



EAST PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS
Regular Meeting Agenda
July 21, 2026
7:00 p.m.

Meetings are conducted in-person with the option of attending virtually.
Meeting Location: 8601 Main St. E, Bonney Lake 98391

Please click the link below to join the webinar:
<https://us06web.zoom.us/j/85831689760>

Viewers may ask questions at the appropriate time via the chat or using the “raise hand” option available within the application. Statements and or questions may also be emailed to cbyerley@eastpiercefir.org.

1. CALL TO ORDER – 7:00 PM

2. ROLL CALL/PLEDGE OF ALLEGIANCE/WELCOME

- a) Roll Call/ Pledge of Allegiance
- b) Welcome the Public
- c) Honors and Recognition
 - i) Citizen Citations

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- a) Approve Minutes of the June 16th Regular Meeting..... Pages 3-5
- b) Treasurer’s Report Pages 6-7
- c) Approve Finances..... Pages 8-15

5. PRESENTATIONS

- a) None

6. VISITORS Open to Public Comments

Any individual may request that the Board recognize them to give their comments on items not on the agenda. For citizens that are present in the audience, please sign in if you would like to address the Board and you will be given 3 minutes to present during Public Comment. Citizens attending virtually that wish to address the Board during Public Comment use the “raise hand” feature on the webinar, please identify yourself and state your address for the record before commenting. Statements or comments for the record may be submitted to cbyerley@eastpiercefir.org by 4:00pm meeting day. The Board may not have the information at hand to address a subject or take action at this time.

- a) Local 3520 – President Hobi

7. BOND-2018:

- a) Update - Herrera Pages 16-19

8. CHIEF’S REPORT

- a) Monthly Chiefs Report Pages 20-21
- b) Deputy Chiefs Reports Pages 22-26
 - i) Deputy Chief Gilbert
 - ii) Deputy Chief Stabenfeldt
- c) Q2 Strategic Plan Update – Stabenfeldt Pages 27-28

- d) Q2 Standard of Cover Update – Gilbert Pages 29
- e) Q2 Financial Update – Hollon..... Page 30
- f) Monthly Injury Report..... Page 31

9. COMMISSIONER CONFERENCE/COMMITTEE REPORTS:

- a) Planning Committee – None None
- b) Finance Committee – None None
- c) HR Committee – None None

10. RESOLUTIONS:

- a) Resolution 1123 (Surplus IT Equipment) – Parkinson..... Pages 32-35

11. NEW BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) Station 114 Build Acceptance - Hollon..... Page 36
- b) Station 117 Build Acceptance - Hollon..... Page 37
- c) Station 124 Easement (North) - Westland..... Pages 38-44
- d) Station 124 Easement (South) - Westland..... Pages 45-52

12. UNFINISHED BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) None

13. COMMISSIONER TRAINING/EVENT REQUESTS:

- a) WFCA Annual Conference (Spokane October 21-24)..... None

14. EXECUTIVE SESSION: None

15. COMMISSIONER ACTION/DISCUSSION:

16. ADJOURN

2026 EVENTS:

- July 23rd PC Commissioner Annual Picnic (Orting Park)
- August 27th PC Commissioner Meeting (SS911)
- September 24th PC Commissioner Meeting
- **October 3rd EPFR Annual Open House**
- *October 21-24*..... *WFCA Annual Conference (Spokane)*
- November 19th PC Commissioner Meeting (SS911)
- December 24th NO PC Commissioner Meeting

**A REGULAR MEETING OF THE
BOARD OF FIRE COMMISSIONERS OF
EAST PIERCE FIRE & RESCUE**

June 16, 2026

A regular meeting of the Board of Fire Commissioners of East Pierce Fire & Rescue was held on June 16, 2026, in-person at Headquarters (8601 Main St E, Bonney Lake) and via conference/video call through Zoom. Notice and link to join meeting was posted for public access. Chair Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Ed Egan, Kevin Garling, Pat McElligott, Randy Kroum, Justin Evans, and Pete Connell. Fire Chief Jon Parkinson, Deputy Chief Kevin Stabenfeldt, Deputy Chief Matt Gilbert, and District Secretary Corina Byerley were also present.

