EAST PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS
Regular Meeting Agenda
November 17, 2026
7:00 p.m.

Meetings are conducted in-person with the option of attending virtually.
Meeting Location: 8601 Main St. E, Bonney Lake 98391

Please click the link below to join the webinar:
https://us06web.zoom.us/j/89640923366

Viewers may ask questions at the appropriate time via the chat option available within the application. Statements and or questions may also be emailed to cbyerley@eastpiercefire.org.

1. **CALL TO ORDER – 7:00 PM**

2. **ROLL CALL/PLEDGE OF ALLEGIANCE/WELCOME**
   a) Roll Call/ Pledge of Allegiance
   b) Welcome the Public
   c) Honors and Recognition
      i) None

3. **APPROVAL OF AGENDA**

4. **CONSENT AGENDA**
   a) Approve Minutes of the October 20th Regular Meeting ..... Pages 3-6
   b) Revised September Treasurer's Report ..... Pages 7-8
   c) October Treasurer's Report ..... Pages 9-10
   d) Approve Finances ..... Pages 11-15
   e) Resolution 1128 – 3rd Quarter EMS Write-Offs ..... Page 16
   f) Financial Waiver
      i) None

5. **PRESENTATIONS**
   a) None

6. **VISITORS Open to Public Comments**
   Any individual may request that the Board recognize them to give their comments on items not on the agenda. Please identify yourself and state your address for the record before commenting. Comments/Questions should be submitted via chat feature on webinar or emailed to the District Secretary at cbyerley@eastpiercefire.org. Please submit copies of any reports, statements, etc. to the District Secretary for the Board via email or mail. The Board may not have the information at hand to address a subject or take action at this time.
   a) Local 3520 – President Hobi

7. **Capital Projects:**
   a) Update - Herrera ..... Pages 17-18

8. **CHIEF'S REPORT**
   a) Monthly Chiefs Report ..... Page 19
   b) Deputy Chiefs Reports ..... Pages 21-23

c) Monthly Injury Report ..... Page 24

9. COMMISSIONER CONFERENCE/COMMITTEE REPORTS:
a) Planning Committee – Notes from 11/13 Meeting - Kroum ..... None
b) Finance Committee – Notes from 11/6 Meeting - Napier ..... Page 25
c) HR Committee – ..... None

10. PUBLIC HEARING FOR 2023 REVENUE AND EXPENDITURES ..... Pages 26-40
(Board Chair will allow for public comments – 3 minutes maximum)
a) Chair Opens Public Hearing
b) Revenues for 2027
c) Expenditures for 2027
d) Public Comments
e) Chair Closes Public Hearing

11. RESOLUTIONS:
a) Resolution 1129 – 2027 Budget – Hollon ..... Pages 41-44
b) Resolution 1130 – 2027 Regular Tax Levy – Hollon ..... Pages 45-46
c) Resolution 1131 – 2027 EMS Tax Levy – Hollon ..... Pages 47-48
d) Resolution 1132 – 2027 Excess Tax Levy – Hollon ..... Pages 49-50
e) Resolution 1133 – Transfer to Reserves – Hollon ..... Pages 51-52
f) Resolution 1134 – Cancel Warrant – Hollon ..... Pages 53-54

12. NEW BUSINESS *(Board Chair will allow for public comments via chat or email)*
a) DC Stabenfeldt Evaluation/MOU – Parkinson ..... Page 55

13. UNFINISHED BUSINESS *(Board Chair will allow for public comments via chat or email)*
a) None

14. COMMISSIONER TRAINING/EVENT REQUESTS:
a) Commissioner Compensation - Byerley ..... None
b) PC Chiefs and Commissioner Annual Banquet (Jan. 16, 2027) – Byerley ..... Page 56

15. EXECUTIVE SESSION: Per RCW 42.30.110(1)(g) to review the performance of a public employee and per RCW 42.30.110(l)(f) To receive and evaluate complaints or charges brought against a public officer or employee.

16. COMMISSIONER ACTION/DISCUSSION:
a) None

17. ADJOURN

2026 EVENTS:
- November 19th ..... PC Commissioner Meeting (SS911)
- December 24th ..... NO PC Commissioner Meeting

2027 EVENTS:
- January 16th ..... PC Fire Chiefs and Commissioners Banquet
- January 19th ..... EPFR Commissioner Meeting
- January 21st ..... PC Commissioner Meeting (SS911)

A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS OF EAST PIERCE FIRE & RESCUE

October 20, 2026

A regular meeting of the Board of Fire Commissioners of East Pierce Fire & Rescue was held on October 20, 2026, in-person at Headquarters (8601 Main St E, Bonney Lake) and via conference/video call through Zoom. Notice and link to join meeting was posted for public access. Chair Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Kevin Garling, Pat McElligott, Randy Kroum, Justin Evans, and Pete Connell. Fire Chief Jon Parkinson, Deputy Chief Kevin Stabenfeldt, Deputy Chief Matt Gilbert, and District Secretary Corina Byerley were also present.

Commissioners Excused: None
Commissioners Unexcused: None

AUDIENCE: Project Manager Phil Herrera, Finance Director Michelle Hollon, Taylor Mack, Dawn Judkins, Michael Miller, James Parke, Brycen Giove, Chelsea Lovejoy, Taylor Hobi, Matt Lowery, Troy Sterrenburg, and Bryan Peterson.

HONORS AND RECOGNITIONS: None

APPROVAL OF AGENDA:
District Secretary Byerley requested to amend the agenda as follows:

- Agenda Item 4 (Consent Agenda)
  - 4c – Correct typo and amend date to October 6th Special Meeting Minutes
- Agenda Item 10 (Resolutions)
  - 10a – add agenda summary, Resolution 1127, and Exhibit A
- Agenda Item 11 (New Business)
  - 11g – add Deputy Chief conditional offer

Commissioner Garling moved to approve the agenda as amended. The motion was seconded by Commissioner McElligott and carried.

CONSENT AGENDA:
Commissioner Kroum moved to approve the consent agenda (minutes from the September 15th Special meeting; September 15th Regular meeting; October 6th Special meeting; treasurer's report; current expense vouchers 261003001 - 261003112 in the amount of $1,156,451.85; payroll vouchers 261002001 – 261002008 in the amount of $31,098.56; electronic payroll in the amount of $4,716,497.76; post meeting payroll changes in the amount of $671.94; and financial waiver for transport account 133303410 in the amount of $112.50). Motion was seconded by Commissioner McElligott and carried.

GUEST SPEAKER PRESENTATION: None

VISITOR COMMENTS:
Local 3520: Vice President Bryan Peterson commented that the local supports adding a second battalion chief as proposed in the 2027 budget.

BOND-2018:
Project Manager: Project Manager Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: A meeting is scheduled to review the drawings one more time before submittal to the City for permits.

Station 112: Smooth transition into the new station. Contractor has been very responsive to fixing items that have come up and finishing a few items.

Station 118: Fuel station is operational.

Station 124: Working on corrections addressing plan review comments.

Training Center: Plans need to be revised to add an abandoned septic tank. The tank needs to be decommissioned. We will go to bid after permits are issued.

CHIEF'S REPORT:
Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson's report included: 30th Annual Open House-Chief Parkinson gave a brief history of the Annual Open House noting that it was founded by Eric McLeroy and thanked Dina Sutherland and Adam Lathrop and staff efforts in this years' event; the Pierce County fire protection services contract was signed for three facilities; Legislative Priorities- the WFC is discussing legislative priorities, one big item is the WSRB rating scale; and Station 112 Grand Opening will be held on Oct. 24th, parking will be available at Liberty Ridge Elementary.

Monthly Deputy Chiefs Reports: Included in agenda packet. Deputy Chief Gilbert reported: Operations and Training worked together to bring back NW Development to deliver officer development training for acting officer and thanked AC Poe and DC Curtis for organizing; EMS division has arranged for ten medics to train in a cadaver lab. DC Stabenfeldt reported: Thank you to Logistics for all their work on Station 112 move in and Open House; thank you to the Station 112 crews for their efforts moving to the new station; Health and Safety Division – Thanks to Dina Sutherland and Adam Lathrop for Open House; GRAIL cancer testing occurred last month; and Communications – Sam provided public information for the Open House and the Station 112 Grand Opening.

Q3 Strategic Plan Update: Included in agenda packet.

Q3 Standards of Cover Update: Included in agenda packet.

Q3 Financial Update: Included in agenda packet.

Monthly Injury Report: Update provided in agenda packet.

COMMISSIONER CONFERENCE/COMMITTEE REPORTS:
Finance Committee: Commissioner Napier gave a brief overview of the notes from the October 2nd Finance Committee meeting. He noted that the committee reviewed the preliminary 2027 budget that will be presented later in this meeting.

HR Committee: Commissioner McElligott gave a brief overview of the HR Committee meeting on September 28th. He noted conversation included a conditional offer for Deputy Chief to be discussed later in the meeting.

RESOLUTIONS:
Resolution 1127 (Surplus IT Equipment): Chief Parkinson presented to the board a request to approve Resolution 1127, the surplus of miscellaneous IT equipment as detailed in Exhibit A. Commissioner McElligott moved to approve Resolution 1127, the surplus of miscellaneous information systems equipment and to dispose of, donate, sell, or recycle at the discretion of the Fire Chief. The motion was seconded by Commissioner Kroum and carried.

NEW BUSINESS:
Board Vacancy (Nominations): Chief Parkinson prompted the Board for nominations to fill the Board vacancy. Pursuant to RCW 42.12.080, the Board is required to nominate at least on person to fill the vacancy prior to publicly posting the vacancy for additional nominations. Commissioner Kroum moved to nominate Derek Barry. The motion was seconded by Commissioner Garling and carried. Commissioner McElligott moved to nominate Randy Strozyk. The motion was seconded by Commissioner Garling and carried.

Board Vacancy (Election of Vice-Chair): Chief Parkinson prompted the Board to elect a new vice-chair to fill the vacancy when Commissioner Egan resigned from the Board. Commissioner McElligott moved to nominate Commissioner Evans for vice-chair. The motion was seconded by Commissioner Kroum and carried.

Board Vacancy (Planning Committee Assignment): Chief Parkinson prompted the Board to consider filling the Planning Committee vacancy. Chair Napier appointed himself to the Planning Committee.

