \$5,000 to make this change (which will be paid by Local 3520).

Fiscal Impact:	None
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MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3520
&
EAST PIERCE FIRE & RESCUE

This memorandum of understanding (MOU) sets forth a supplemental agreement between EAST PIERCE FIRE & RESCUE, a political subdivision of the State of Washington, from now on referred to as the “District,” and the INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3520, from now on referred to as the “Union.”

WHEREAS, Article 21.2.1 of the Firefighters Collective Bargaining Agreement states the Fire District shall contribute the difference in the amount of the employee’s chosen health plan’s corresponding out-of-pocket maximum, either between Plan A and Plan B or Plan A and Plan F, into each employee’s mutually agreed upon HRA VEBA account with BPAS/NWFFT.

WHEREAS, both parties acknowledge that issues have been identified with the BPAS/NWFFT VEBA program. The parties further agree that Gallagher HealthInvest HRA provides a more accessible and user-friendly reimbursement process and better serves the needs of the membership.

NOW, THEREFORE, the Parties agree as follows:

The parties agree to begin the transition to Gallagher HealthInvest HRA before January 1, 2027, with full implementation effective January 1, 2027. IAFF Local 3520 members will be responsible for the one-time fees associated with the transition. The District agrees to work cooperatively and in a timely manner with IAFF Local 3520 and Gallagher HealthInvest to complete all necessary steps required for the transition and ensure full implementation by January 1, 2027.

Dated this 15th day of September, 2026

IAFF Local 3520

East Pierce Fire and Rescue

Taylor Hobi, President

Jon Napier, Board Chair