Commissioners Excused: None

Commissioners Unexcused: None

AUDIENCE: Project Manager Phil Herrera, Finance Director Michelle Hollon, Troy Sterrenburg, Taylor Mack, Taylor Hobi (virtual), Brycen Giove, and James Parke.

HONORS AND RECOGNITIONS: None

APPROVAL OF AGENDA:

District Secretary Byerley requested to remove the following items from the agenda: Item 11a Station 114 Build Acceptance and item 11b Station 117 Build Acceptance. Commissioner McElligott moved to approve the agenda as amended. The motion was seconded by Commissioner Egan and carried.

CONSENT AGENDA:

Commissioner McElligott moved to approve the consent agenda (minutes from the May 19th Regular meeting; treasurer's report; current expense vouchers 260603001 - 250603083 in the amount of \$594,681.28; payroll vouchers 260601001 - 250601008 in the amount of \$ \$31,232.63; electronic payroll in the amount of \$4,065,645.62; Capital expense vouchers 260604001 - 250604010 in the amount of \$ \$444,675.46; post-meeting payroll revision with no change in value; Resolution 1118 – cancellation of warrants in the amount of \$444,972.08; and Resolution 1119 – Transfer from Capital to general in the amount of \$119,004.25). Motion was seconded by Commissioner Evans and carried.

GUEST SPEAKER PRESENTATION: None

VISITOR COMMENTS:

Local 3520: Treasurer Brycen Giove remarked on the passing of retired firefighter Greg Reinke and thanking him for a lifetime of service.

BOND-2018:

Project Manager: Project Manager Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: Structural engineering for the fuel island roof is still in progress.

Station 112: Interior finishes are complete. Asphalt is scheduled for tomorrow. Beginning equipment start up procedures. Cleaning is underway. Landscaping is underway, irrigation is 80% complete.

Station 114: Working on final closeout documents with general contractor. Awaiting paperwork from both the general and subcontractors.

Station 117: Contractor is correcting fire vault before final closeout. Fuel system electrical connections are being installed. Fuel station final inspection is scheduled for next week. After inspection it will be ready for calibration and filling.

Station 118: Fuel station final inspection is scheduled for next week. After inspection it will be ready for calibration and filling.

CHIEF'S REPORT:

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson's report included: Chief Parkinson noted the passing of retired firefighter Greg Reinke and thanked him for his dedication to Sumner and East Pierce Fire & Rescue; 2027 budget planning began in June; Assistant Chief Sandlian will be retiring at the end of June, Lt. Doug Mullins will be promoted to Assistant Chief on June 29th; Audit update: attorneys for both parties will meet after June 30th, awaiting recommendation from EPFRs attorney; policy management platform change is underway; SAFER: last payment received and beginning closeout process; and the WA State Fallen Firefighters Memorial honored ten fallen firefighter including Deputy Chief Mack.

Monthly Deputy Chiefs Reports: Included in agenda packet. Deputy Chief Stabenfeldt reported: Logistics – completed the upfitting of the two new medic units and they have been placed in service, one new engine is in the process of upfitting, one new engine is at Hughes, both mechanics are working on certifications that will improve department ratings; Health and Safety – new Deputy Fire Marshals have been attending training, new chaplain Mary Neff graduated from chaplain academy on May 7th, Lt. Mullins will be promoted to Assistant Chief on June 29th, and congratulated DFM Joe Worley on his upcoming retirement; Communications – Communications Manager McRoberts attended EOC classes and is building a SharePoint page for disaster/major events. DC Stabenfeldt also noted that the district is applying for two AFG and one Fire Prevention & Safety grants. DC Gilbert reported: EMS – participating in whole blood program regionally and working with MSOs to bring on an EPFR whole blood program; Recruits – Red Knights graduation is this Thursday; Deployments – FF O'Leary is serving a strike team leader for wildfires, deployed to Benton County then extended and redirected to Spokane; Fire in Milton – occupants were reentering burning home to look for pets, Milton PD was recognized for efforts to get and keep occupants out of burning home; Significant Trauma – the Cascade Trauma Center wrote a letter giving accolades to the crew that transported a patient with significant facial trauma.