2027 Budget (1st Reading): Chief Parkinson gave an overview of the planning cycle and new positions being requested in the 2027 Budget. Finance Director Hollon presented revenues, reserve balances, operating expenses and their drivers. DC Gilbert presented the expense drivers for 2027. Chief Parkinson wrapped up the budget presentation with a discussion regarding future levies. Information only, no action taken.

Unclaimed Property: Finance Director Michelle Hollon presented to the Board a request to cancel check 3242 in the amount of $300.00 written from the transport account as an insurance refund and register the amount with the State of Washington as unclaimed property. The payee is deceased and the next of kin does not want to claim the funds. Commissioner Evans moved to approve the cancellation of check 3242 in the amount of $300.00 written out of the District's transport account and register the refund as unclaimed property with the State of Washington. The motion was seconded by Commissioner Kroum and carried.

Project Manager Contract: Chief Parkinson presented to the Board a request to authorize the Board Chair to sign an employment agreement with Project Manager Phil Herrera. This agreement will replace the existing agreement and run to the in-service date of the new Station 124 plus 60 days. Commissioner Kroum moved to authorize the Board Chair to sign the employment agreement with Phil Herrera for the position of project manager. The motion was seconded by Commissioner Evans and carried.

Deputy Chief Conditional Offer: Chief Parkinson presented to the Board a request to extend a conditional offer of employment to Dawn Judkins for the position of Deputy Chief. Commissioner McElligott noted that the HR Committee reviewed this request and recommends extending a conditional offer. Commissioner McElligott moved to extend a conditional offer of employment to Dawn Judkins for the position of Deputy Chief, and to authorize the Board Chair to sign the employment agreement once all conditions are met. The motion was seconded by Commissioner Evans and carried.

UNFINISHED BUSINESS: None

COMMISSIONER TRAINING/EVENT REQUESTS: None

EXECUTIVE SESSION: None – Cancelled executive session, not needed.

COMMISSIONER ACTION/DISCUSSION: None

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ADJOURN
There being no further business to come before the Board, the meeting was adjourned at 8:11 p.m.

_____ _____

District Secretary Corina Byerley Chairman Jon Napier

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EAST PIERCE FIRE & RESCUE

September 2026 Revised

	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
				3 Months Remaining =	25.00%
General Fund (Current Expense)					
Net Cash & Investments 12/31/2025			**$ 20,371,814**	Budgeted	
Operating Revenues					
Property Tax - Current	665,567	32,241,365	58,623,370	26,382,005	45.0%
Property Tax - Prior Year/Delinquent	10,509	433,952	-	(433,952)	0.0%
Other Taxes	23	5,833	18,500	12,667	68.5%
Regular EMS Transport	407,895	2,998,479	2,900,000	(98,479)	-3.4%
GEMT Transport	335,053	3,019,347	3,200,000	180,653	5.6%
GEMT Reconciliation	-	1,322,958	400,000	(922,958)	-230.7%
Intergovernmental	119,460	184,460	238,122	53,662	22.5%
Tehaleh Mitigation	-	46,550	100,000	53,450	53.5%
Transfers in from Reserves/Capital	2,675,989	4,163,798	9,718,226	5,554,428	57.2%
Other Revenue	46,733	1,740,551	939,200	(801,351)	-85.3%
Total Operating Revenues	**4,261,227**	**46,157,294**	**76,137,417**	**29,980,124**	**39.4%**

Reserved: Advance Travel & Petty Cash (Imprest Accounts) $15,100 Not Included

Operating Expenses	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Administration *(Comm, Fire Chief, Deputy Chief, Finance, HR)*	680,413	3,371,324	4,512,970	1,141,646	25.3%
Operations *(Fire, Training, Volunteers)*	3,611,683	32,743,486	42,804,263	10,060,777	23.5%
EMS	225,424	2,377,148	3,642,725	1,265,577	34.7%
Prevention *(Fire Prevention, Pub Ed)*	119,932	1,241,679	1,652,315	410,636	24.9%
Logistics *(Logistics, Emerg. Mgmt, IT)*	332,341	4,467,608	6,245,273	1,777,665	28.5%
Capital *(Project Manager)*	27,292	301,354	452,548	151,194	33.4%
Reserve Purchases *(Equipt., EMS, Facility)*	420,610	5,533,442	9,265,678	3,732,236	40.3%
Transfers Out	10,586	12,286,542	1,883,494	(10,403,048)	-552.3%
Total Operating Expenses	**5,428,281**	**62,322,582**	**70,459,265**	**8,136,683**	**11.5%**
Payroll Clearing Accruals	(47,088)	(41,956)			
Operating Expenses Net of Accruals	**5,381,192**	**62,280,626**	**70,459,265**		
Ending Net Cash & Investments			**$ 26,049,965**		

Reserve Fund

Net Cash & Investments 12/31/2025 **$ 40,697,103** Budgeted

Reserve Balances	Other Revenues	Transfer In	Transfer Out	Balance as of 09/30/26
Equipment Reserve			1,543,797	14,181,206
Facilities Reserve				2,964,304
Capital Facilities Phase 2			1,120,932	32,350,603
Sale of Tax Title Property				
Investment Interest				
Current Month Total	**159,282**	**-**	**2,664,729**	
Year to Date Total	**$ 1,116,425**	**$ 12,237,640**	**$ 3,864,048**	**$ 49,496,113**

EAST PIERCE FIRE & RESCUE

September 2026 Revised

Capital (Construction) Fund UTGO Bonds 2022	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2025			**$ 6,347,533**	Budgeted	
			$ 5,247,764	Actual	
Revenues					
Investment Interest	-	40,161	-	(40,161)	0.0%
Transfer In - Vendor Refund	10,586	48,902		-	0.0%
Total Revenues	**10,586**	**89,063**	**-**	**(40,161)**	
Expenses					
Capital Purchases	-	-	-	-	0.0%
Capital Purchases-Station 111	-	248,178	-	-	0.0%
Capital Purchases-Station 112	-	4,057,306	-	-	0.0%
Capital Purchases-Station 114	-	21,658	-	-	0.0%
Capital Purchases-Station 117	-	31,599	-	-	0.0%
Capital Purchases-Station 118	-	2,195	-	-	0.0%
Capital Purchases-New Station 124	-	676,142	-		
Transfers Out - GF & RF	11,260	299,750	452,548	152,798	0.0%
Total Expenses	**11,260**	**5,336,826**	**452,548**	**-**	**0.0%**
Ending Net Cash and Investments			**$ 1**		

**** Note: $1,000,000 of Ending Net Cash reserved for IRS for arbitrage true-up ****

EAST PIERCE FIRE & RESCUE

October 2026

for November 17, 2026 Meeting

	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
				2 Months Remaining =	16.67%
General Fund (Current Expense)					
Net Cash & Investments 12/31/2025			**$ 20,371,814**	Budgeted	
Operating Revenues					
Property Tax - Current	21,607,672	53,849,037	58,623,370	4,774,333	8.1%
Property Tax - Prior Year/Delinquent	8,535	442,488	-	(442,488)	0.0%
Other Taxes	18	5,851	18,500	12,649	68.4%
Regular EMS Transport	322,612	3,321,090	2,900,000	(421,090)	-14.5%
GEMT Transport	472,900	3,502,247	3,200,000	(302,247)	-9.4%
GEMT Reconciliation	-	1,322,958	400,000	(922,958)	-230.7%
Intergovernmental	145,958	330,418	238,122	(92,296)	-38.8%
Tehaleh Mitigation	-	46,550	100,000	53,450	53.5%
Transfers in from Reserves/Capital	-	4,163,798	9,718,226	5,554,428	57.2%
Other Revenue	45,144	1,785,695	939,200	(846,495)	-90.1%
Total Operating Revenues	**22,602,838**	**68,770,131**	**76,137,417**	**7,367,287**	**9.7%**

Reserved: Advance Travel & Petty Cash (Imprest Accounts) $15,100 Not Included

Operating Expenses	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Administration *(Comm, Fire Chief, Deputy Chief, Finance, HR)*	388,630	3,759,954	4,512,970	753,016	16.7%
Operations *(Fire, Training, Volunteers)*	3,937,737	36,681,222	42,804,263	6,123,041	14.3%
EMS	317,629	2,694,776	3,642,725	947,949	26.0%
Prevention *(Fire Prevention, Pub Ed)*	135,458	1,377,138	1,652,315	275,177	16.7%
Logistics *(Logistics, Emerg. Mgmt, IT)*	481,910	4,949,517	6,245,273	1,295,756	20.7%
Capital *(Project Manager)*	25,486	326,840	452,548	125,708	27.8%
Reserve Purchases *(Equipt., EMS, Facility)*	417,170	5,950,612	9,265,678	3,315,066	35.8%
Transfers Out	-	12,286,542	1,883,494	(10,403,048)	-552.3%
Total Operating Expenses	**5,704,020**	**68,026,602**	**70,459,265**	**2,432,663**	**3.5%**
Payroll Clearing Accruals	98,985	57,029			
Operating Expenses Net of Accruals	**5,803,005**	**68,083,631**	**70,459,265**		
Ending Net Cash & Investments			**$ 26,049,965**		

Reserve Fund

Net Cash & Investments 12/31/2025 **$ 40,697,103** Budgeted

Reserve Balances	Other Revenues	Transfer In	Transfer Out	Balance as of 10/31/26
Equipment Reserve				14,237,146
Facilities Reserve				3,020,243
Capital Facilities Phase 2				32,406,543
Sale of Tax Title Property				
Investment Interest	167,819			
Current Month Total	**167,819**	**-**	**-**	
Year to Date Total	**$ 1,443,527**	**$ 12,237,640**	**$ 3,864,048**	**$ 49,663,932**

EAST PIERCE FIRE & RESCUE

October 2026

for November 17, 2026 Meeting

Capital (Construction) Fund UTGO Bonds 2022	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2025			**$ 6,347,533**	Budgeted	
			$ 5,247,764	Actual	
Revenues					
Investment Interest	0	40,161	-	(40,161)	0.0%
Transfer In - Vendor Refund	-	48,902		-	0.0%
Total Revenues	**0**	**89,063**	**-**	**(40,161)**	
Expenses					
Capital Purchases	-	-	-	-	0.0%
Capital Purchases-Station 111	-	248,178	-	-	0.0%
Capital Purchases-Station 112	-	4,057,306	-	-	0.0%
Capital Purchases-Station 114	-	21,658	-	-	0.0%
Capital Purchases-Station 117	-	31,599	-	-	0.0%
Capital Purchases-Station 118	-	2,195	-	-	0.0%
Capital Purchases-New Station 124	-	676,142	-		0.0%
Transfers Out - GF & RF	-	299,750	452,548	152,798	0.0%
Total Expenses	**-**	**5,336,826**	**452,548**	**-**	**0.0%**
Ending Net Cash and Investments			**$ 1**		

**** Note: $1,000,000 of Ending Net Cash reserved for IRS for arbitrage true-up ****

Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
11/10/26	5268	WCIF-Met Life / ID Theft	$69.75
11/10/26	5264	GET PROGRAM	$46.00
11/10/26	5265	IAFF - FIREPAC	$946.50
11/10/26	5266	TACOMA-PIERCE CO CHAPLAINCY	$916.50
11/10/26	5269	WCIF-WCIF Life-Dental-EAP	$28,080.86
11/10/26	5270	WSCFF - FASTPAC	$778.50
11/10/26	5263	AFLAC	$215.15
11/10/26	5267	WCIF-Met Life / Accident	$45.30
11/12/26	5276	AMAZING LANDSCAPE SERVICES	$19,639.15
11/12/26	5277	AMERICAN RED CROSS TRAINING SERVICES	$337.00
11/12/26	5287	CODE MECHANICAL INC.	$23,019.68
11/12/26	5271	ACME RCL, LLC	$30,091.68
11/12/26	5272	ADP SCREENING	$72.99
11/12/26	5274	AIRGAS USA, LLC	$5,658.91
11/12/26	5280	BYERLEY CORINA	$4,764.75
11/12/26	5284	CENTURYLINK	$95.05
11/12/26	5289	DAVIS DOOR SERVICE, INC	$28.73
11/12/26	5291	FIDELITY SOLUTIONS	$876.22
11/12/26	5295	GIG HARBOR STRENGTH & FITNESS	$2,250.00
11/12/26	5301	HONEY BUCKET	$259.00
11/12/26	5304	JONES & ROBERTS CO.	$1,560.24
11/12/26	5305	KBUILT	$11,873.67
11/12/26	5273	ADVANCE TRAVEL FUND	$2,987.16
11/12/26	5275	ALIGNMENTS NORTHWEST LLC	$394.56
11/12/26	5278	BARNHART MD PS STEPHEN W	$14,100.00
11/12/26	5279	BIG MOUNTAIN ELECTRIC, INC.	$4,089.96
11/12/26	5281	CANON FINANCIAL SERVICES INC	$101.90
11/12/26	5282	CARDINAL HEALTH 112, LLC	$2,102.54
11/12/26	5283	CENTRAL WELDING SUPPLY CO INC	$149.93
11/12/26	5285	CINTAS CORPORATION # 461	$8,600.56
11/12/26	5286	CITY OF BONNEY LAKE WA	$2,084.06
11/12/26	5290	DRAIN PRO, INC.	$628.00
11/12/26	5288	COMMERCIAL BRAKE & CLUTCH	$97.06
11/12/26	5294	FREIGHTLINER NORTHWEST	$16,878.53
11/12/26	5307	KIMBALL MIDWEST	$1,467.97
11/12/26	5314	LN CURTIS & SONS	$10,793.07
11/12/26	5319	MES SERVICE COMPANY LLC	$59,466.57
11/12/26	5327	PACIFIC FITNESS PRODUCTS	$3,026.06

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11/12/26	5329	PACIFIC OFFICE AUTOMATION	$927.41
11/12/26	5330	PC BUDGET & FINANCE DEPT	$295.92
11/12/26	5331	PERFORMANCE VALIDATION INC.	$3,752.50
11/12/26	5333	PRIMO BRANDS	$1,437.36
11/12/26	5292	FIRECOM	$635.72
11/12/26	5293	FOREMOST PROMOTIONS	$811.04
11/12/26	5296	GIG	$105.00
11/12/26	5297	GITTS SPRING CO	$13,468.24
11/12/26	5298	GRAIL INC	$35,695.00
11/12/26	5299	GRAINGER	$310.55
11/12/26	5300	GRAVITEC SYSTEMS INC	$15,564.32
11/12/26	5302	HUGHES FIRE EQUIPMENT, INC.	$11,698.18
11/12/26	5303	JAMES OIL CO. INC.	$24,082.79
11/12/26	5306	KENT D. BRUCE COMPANY	$1,625.65
11/12/26	5308	LABRIOLA CRAIG	$122.59
11/12/26	5309	LARSEN SIGN CO	$1,786.86
11/12/26	5312	LINDE GAS & EQUIPMENT INC	$2,501.32
11/12/26	5313	LN CURTIS & SONS	$6,472.31
11/12/26	5316	LOCALITY MEDIA INC	$657.60
11/12/26	5317	MCLANE BLACK LAKE FIRE DEPT	$2,601.60
11/12/26	5318	MERIDIAN CENTER ELECTRIC	$87.02
11/12/26	5324	ODP BUSINESS SOLUTIONS LLC	$403.44
11/12/26	5325	OOAK PRINTS	$2,165.76
11/12/26	5332	PIERCE COUNTY SEWER	$121.95
11/12/26	5310	LEMONCELLI NICK	$1,087.31
11/12/26	5311	LIFE ASSIST	$23,076.03
11/12/26	5315	LN CURTIS & SONS	$7,672.23
11/12/26	5320	MFAC, LLC	$34.22
11/12/26	5321	MINUTEMAN PRESS PUYALLUP	$783.10
11/12/26	5322	NATIONAL TESTING NETWORK	$11,875.16
11/12/26	5323	NEW CREATION WOODWORKS	$219.20
11/12/26	5326	OREILLY	$545.68
11/12/26	5328	PACIFIC OFC AUTOMATION (CA)	$107.63
11/12/26	5342	SASQUATCH CAR WASH	$253.10
11/12/26	5334	PUGET SOUND ENERGY	$21,295.07
11/12/26	5339	RON & LEOS WELDING SERVICE	$116.36
11/12/26	5340	RT GENERAL CONSTRUCTION	$3,562.00
11/12/26	5341	S&S TIRE SERVICE INC	$9,837.29
11/12/26	5348	STRYKER SALES LLC	$46,913.51
11/12/26	5351	TELEFLEX LLC	$8,827.20
11/12/26	5352	TREASURY MANAGEMENT SVCS - US BANK	$89.52

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11/12/26	5354	VALVOLINE LLC	$121.88
11/12/26	5355	VIRTUOUS CLEAN NW, LLC	$3,075.00
11/12/26	5335	QUINN ERIC T	$500.00
11/12/26	5336	RAINGARDENS NORTHWEST	$12,736.65
11/12/26	5337	REHN AND ASSOCIATES	$28.00
11/12/26	5338	RICE FERGUS MILLER ARCHITECTURE	$79,315.28
11/12/26	5343	SEATTLE AUTOMOTIVE DISTRIBUTING	$2,295.13
11/12/26	5344	SHIELD ASSESSMENTS	$20,916.00
11/12/26	5345	SMALL & SONS OIL DISTRIBUTOR CO.	$16,643.68
11/12/26	5350	SYSTEMS DESIGN WEST LLC	$15,102.94
11/12/26	5353	US BANK	$86,829.76
11/12/26	5357	WAPRO	$25.00
11/12/26	5346	SNIDER PETROLEUM	$652.37
11/12/26	5347	SNURE SEMINARS	$54.80
11/12/26	5349	SUMNER-BONNEY LAKE SCHOOL DISTRICT	$120.00
11/12/26	5356	WA STATE AUDITORS OFFICE	$22,858.20
11/12/26	5358	WASHINGTON AUDIOLOGY SERVICES INC	$71.00
11/12/26	5360	WHITE RIVER SCHOOL DISTRICT	$4,300.69
11/12/26	5359	WCIF-WCIF Life-Dental-EAP	$355.52
Payment Count: 98		Total Amount:	$788,220.20

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Payment Count: 98
Payment Total: $788,220.20

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date

DRAFT

INSTRUCTIONS FOR USE:

Submit signed Transmittal To Pierce County Finance Department

FAX: 253-798-6699

EMAIL: pcacctspayable@piercecountywa.gov

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____

October 2026 Post-Meeting		
General Fund		
Payroll Revisions		
trx # 4582 voided - trx # 4909 created - Greely, Jason	$	-
trx # 4592 voided - trx # 4937 created - Harris, James	$	-
net payroll change (no change in total)	$	-
November 2026		
General Fund		
Total AP	$	757,121.64
AP Vouchers		
Vouchers # 261102001 - 251102090	$	757,121.64
Total Payroll	$	4,142,362.49
Payroll Vouchers		
Vouchers # 261101001 - 251101008	$	31,098.56
Electronic Payroll	$	4,111,263.93
Total Expenditures	$	4,899,484.13
Total SBK Expenditures	$	4,884,246.28
Difference	$	15,237.85
sickleave buyback	$	11,529.00
stay-at-work reimbursement	$	2,355.87
reimbursements	$	1,352.98

EAST PIERCE FIRE & RESCUE

RESOLUTION NO. 1128

A RESOLUTION AUTHORIZING SPECIFIC AMBULANCE TRANSPORT ACCOUNTS TO BE WRITTEN OFF IN THEIR ENTIRETY.

WHEREAS, the Board of Commissioners East Pierce Fire & Rescue did authorize a schedule of fees for the provision of ambulance services, including transport to local hospitals, to be charged within this jurisdiction, by Resolution 323 on October 19, 1999; and

WHEREAS, the Board of Commissioners hereby has determined that it is necessary to write off particular Advanced Life Support (ALS) Transport Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of East Pierce Fire & Rescue that the following amounts, listed in table below, be written off in their entirety as recommended by the district's ambulance transport billing agency.