Monthly Injury Report: Update provided in agenda packet.

COMMISSIONER CONFERENCE/COMMITTEE REPORTS:

Planning Committee: Commissioner Kroum gave a brief overview of the June 5th meeting noting discussion topics included station items such as fuel depots and final acceptance of Stations 114 and 117; discussion was had regarding what to do with the old Station 112 once the new station is completed; Station 124 status and permits; Station 116 Training Center discussion on water situation; and Bond status, bond is expended and working on arbitrage.

Finance Committee: Commissioner Napier gave a brief overview of the June 1st meeting noting discussion regarding the City of Buckley's request for information for service. Options for service have been provided to the city. More to follow this fall from the city as to the direction they would like to go.

RESOLUTIONS:

Resolution 1120 – Transfer from Reserve to General: Finance Director Hollon presented to the board a request to approve Resolution 1120, the transfer funds from the reserve fund to the general fund in the amount of \$ 1,199,319. This transfer is to cover the expenditures for capital purchases approved by the Board for FY2026. The funds will be transferred in the following amounts: Equipment Reserve \$741,424, Facilities Reserve \$107,895, and Phase 2 \$350,000. Commissioner Kroum moved to approve

Resolution 1120 to transfer funds from the Reserve Fund to the General Fund in the amount of \$1,199,319. The motion was seconded by Commissioner Egan and carried.

Resolution 1121 – Transfer from General to Capital: Finance Director Hollon presented to the board a request to approve Resolution 1121, the transfer funds from the General fund to the Capital fund in the amount of \$ \$30,315.76. Xfinity estimated the Station 112 project and required payment in advance. The expenditure for the Station 112 project was less than estimated and refunded by Xfinity. Commissioner Evans moved to approve Resolution 1121 to transfer funds from the General Fund to the Capital Fund in the amount of \$30,315.76. The motion was seconded by Commissioner Kroum and carried.

Resolution 1122 – FEMA Public Assistance Grant: District Secretary Byerley presented to the board a request to approve Resolution 1122, authorizing Deputy Chief Stabenfeldt and District Secretary Byerley to apply for and receive funding on behalf of the district. A requirement to receive funding from FEMA for public assistance during a national disaster is to have a resolution on file from the governing body designating the authorized representatives. Commissioner Kroum moved to approve Resolution 1122 designating the authorized representatives, Deputy Chief Stabenfeldt and Corina Byerley, to apply and receive federal and/or state funds on behalf of East Pierce Fire & Rescue. The motion was seconded by Commissioner McElligott and carried.

NEW BUSINESS:

Deputy Chief Gilbert Evaluation: Chief Parkinson reported on some of Deputy Chief Gilbert's accomplishments over the past year including the South Sound 911 send point which reduced call time to dispatch by about 45 seconds; implementation of Peregrine analytic software; and began working on his Chief Fire Officer designation. Chief Parkinson recommends a merit increase of 5% as presented in the draft MOU. Commissioner Evans moved to approve the Memorandum of Understanding as presented as modification to Deputy Fire Chief Matt Gilbert's current agreement and authorize the Chair to sign on behalf of the Board of Commissioners. The motion was seconded by Commissioner Kroum and carried.

UNFINISHED BUSINESS: None

COMMISSIONER TRAINING/EVENT REQUESTS:

WFCA Annual Conference (Spokane October 21-24): District Secretary Byerley provided the dates and location of the WFCA Annual Conference and requested any commissioner interested in attending let her know so the appropriate number of hotel rooms can be reserved.