July-2026	$	52,346.14	EMS Levy Funds/COVID Waiver
August-2026	$	99,385.93	EMS Levy Funds/COVID Waiver
September-2026	$	6,881.61	EMS Levy Funds/COVID Waiver
Total	**$**	**158,613.68**	
July-2026	$	-	Financial Waiver
August-2026	$	251.25	Financial Waiver
September-2026	$	420.95	Financial Waiver
Total	**$**	**672.20**	
TOTAL WRITE-OFFS	**$**	**159,285.88**	

Adopted at a regular meeting of the Board of Commissioners of East Pierce Fire & Rescue on November 17, 2026, the following commissioners being present and voting:

_____
Chair Jon Napier

_____
Commissioner Pat McElligott

_____
Commissioner

_____
Commissioner Pete Connell

_____
Commissioner Kevin Garling

_____
Commissioner Justin Evans

_____
Commissioner Randy Kroum

Attest:_____
District Secretary Corina Byerley

DRAFT

To: **Board of Fire Commissioners**

From: **Phil Herrera, Project Manager**

Subject: **Capital Projects Update October 2026**

Station 111

- The fuel island engineering will be completed this week. Preparing permit application for submittal next week.

Station 112

- Final punch list items are nearly completed.
- Final documentation is underway.

Station 116 Training Center

- We are still waiting for the County to complete the review of the building permit.
- The site development permit and right-of-way permits are approved and ready to issue.
- We will go out to bid upon receiving the building permit for the tower.

Station 124

- The latest permit revisions have been submitted to the City, awaiting permit approval.
- The site development permit and mini training building have both been approved and are ready to be issued.
- We will go out to bid when we receive approval of the building permit for the station itself.

Projects	Capital Fund (Bond Proceeds)	Phase 1 Rollover (Phase 2 Reserve)	Phase 2	Total Costs
Engines (6) and Ladder (1)	$ 6,405,740.61			$ 6,405,741
Station 118	$ 11,709,767.44	$ 3,858.66		$ 11,713,626
Station 111	$ 26,563,224.27	$ 31,189.20		$ 26,594,413
Station 114	$ 11,337,238.70	$ 33,302.45		$ 11,370,541
Station 117	$ 12,220,675.46	$ 83,725.27		$ 12,304,401
Station 112	$ 9,797,577.53	$ 1,065,567.22		$ 10,863,145
Station 124	$ 2,929,374.81	$ -		$ 2,929,375
Station 116	$ 990.00	$ -		$ 990
Project Manager/Admin Asst.	$ 2,234,383.25	$ 66,963.11		$ 2,301,346
Misc (LP45+Ladder)	$ 3,850,848.55	$ -		$ 3,850,849
Training Center build			$ 243,356.67	$ 243,357
New 124 Build			$ 232,292.38	$ 232,292
Total	$ 87,049,820.62	$ 1,284,605.91	$ 475,649.05	$ 88,334,427

Bond Total	80,000,000
Interest	6,828,062.64
Refunds	222,431.43
Expenditures Capital Fund	87,049,820.62
Capital Fund Balance	673.45
Expenditures Phase 1 Rollover	1,284,606
Total Phase 1 Projects Costs	**88,334,427**
Expenditures Phase 2	475,649
Total Phase 2 line impact	**1,760,255**

To: **Board of Fire Commissioners**

From: **Jon Parkinson, Fire Chief**

Subject: **Monthly Chief's Report – November 2026**

PC Council Retirement

On December 16th at 5 pm, we will be hosting the PC Council in-district meeting at the logistics center. This will mark the conclusion of PC Councilmember Morell's time on the county council as Councilmember-elect Jerome O'Leary takes the reins. Commissioners are welcome to attend, and there will be a celebration afterward at Good Roots NW (next to the Logs Center)

Pancake Feed & Xmas Tree Lighting

The annual Sumner pancake feed hosted by L3520 will be the morning of December 5th. That evening, we will host the Bonney Lake Christmas tree lighting event at Station 111 in the apparatus bay at 6 pm.

Legislative Priorities

The only significant update from last month on this topic is that there will be a fairly dramatic shift in committee assignments in Olympia this year due to the general election outcomes. As the legislative priorities continue to take shape, or as any impacts of new committee assignments are known, I will keep the board updated.

The Big Give

EPFR will once again have a large presence at The Big Give, as numerous employees will volunteer to distribute Thanksgiving dinners throughout the community.

Other activities in the past month

- Sumner Public Safety Committee
- Bonney Lake Public Safety
- Milton Public Safety
- Bonney Lake Chamber Collective
- Sumner Rotary
- PC Fire Chiefs & Executive Board
- SS911 Board Meeting

To: **Board of Fire Commissioners**

From: **Matt Gilbert, Deputy Fire Chief**

Subject: **Monthly Deputy Chief's Report – November 2026**

Operations

- Assistant Chief Interviews
- Made adjustment to tender response boundaries south of Tehale.
- Northwest Officer Development training for Acting Company Officers
- TIM-A Regional Operating Group

EMS

- Training- delivered 10 hours emergency airway training, 3 hours physician led training and 18 hours of OTEP to kick off the final training quarter of the year.
- AC attended 2-day Executive Peer Support training to be able to better understand ways EMS can support our Peer Support activities
- 2 MSOs and E118 attended regional MCI drill hosted at WPFR to train on Sounder accident scenarios. This exercise enhances collaboration with sound transit and other partner agencies and provides for a more coordinated response in the event its required.
- MSO House attended 2-day Law Enforcement Casualty Class at Seattle PD to enhance his knowledge in preparation for next year's Sumner PD/EPFR joint delivery of mass casualty training series.
- EMS Staff (Brown, Wagner, Lynn, Killion) attended annual ESO Regional User Group seminar in Seattle
- Completed annual preventive maintenance on all Stryker products in the fleet (LP35s, PowerPros, Power Loads, Stair Chairs).
- 2026 To date - We have had 7438 patient contacts, 5472 total transports (172 M/A) for an average of 19.5 transports per 24-hour period, 71% of our transports were at the ALS level.

Training

- Department wide Search & Rescue Training
- Annual Live Fire underway
- Working on final prep for 4th Quarter Hazmat Refresher Class
- Completed ACO Leadership training for 4th Quarter – NWOD
- Completed Pre-Academy Schedule for RK27 Class
- Completed new indoor VEIS prop at 119
- Finished UTV training and placed unit in-service

Other activities in the past month

- Commissioners Conference
- All American Leadership

- Leadership Roundtable
- South Sound 911 – PCOPS Meeting
- Assistant Chief Interviews

To: **Board of Fire Commissioners**

From: **Kevin Stabenfeldt, Deputy Fire Chief**

Subject: **Monthly Deputy Chief's Report-November 2026**

Logistics

- The Division welcomed Lt. Bryan Hoon to the team. Lt. Hoon will be overseeing facilities. Lt. Hoon is replacing Lt. Scot Lynch who will be returning to Operations. We would like to thank Lt. Lynch for his contributions to the team and wish him well in his new assignment.
- The Logistics Team performed maintenance on the TDA including break and rotor work, airbag and bushing replacement, alignment, and other minor repairs. The team also performed substantial repairs and maintenance on the 2001 tender.
- Completed the annual flow testing on all SCBA's and regulators.
- Completed uniform and bunker gear fittings for RK-27-01.

Health and Safety

- The Life and Fire Safety Squad (LAFSS) program has completed their safety messaging program in seven schools as of November 4th.
- The Fire Marshalls attended the Fire Prevention Institute Conference.
- AC Mullins completed an audit of the Struggle Well Program that was presented at Central Pierce Fire & Rescue.
- AC Mullins met with staff at Wesley at Tehaleh to review their emergency procedures.
- The Peer Support Team welcomed Cassie Hallstone LMFT, MHP, CMHS to the team. Cassie will assist with peer support training, provide clinical guidance and consultation, provide crisis support and triage, assist with incident debriefings as needed, and assist with referrals.

Communications

- Developed event communications and filmed and photographed the Grand Opening of Station 112. Captured the ribbon-cutting and engine ceremony, highlighting the completion of the fifth and final station project funded by the bond.
- Photographed and filmed search and rescue training, rope rescue training, UTV training, and the Life and Fire Safety Squad (LAFSS) program. Produced content highlighting specialized training, student fire safety education, and department operations. Also documented personnel milestone coin presentations. Content supports public education, recruitment, employee recognition, and department storytelling.

- Updated website content, created graphics for community programs and internal communications, and helped Human Resources publish annual enrollment information on SharePoint and First Arriving. Began developing EPFR's 2027 communications calendar, with plans for station tours, firefighter cooking features, Day in the Life videos, training coverage, and seasonal public education campaigns.

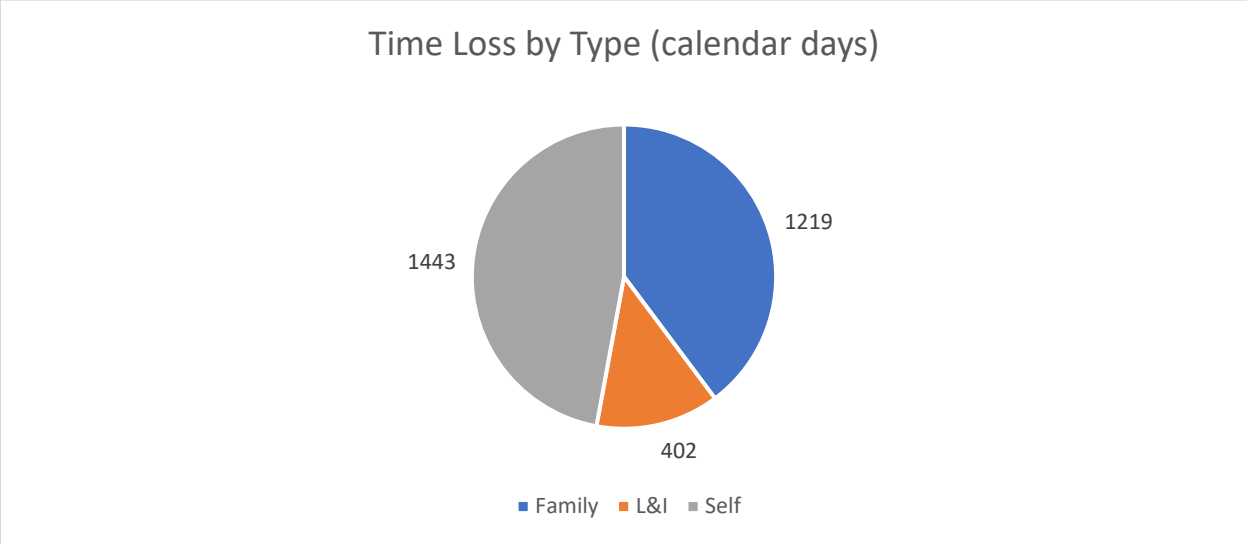
Other activities in the past month

- Station 112 Grand Opening
- All American Leadership Session II and Roundtable Discussion
- South County Fire Training Tower Tour
- AC Interviews
- Finance Committee Meeting
- November Labor/Management Meeting
- Planning Committee Meeting

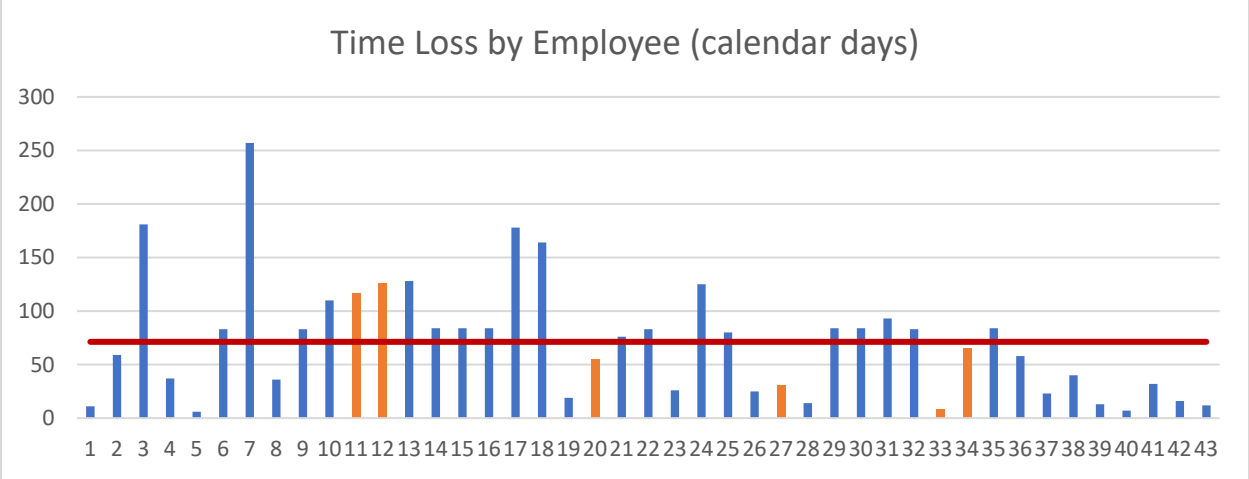
Injury – Medical Leave Report – October 2026

As of ***October***, a total of ***43*** employees have experienced extended leave (greater than three consecutive shifts); this includes both L&I and Non-L&I leave.

- The average time loss of these employees is estimated at ***71.26*** calendar days. Total is ***3064*** days.



- ***6*** L&I claims resulting in time-loss (seen below in orange).



Finance Committee
November 6, 2026 @ 0900 hrs.
Commissioners: Napier, Garling, McElligott
Staff: Chief Parkinson, DC Stabenfeldt, DC Gilbert, Finance Director Hollon

1. Call to Order

2. 2027 Draft Revenue & Expense Budget

The committee met to review the final draft of the 2027 Operating Budget Revenue and Expenditures.

The final draft presented by staff removed the request for a daytime operations battalion chief, added an increase in earthquake insurance coverage, and added additional wages and benefits to account for new DC and FC overlap between February and April. Staff expects to make some further modifications to the wage and benefits section, which they believe will further reduce the year-over-year increase. Staff will present the final draft budget to the board at the November meeting.

The committee also reviewed draft expenditures from the equipment replacement reserve (ERR), facility maintenance reserve (FMR), and the phase 2 reserve (P2R).

ERR: The 2027 request includes a number of re-authorizations from 2023-2026 as we await the arrival of previously authorized engines, medic units, etc. New planned purchases can be seen in the budget document in the agenda packet.

FMR: There is one requested project: a remodel of the kitchen and bathrooms at Station 113. This project was previously vetted by the planning committee.

P2R: Re-authorizations for both the new Station 124 project and the Training Center project are requested, along with authorization of the Station 111 Fuel Depot.

3. Adjourn

Final Draft Budget

2027

Where Compassion and Action Meet

November 17, 2026

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Background & Budget Goals

Staff developed the 2027 budget considering mission-specific goals set as recommendations of the fire chief and direction from the Board of Fire Commissioners. The overall goals of the budget are based on the following:

1. Deploy a second operational battalion chief unit. Requires hiring three additional firefighters to offset the promotional process.
2. Hire an additional mechanic and promote a lead mechanic.
3. Fund long-term facility maintenance and equipment replacement as outlined in the Facility Maintenance Reserve and Equipment Replacement Reserve Policies.
4. Maintain/replenish reserves to targeted balances.
5. Fully collect from all revenue sources with the intent to fund phase two capital facilities. projects and allow for early payments towards both series of bonds.
6. Advance strategic initiatives.

The 2027 final draft budget includes assumptions and changes as follows:

1. L&I increase for firefighters and non-uniformed employees.
2. LEOFF and PERS contribution rates.
3. Changes from October draft budget presentation:
    - Decreased employee wages and benefits.
    - Increased to include Earthquake Renewal.

Budget Summary

	2026	2027	Increase/Decrease	
Beginning Fund Balance	$15,185,260	$16,457,172	$1,271,912	8.38%
Revenues	$66,419,192	$69,575,422	$3,156,230	4.75%
Transfers In	$9,718,226	$8,671,660	-$1,046,566	-10.77%
Expenditures	$58,857,546	$63,914,625	$5,057,079	8.59%
Reserve/Bond	$9,718,226	$8,671,660	-$1,046,566	-10.77%
Transfers Out	$1,883,494	$1,914,063	$30,569	1.62%
Total Operating Budget	$70,459,266	$74,500,348	$4,041,082	5.74%

Tax Revenues

Allowable Levy Rates - **Table 1**

	2024	2025	2026	2027
Regular	1.093372	1.50	1.50	1.50
EMS	.43527	.41911	.41444	.41462
Total	1.52864	1.91911	1.91444	1.91462

2026 – Total effective tax rate is $2.09619 (with bond)

2027 – The projected total effective tax rate is $2.09896 (with bond)

Assessed Value/1000 - **Table 2**

	2024	2025	2026	2027
Reg	27,420,283	29,284,362	30,552,102	31,653,120
EMS	27,481,792	29,338,531	30,610,869	31,707,858
%	2.94%	6.80%	0.97%	0.98%

Tax Revenues w/ New Construction – **Table 3**

	2024	2025	2026	2027
Reg	30,012,237	43,926,543	45,828,154	47,529,681
EMS	11,968,932	12,304,248	12,795,216	13,160,166
Total	42,388,930	56,230,791	58,623,370	60,689,847

Example of impact on property owner (EMS, Regular, and Bond): - **Table 4**

Tax Year	$500k Home	$750k Home	$1M Home
2026	$1,048	$1,572	$2,096
2027	$1,050	$1,575	$2,100
Annual Increase	$2	$3	$4
Monthly Increase	$0.17	$0.25	$0.33

GL Revenues – Breakout

Revenue	2026 Certified	2027 Budgeted
Property Tax (Pierce County and K.C.)	59,179,648	60,689,847
Forest Harvest Excise Tax	18,500	18,500
Grants	689,500	200,000
GEMT Transport	3,200,000	3,900,000
Records Requests	2,100	2,100
Fire Prot. & EMS Intergovernmental	160,747	170,000
Class Registrations	600	600
CPR/First Aid Registration	12,000	12,000
Protective Inspection - Plan Review Fees	77,375	77,375
Ambulance Transport Fees	2,900,000	3,700,000
Investment Interest	200,000	270,000
Donations & Vol Mitigation Fees	100,000	100,000
Sale of Surplus/Scrap/Junk	5,000	5,000
Misc. Immaterial Items	20,000	20,000
Proceeds from the Sale of Capital Assets	10,000	10,000
GEMT Reconcile	400,000	400,000
GL Revenue	***66,975,470**	***69,575,422**

*Total encumbered revenue: $65,828,688

Total unencumbered revenue: $3,746,734

Transfer In – Breakout

Description – Reserve Fund Xfer In	2026	2027
Equipment Reserve	7,546,679	7,157,533
Facility Reserve	619,000	450,000
Phase 2 Reserve	1,100,000	540,100
Subtotal	**9,265,678**	**8,147,633**

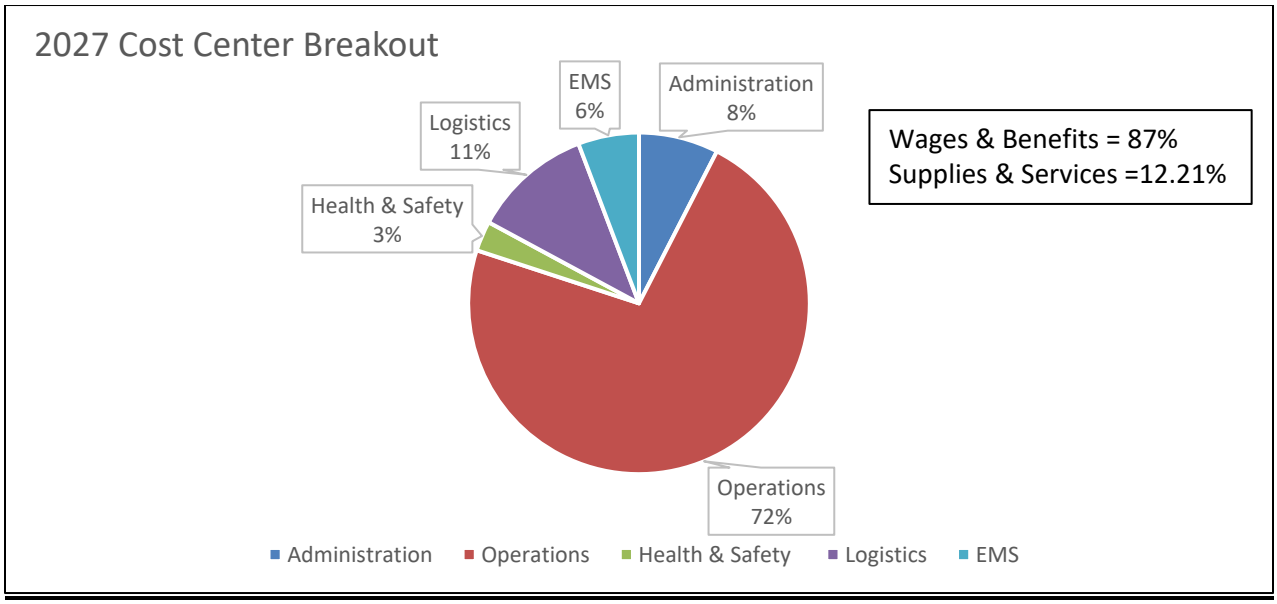
Description – Reserve Fund Xfer In	2026	2027
PM Wages & Benefits	452,548	524,027