EXECUTIVE SESSION: Cancelled

COMMISSIONER ACTION/DISCUSSION:

Saturday Seminar (Chelan): Commissioner Connell noted a suggestion from the seminar in Chelan to get to know personnel better. Commissioner Connell requested that Chief Parkinson coordinate some informal meetings for the Board to meet with district personnel.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 7:54 p.m.

District Secretary Corina Byerley

Chairman Jon Napier/Vice-Chair Ed Egan



EAST PIERCE FIRE & RESCUE

June 2026

for July 21, 2026 Meeting

Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
			6 Months Remaining =	50.00%

General Fund (Current Expense)

Net Cash & Investments 12/31/2025 \$ 20,371,814 Budgeted

Operating Revenues					
Property Tax - Current	246,696	31,174,038	58,623,370	27,449,332	46.8%
Property Tax - Prior Year/Delinquent	23,425	395,641	-	(395,641)	0.0%
Other Taxes	31	496	18,500	18,004	97.3%
Regular EMS Transport	287,119	1,951,396	2,900,000	948,604	32.7%
GEMT Transport	311,471	1,891,477	3,200,000	1,308,523	40.9%
GEMT Reconciliation	1,322,958	1,322,958	400,000	(922,958)	-230.7%
Intergovernmental	917	45,891	238,122	192,231	80.7%
Tehaleh Mitigation	-	14,000	100,000	86,000	86.0%
Transfers in from Reserves/Capital	1,318,323	1,487,809	9,718,226	8,230,417	84.7%
Other Revenue	416,977	1,534,080	939,200	(594,880)	-63.3%
Total Operating Revenues	3,927,918	39,817,785	76,137,417	36,319,633	47.7%

Reserved: Advance Travel & Petty Cash (Imprest Accounts) \$15,100 Not Included

Operating Expenses	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Administration (Comm, Fire Chief, Deputy Chief, Finance, HR)	294,993	2,049,068	4,512,970	2,463,902	54.6%
Operations (Fire, Training, Volunteers)	3,483,515	21,607,227	42,804,263	21,197,036	49.5%
EMS	244,692	1,578,620	3,642,725	2,064,105	56.7%
Prevention (Fire Prevention, Pub Ed)	132,501	872,093	1,652,315	780,222	47.2%
Logistics (Logistics, Emerg. Mgmt, IT)	408,882	2,971,952	6,245,273	3,273,321	52.4%
Capital (Project Manager)	40,661	210,271	452,548	242,277	53.5%
Reserve Purchases (Equipt., EMS, Facility)	1,197,023	4,076,071	9,265,678	5,189,607	56.0%
Transfers Out	30,316	12,275,956	1,883,494	(10,392,462)	-551.8%
Total Operating Expenses	5,832,583	45,641,258	70,459,265	24,818,007	35.2%
Payroll Clearing Accruals	(50,706)	(47,929)			
Operating Expenses Net of Accruals	5,781,877	45,593,329	70,459,265		
Ending Net Cash & Investments			\$ 26,049,965		

Reserve Fund

Net Cash & Investments 12/31/2025 \$ 40,697,103 Budgeted

Reserve Balances	Other Revenues	Transfer In	Transfer Out	Balance as of 06/30/26
Equipment Reserve			741,424	15,562,954
Facilities Reserve			107,895	2,802,254
Capital Facilities Phase 2			350,000	33,309,486
Sale of Tax Title Property				
Investment Interest	158,880			
Current Month Total	158,880	-	1,199,319	
Year to Date Total	\$ 789,560	\$ 12,237,640	\$ 1,199,319	\$ 51,674,694