Expenditures

Operational expenses are broken down into four categories (operating expenses, budgeted transfers out, reserve expenditures, and bond expenditures), with the sum of these categories resulting in the total operating budget. A summary is shown below:

Category	2026	2027	$ Change	% Change
Operating Expenses	$58,857,546	$63,914,625	$5,057,079	8.59%
Budgeted Transfers	$1,883,494	$1,914,063	$30,569	1.62%
Reserve Expenditures	$9,265,678	$8,671,660	$-1,046,566	-10.77%
Bond Expenditures	$452,548	$0		
Total Operating Budget	**$70,459,266**	**$74,500,348**	**$4,041,082**	**5.74%**

Cost Center Breakout



	2026	2027	Increase/Decrease	% Change
Administration	$4,512,971	$4,847,809	$334,838	7.42%
Operations	$42,393,688	$46,241,909	$3,848,221	9.08%
Health & Safety	$1,702,765	$1,823,531	$120,766	7.09%
Logistics	$6,605,398	$7,294,293	$688,895	10.43%
EMS	$3,642,725	$3,707,083	$64,358	1.77%
Total	**$58,857,546**	**$63,914,625**	**$5,057,079**	**8.59%**

Operating Expense Drivers

%	Amount	Notes
3.50%	$2,058,843	Employee's Wage and Benefits
1.22%	$716,430	3 New Shift BC's
0.01%	$7,391	Lead Mechanic Differential
.30%	$178,536	1 New Mechanic
2.48%	$1,459,554	Overtime
0.28%	$163,883	Support
0.87%	$509,642	Services
-0.06%	(37,200)	Leases
8.59%	**$5,057,079***	

The table above is not an exhaustive list of budget additions and subtractions. It demonstrates the items that drive the bulk of expense increases in 2027.

*Does not include Project Manager or Budgeted Transfers to Reserves

FTE Breakout (budget authorized positions)

	2026 Approved	2027 Budget Change	2027 Total
Administration	12	0	12
Operations	165	+3	168
Health & Safety	6.4	0	6.4
EMS	9	0	9
Logistics	10	+1	11
Total	**202.4**	**+4**	**206.4**

- Operations: adds three new shift BC's
- Logistics: adds one new mechanic

Reserve Funds

Reserve Balances as of 11/01/2026 – Table 1

Description	Amount
Equipment Reserve	$14,237,145
Facilities Reserve	$3,020,243
Phase 2 Reserve	$32,406,542
Total	**$49,663,930**

Equipment Replacement Reserve

Budgeted Transfers to the Equipment Replacement Reserve –Table 2

	2026	2027	Increase/Decrease	
Budgeted Transfer to Equipment Reserves	$1,817,344	$1,844,605	$27,261	1.50%

Equipment Reserve Replacement Purchases – Table 3

Description	Amount
2027- Portable Radio Replacement	$1,500,000
2027 – New Engine	$1,447,007
2027 – Ballistic Vest replacements plates	$62,320
2027 – Staff Vehicles	$398,514
2027 – 2026 Medic Unit Increase	$22,514
2027 – 2027 Brush Truck	$350,000
2026 – Medic Unit	$421,306
2026 – Medic Powerload Cots	$75,500
2026 – New Engine	$1,449,415
2023 - Fire Engines (2)	$1,430,957
Total	**$7,157,533**

All purchases are made through the operating fund via a “transfer-in” from the Equipment Replacement Reserve.

Equipment Replacement Reserve Purchases

Staff Vehicle (2027) – Planned replacement of (3) vehicles that will be deployed as BC and MSO response units.

Ballistic Vest Replacement Plates (2027) – Planned replacement of 80 ballistic plates and 40 ballistic helmets that have reached the end of service life and must be replaced to ensure personnel remain equipped with reliable, manufacturer-certified protective equipment.

New Engine (2027) – This engine is being purchased earlier than originally planned in the ERR due to extended lead times for new apparatus delivery. We expect delivery of this engine in 2030.

New Brush Truck (2027) - Planned replacement of 2003 F350 that was repurposed with a slip in tank and pump secondary to the Sumner Grade Fire in 2020.

Portable Radio Replacement (2027) - Planned replacement of portable and mobile radios. Our current portable radios were manufactured in 2014 and are more than a decade old. Manufacturer support for these units has been discontinued, increasing the risk of equipment failure and reducing the availability of repairs and replacement parts.

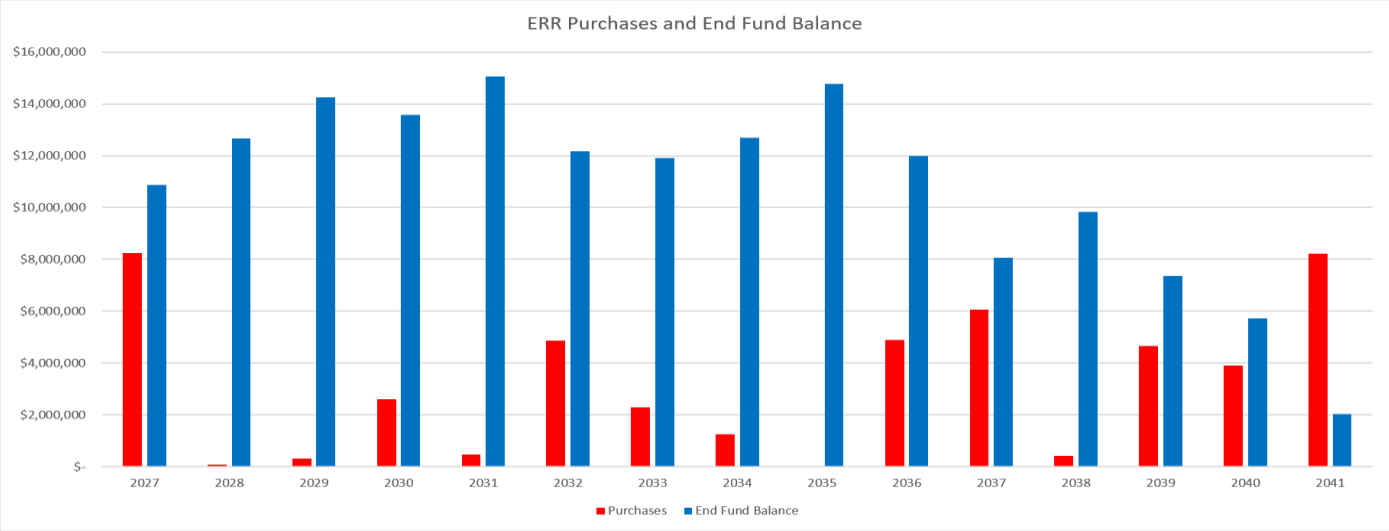
New Engine from 2026 – Reauthorization of a fire engine order that was placed in 2026. We expect delivery of this engine in 2029.

New Medic Units/Powerload Cots from 2026 – Reauthorization of medic unit powerload cots from an order that was placed in 2026. We expect delivery of these in early 2027.

Medic Unit from 2026 – Reauthorization of a medic unit that was ordered in 2026. We expect delivery of this unit in early 2027.

Fire Engines (2) from 2023 – Reauthorization of two fire engines that were ordered in 2023. We expect delivery of these units in early 2027.

Equipment Replacement Reserve Forecast



Facility Maintenance Reserve

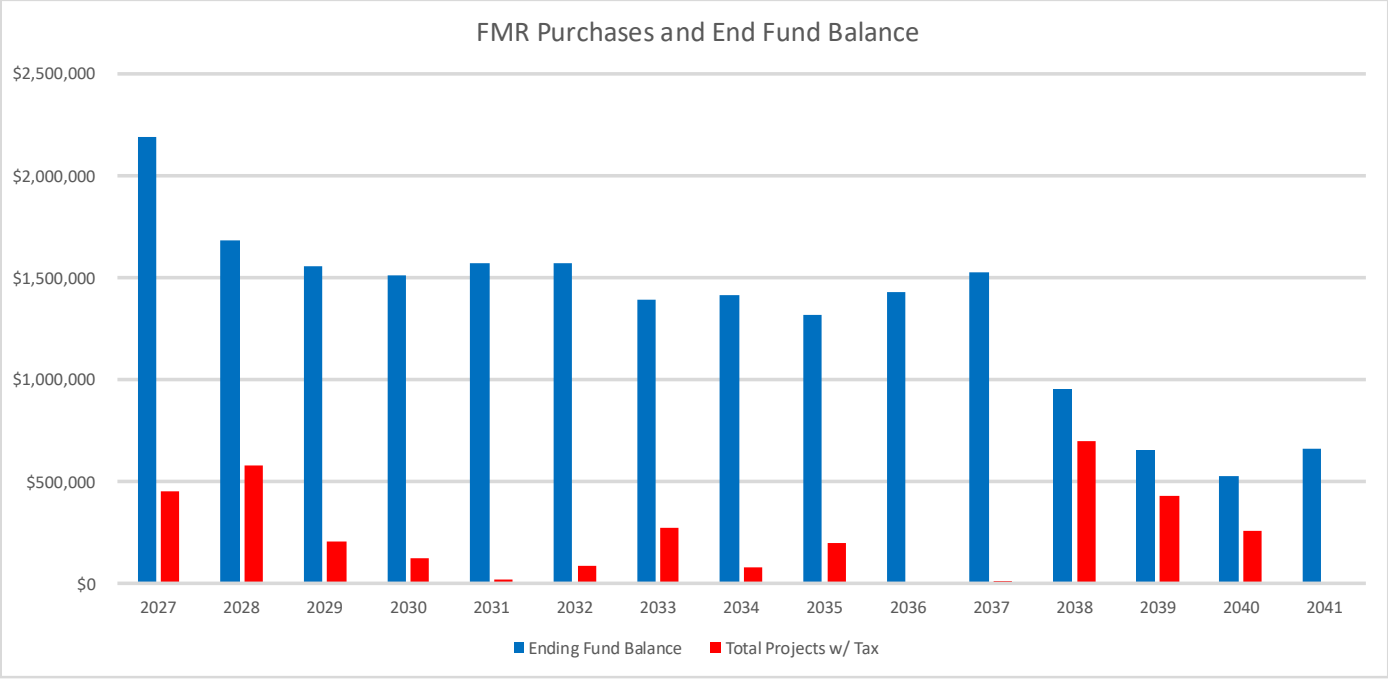
Budgeted Transfers to Facilities Maintenance Reserve

	2026	2027	Increase/Decrease	
Budgeted Transfer to Reserves	$66,150	$69,458	$3,308	5.00%

Facility Maintenance Reserve Purchases

Description	Amount
Station 113 – Kitchen/Bathroom Update	$450,000
Total	**$450,000**

Facility Maintenance Reserve Forecast



Phase 2 Reserve

Phase 2 Reserve Purchases

Description	Amount
New Station 124	$51,110
Training Center	$238,990
Station 111 Fuel Depot	$250,000
Total	**$540,100**

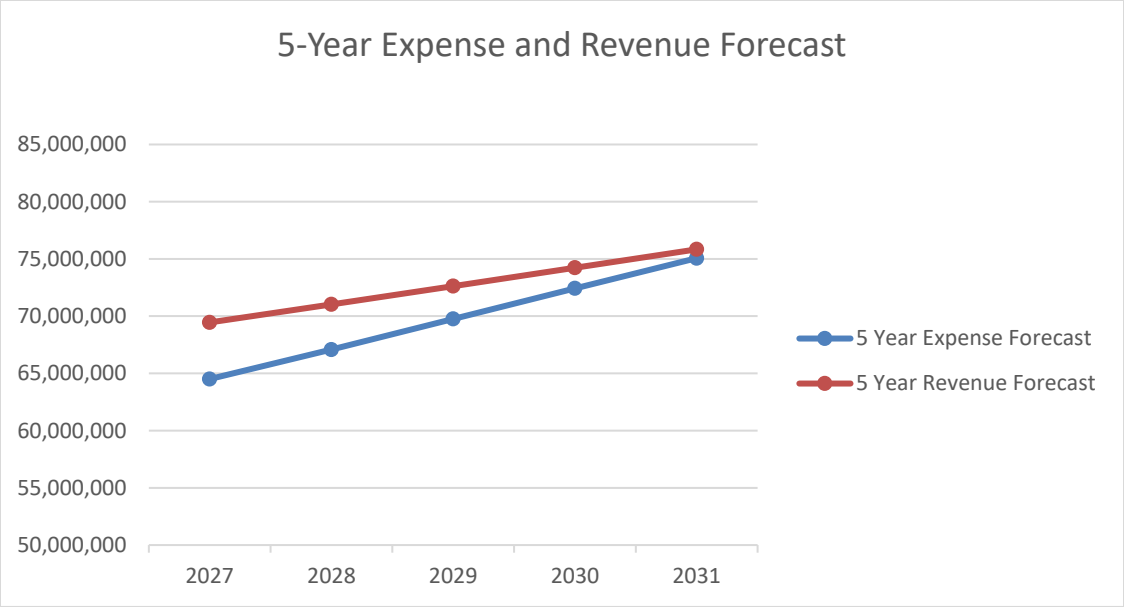
*Remaining balance for 2027

Original approval in 2026:

New Station 124: $1,100,000

Training Center: $525,000

5-Year Revenue and Expense Forecast



	2027	2028	2029	2030	2031
5 Year Expense Forecast	**64,505,708**	**67,082,884**	**69,760,502**	**72,430,743**	**75,064,963**
Wages	42,446,634	44,360,475	46,062,516	47,730,113	49,314,315
Benefits	12,308,909	12,688,160	13,370,789	14,071,344	14,809,851
Supplies	2,184,418	2,248,987	2,315,494	2,383,996	2,454,546
Services	5,616,330	5,767,616	5,923,439	6,083,938	6,249,251
Transfer Out	1,949,416	2,017,646	2,088,263	2,161,353	2,237,000
5 Year Revenue Forecast	**69,453,088**	**71,033,274**	**72,627,162**	**74,234,891**	**75,836,603**

Projections are based on prior budget actuals, historical averages, and current trends.

The forecast for wages and benefits includes yearly increases to COLA, medical/dental, L&I, DRS, PFML, and Medicare. No additional new positions are in the 5-year forecast.

The supplies and services forecast includes yearly increases to all lines by 3% year over year.

Revenues assume a continued positive trend in transport revenues, no decline in GEMT revenue, level new construction, and increases in assessed valuations.

Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1129 2027 Budget & Appendix A

Recommendation from Staff:	**Approve Resolution**
Recommendation from Committee:	
Recommended Action/Motion:	***I move to adopt Resolution 1129 for the approval of the 2027 Budget and Exhibit A for East Pierce Fire & Rescue.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1129, Exhibit A

Summary:
This is a resolution to be passed by the governing board of the fire district approving the budget for fiscal year 2027.

Fiscal Impact:	

EAST PIERCE FIRE & RESCUE

RESOLUTION #1129

(A Resolution Adopting the 2027 Budget)

WHEREAS, the Board of Commissioners of East Pierce Fire & Rescue has met and considered its budget for the calendar year 2027; and

WHEREAS, the Board of Commissioners has authorized the regular property, emergency services and bond tax levies for collection in 2027 by Resolutions 1130, 1131, 1132;

BE IT HEREBY RESOLVED, BY THE BOARD OF COMMISSIONERS OF EAST PIERCE FIRE & RESCUE AS FOLLOWS:

THAT, the 2027 Budget of East Pierce Fire & Rescue be adopted in the amounts of:

General Fund –	$100,452,131 *(Including Beginning Fund Balance)*
Reserve Fund –	$ 52,037,406
Debt Fund –	$ 6,668,555

ADOPTED at a regular meeting of the Board of Commissioners of East Pierce Fire & Rescue, on November 17, 2026, the following Commissioners being present and voting:

_____
Chair Jon Napier

_____
Commissioner Justin Evans

_____
Commissioner Randy Kroum

_____
Commissioner Pat McElligott

_____
Commissioner Kevin Garling

_____
Commissioner

_____
Commissioner Cynthia Wernet

ATTEST:

_____
Corina Byerley, District Secretary

DRAFT

EAST PIERCE FIRE & RESCUE

2027 Budget

Resolution 1129 Exhibit A

	Current Month	Year to Date	Budget per Resolution 1129	Remaining Amount	Remaining Percent
				12 Months Remaining =	100.0%
General Fund (Current Expense)					
Estimated Beginning Fund Balance			**$ 22,009,401**		
Operating Revenues					
Property Tax - Current			60,689,847		
Property Tax - Prior Year/Delinquent			-		
Other Taxes			18,500		
Regular EMS Transport			3,700,000		
GEMT Transport			3,900,000		
GEMT Settlements			400,000		
Intergovernmental			247,375		
Tehaleh Mitigation			100,000		
Transfers in from Reserve Fund			8,671,660		
Other Revenue			519,700		
Total Operating Revenues			**78,247,082**		

Reserved: Advance Travel & Petty Cash (Imprest Accounts) $15,100 Not Included

Revenues

Operating Expenses	Current Month	Year to Date	Budget per Resolution 1129	Remaining Amount	Remaining Percent
Administration *(Comm, Fire Chief, Deputy Chief, Finance, HR)*			4,847,809		
Operations *(includes Training)*			46,797,110		
EMS			3,707,083		
Health & Safety *(Prevention & Outreach)*			1,770,482		
Logistics *(Logistics, Emerg. Mgmt, IT)*			6,792,144		
Capital *(Project Manager)*			524,027		
Reserve Purchases *(Equipt., EMS, Facility)*			8,147,633		
Transfers Out			1,914,063		
Total Operating Expenses			**74,500,351**		
Payroll Clearing Accruals					
Operating Expenses Net of Accruals			**74,500,351**		
Ending Net Cash & Investments (Est.)			**25,756,132**		

EAST PIERCE FIRE & RESCUE

2027 Budget

Resolution 1129 Exhibit A

Reserve Fund	Current Month	Year to Date	Budget per Resolution 1129	Remaining Amount	Remaining Percent
			12 Months Remaining =		100.0%
Estimated Beginning Fund Balance			**$ 833,799**		
Revenues					
Sale of Tax Title Property			-		
Investment Interest					
Transfers In			1,914,063		
Total Revenues			**1,914,063**		
Expenses					
Transfers Out			8,671,660		
Total Expenses			**8,671,660**		
Ending Net Cash and Investments			**$ (5,923,798)**		
Bond Fund	**Current Month**	**Year to Date**	**Budget per Resolution 1129**	**Remaining Amount**	**Remaining Percent**
Estimated Beginning Fund Balance			**$ 833,799**		
Revenues					
Property Tax - Bond Levy - Current			5,834,757		
Property Tax - Bond Levy - Prior/Del.			-		
Total Revenues			**5,834,757**		
Expenses					
Debt Pmt - Principal			2,650,000		
Debt Pmt - Interest & Debt Service			3,071,050		
Total Expenses			**5,721,050**		
Ending Net Cash and Investments			**$ 947,506**		

Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1130 Regular Property Tax Levy

Recommendation from Staff:	**Approve Resolution**
Recommendation from Committee:	
Recommended Action/Motion:	***I move to adopt Resolution 1130 for the approval of the 2027 Regular Property Tax Levy for East Pierce Fire & Rescue.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1130

Summary:

This is a resolution to be passed by the governing board of the fire district requesting to collection the regular property tax levy for fiscal year 2027.

Fiscal Impact:	

EAST PIERCE FIRE RESCUE

RESOLUTION NO. 1130

WHEREAS, the **Board of Commissioners** of **East Pierce Fire & Rescue REGULAR** has met and considered its budget for the calendar year **2027**; and

WHEREAS, the population of this district is more than 10,000; and now, therefore,

WHEREAS, the district's actual levy amount from the previous year was **$ 46,373,507.30** and,

BE IT RESOLVED by the **Board of Commissioners** of East Pierce Fire & Rescue that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the **2027** tax year. The dollar amount of increase over the actual levy amount from the previous year shall be **$ 283,206.08** which is a percentage increase of **0.61071%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state-assessed property, any annexations that have occurred and refunds made.

PURSUANT to RCW 84.52.125 it is the intent of the fire district commissioners to protect the district's tax levy from prorationing under RCW 84.52.010(2), by imposing up to a total of twenty-five cents ($0.25) per thousand dollars of assessed valuation of the tax levies authorized under RCW 52.16.140 and RCW 52.16.160, or either of them, outside of the five dollars and ninety cents per thousand dollars of valuation limitation established under RCW 84.52.043(2), if those taxes would otherwise be prorated under RCW 84.52.010(2)(e).

FURTHER, pursuant to RCW 84.55.092, it is the intent of the fire district commissioners to protect the fire district's future levy capacity. Therefore, in any year in which the district reduces the regular tax levy below the amount of levy to which the district is entitled by law, consistent with existing voter authorizations and the limitations of the state constitution and statutes, it is the district's intent to fully preserve future levy capacity as the aforesaid statute allows. The county assessor is therefore requested to set the regular property tax levy at the amount which would be allowed under RCW 84.55, as if the regular property tax for the district for taxes due in prior years (beginning with 1986) had been set for the full maximum amount authorized under the law.

Adopted this 17th day of November, 2026.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at:
http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

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Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1131 2027 EMS Property Tax Levy

Recommendation from Staff:	**Approve Resolution**
Recommendation from Committee:	
Recommended Action/Motion:	***I move to adopt Resolution 1131 for the approval of the 2027 EMS Property Tax Levy for East Pierce Fire & Rescue.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1131

Summary:
This is a resolution to be passed by the governing board of the fire district requesting to collection of the 2027 EMS property tax levy.

Fiscal Impact:	

EAST PIERCE FIRE RESCUE

RESOLUTION NO. 1131

WHEREAS, the **Board of Commissioners** of **East Pierce Fire & Rescue EMS** has met and considered its budget for the calendar year **2027** ; and

WHEREAS, the population of this district is more than 10,000; and now, therefore,

WHEREAS, the district's actual levy amount from the previous year was **$ 12,806,140.25** and,

BE IT RESOLVED by the **Board of Commissioners** of East Pierce Fire & Rescue that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the **2027** tax year. The dollar amount of increase over the actual levy amount from the previous year shall be **$ 68,870.03** which is a percentage increase of **0.5378%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state-assessed property, any annexations that have occurred and refunds made.

FURTHER, pursuant to RCW 84.55.092, it is the intent of the fire district commissioners to protect the fire district's future levy capacity. Therefore, in any year in which the district reduces the EMS tax levy below the amount of levy to which the district is entitled by law, consistent with existing voter authorizations and the limitations of the state constitution and statutes, it is the district's intent to fully preserve future levy capacity as the aforesaid statute allows. The county assessor is therefore requested to set the EMS tax levy at the amount which would be allowed under RCW 84.55, as if the EMS tax for the district for taxes due in prior years (beginning with 1986) had been set for the full maximum amount authorized under the law.

Adopted this 17th day of November, 2026.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at:
http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

DRAFT

Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1132 2027 Excess Levy Tax

Recommendation from Staff:	**Approve Resolution**
Recommendation from Committee:	
Recommended Action/Motion:	***I move to adopt Resolution 1132 for the approval of the 2027 Excess Levy Tax for East Pierce Fire & Rescue.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1132

Summary:
This is a resolution to be passed by the governing board of the fire district requesting to collection the 2027 Excess Levy Tax. This is the collection for the UTGO Bonds.

Fiscal Impact:	

EAST PIERCE FIRE RESCUE

RESOLUTION NO. 1132

WHEREAS, the **Board of Commissioners** of **East Pierce Fire & Rescue** has met and considered its budget for the calendar year **2027** ; and

WHEREAS, the population of this district is more than 10,000; and now, therefore,

WHEREAS, in the November 6, 2018 election, the District's voters approved an Unlimited Tax General Obligation Levy for bonds in an amount not to exceed $80,000,000 total,

BE IT RESOLVED by the **Board of Commissioners** of East Pierce Fire & Rescue that this Unlimted Tax General Obligation levy is hereby authorized for the levy to be collected in the **2027** tax year

The levy for East Pierce Fire & Rescue Bond Issuance 2018 shall be collected at the amount required for principal and interest payable in 2027, $5,834,757

Adopted this 17th day of November, 2026.

DRAFT

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at:

http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1133 Transfer of funds from the General to Reserve Fund

Recommendation from Staff:	
Recommendation from Committee:	
Recommended Action/Motion:	***I move to approve Resolution 1133 to transfer funds from the General Fund to the Reserve Fund in the amount of $3,134,689 for both the Budgeted Transfer and FY 2025 GEMT Settlement.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1133

Summary:

Scheduled transfer per the Equipment and Facility policy as approved in the 2026 budget.

Facilities Reserve: $66,150

Equipment Reserve: $3,068,515 (Budgeted Transfer – 1,817,344; GEMT Settlement – 1,251,171)

Fiscal Impact:	

EAST PIERCE FIRE AND RESCUE

RESOLUTION NO. 1133

A RESOLUTION TO TRANSFER FUNDS BETWEEN FUND ACCOUNTS

WHEREAS, the Board wishes to transfer funds in the amount of $1,883,494 from the General Fund to the Reserve Fund as the scheduled transfer per the Equipment and Facility policy as approved in the 2026 budget and $1,251,171 for the 2025 GEMT reconciliation; and

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of Commissioners of East Pierce Fire and Rescue that Pierce County Budget and Finance is directed to transfer these funds November 18, 2026 as follows:

General Fund (686-022)	Transfer Out	$3,134,689
Reserve Fund (690-022)	Transfer In	$3,134,689

PASSED AND APPROVED this 17th day of November, 2026, the following commissioners being present and voting:

_____ _____
Chair Jon Napier Commissioner Pat McElligott

_____ _____
Commissioner Justin Evans Commissioner Pete Connell

_____ _____
Commissioner Kevin Garling Commissioner

_____
Commissioner Randy Kroum

ATTEST:

_____
District Secretary Corina Byerley

DRAFT

Board Meeting
Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Resolution 1134 Cancel of Warrant

Recommendation from Staff:	**Approve cancelling of warrant**
Recommendation from Committee:	
Recommended Action/Motion:	***I move to adopt Resolution 1134 cancelling warrant 1860373 in the total amount of $1900.00.***
Presenter:	Finance Director M. Hollon
Attachments:	Resolution 1134

Summary:
A warrant was issued in error as the invoice is to be paid by another vendor (MES) The warrant was cancelled and never cashed. Total amount requested to be cancelled is $1,900.00. Per RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by the governing body.

Fiscal Impact:	

EAST PIERCE FIRE & RESCUE

RESOLUTION #1134

(A resolution to cancel a warrant)

WHEREAS, East Pierce Fire & Rescue incurred expenses in the total amount of $1900.00 for a field eval of an SCBA wash and dryer; and

WHEREAS, warrant #1860373 issued on October 15, 2026 in the amount of $1900.00 payable to Power Science Engineering LLC for logistic services. The warrant was never mailed or cashed; and

WHEREAS, RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of East Pierce Fire & Rescue that the Pierce County Department of Budget & Finance be authorized and instructed to cancel warrant #1860373 and transfer all records of such warrant so as to leave the funds as if such warrant had never been drawn.

ADOPTED at a regular meeting of the Board of Commissioners on November 17, 2026, the following commissioners being present and voting:

_____
Chair Jon Napier

_____
Commissioner Pat McElligott

_____
Commissioner

_____
Commissioner Randy Kroum

_____
Commissioner Kevin Garling

_____
Commissioner Pete Connell

_____
Commissioner Justin Evans

ATTEST:

_____
District Secretary Corina Byerley

DRAFT

Board Meeting Agenda Item Summary

Meeting Date:	November 17, 2026
Title:	Deputy Chief MOU

Recommendation from Staff:	***Approve***
Recommendation from Committee:	None
Recommended Action/Motion:	***Move to authorize the Board Chair to sign the MOU with Deputy Chief Kevin Stabenfeldt.***
Presenter:	Parkinson
Attachments:	None – MOU provided at the meeting

Summary:

I have completed the annual evaluation process with DC Stabenfeldt. I recommend that DC Stabenfeldt be granted 5% merit pay (per the MOU provided at the meeting) for his performance over the last 12 months, and that his employment agreement, which expires at the end of 2026, be extended by 3 years.

Chief Stabenfeldt has performed above expectations during this evaluation period and was vital to several key projects over the last year, including new facility transitions, the build-out and roll-out of Essential Personnel software, and the PowerDMS policy platform. Chief Stabenfeldt has also continued his commitment to professional development by attending numerous conferences and starting the All-American Leadership Academy this fall.

Fiscal Impact:	Accounted for in the 2026 & 2027 Budget

Pierce County Fire Chiefs and
Fire Commissioners Association's

ANNUAL AWARDS BANQUET

the event will be held at

Tacoma Golf & Country Club

13204 Country Club Drive SW, Lakewood WA 98498

will be held on

SATURDAY

JANUARY 16, 2027

7:00 PM

6:00 p.m. - "No Host" Cocktail Hour
7:00 p.m. - Program & Dinner-Dessert Buffet

Please RSVP by December 6, 2026

See you there!