EAST PIERCE FIRE & RESCUE

June 2026

for July 21, 2026 Meeting

Capital (Construction) Fund UTGO Bonds 2022		Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2025				\$ 6,347,533	Budgeted	
				\$ 5,247,764	Actual	
Revenues						
Investment Interest		673	40,160	-	(40,160)	0.0%
Transfer In - Vendor Refund		30,316	38,316	-	-	0.0%
Total Revenues		30,989	78,476	-	(40,160)	
Expenses						
Capital Purchases		-	-	-	-	0.0%
Capital Purchases-Station 111		32,415	248,178	-	-	0.0%
Capital Purchases-Station 112		247,835	4,057,306	-	-	0.0%
Capital Purchases-Station 114		3,387	21,658	-	-	0.0%
Capital Purchases-Station 117		2,739	31,599	-	-	0.0%
Capital Purchases-Station 118		-	2,195	-	-	0.0%
Capital Purchases-New Station 124		158,300	676,142	-	-	
Transfers Out - GF & RF		119,004	288,490	452,548	164,058	0.0%
Total Expenses		563,680	5,325,567	452,548	-	0.0%
Ending Net Cash and Investments				\$ 673		
** Note: \$1,000,000 of Ending Net Cash reserved for IRS for arbitrage true-up **						



Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
7/14/26	3323	TACOMA-PIERCE CO CHAPLAINCY	\$916.50
7/14/26	3324	WCIF-Met Life / Accident	\$45.30
7/14/26	3326	WCIF	\$28,000.74
7/14/26	3320	AFLAC	\$215.15
7/14/26	3321	GET PROGRAM	\$46.00
7/14/26	3325	WCIF-Met Life / ID Theft	\$55.80
7/14/26	3322	IAFF - FIREPAC	\$946.50
7/14/26	3327	WSCFF - FASTPAC	\$778.50
7/15/26	3330	AIR EXCHANGE, INC.	\$56,844.62
7/15/26	3328	ACME RCL, LLC	\$29,287.66
7/15/26	3329	ADVANCE TRAVEL FUND	\$827.00
7/15/26	3331	AMAZING LANDSCAPE SERVICES	\$7,590.06
7/15/26	3334	BARNHART MD PS STEPHEN W	\$5,850.00
7/15/26	3335	BIG MOUNTAIN ELECTRIC, INC.	\$11,274.83
7/15/26	3340	CARDINAL HEALTH 112, LLC	\$5,269.69
7/15/26	3341	CASCADE AUTO GLASS	\$1,195.00
7/15/26	3344	CINTAS CORPORATION # 461	\$12,279.57
7/15/26	3347	CREW BOSS	\$1,497.67
7/15/26	3348	CUMMINS NORTHWEST	\$705.59
7/15/26	3332	AMERICAN RED CROSS TRAINING SERVICES	\$677.00
7/15/26	3338	CAMERON RENEE	\$27.99
7/15/26	3343	CENTURYLINK	\$93.91
7/15/26	3350	DEPT OF NATURAL RESOURCES	\$2,332.82
7/15/26	3362	GRAIL INC	\$649.00
7/15/26	3363	GRAINGER	\$94.53
7/15/26	3364	HAAS INC.	\$1,975.38
7/15/26	3367	INNOSONIAN AMERICA LLC	\$363.45
7/15/26	3368	JAMES OIL CO. INC.	\$22,929.07
7/15/26	3369	JONES & ROBERTS CO.	\$344,051.94
7/15/26	3333	ART GAMBLIN MOTORS	\$102.56
7/15/26	3336	BLAYLOCK MICHAEL	\$2,794.81
7/15/26	3337	BLUE RIDGE GIS CONSULTING LLC	\$900.00
7/15/26	3339	CANON FINANCIAL SERVICES INC	\$95.76
7/15/26	3342	CENTRAL WELDING SUPPLY CO INC	\$484.95
7/15/26	3345	CITY OF BONNEY LAKE WA	\$1,824.73
7/15/26	3346	CITY OF MILTON	\$584.57
7/15/26	3349	DAVIS DOOR SERVICE, INC	\$2,715.99
7/15/26	3352	EMS TECHNOLOGY SOLUTIONS LLC	\$1,945.80

7/15/26	3354	FAR WEST TECHNOLOGIES INC	\$755.55
7/15/26	3351	DISCOUNTCELL LLC	\$57,296.99
7/15/26	3353	EPFR PETTY CASH CHECKING	\$563.34
7/15/26	3361	GIOVE BRYCEN	\$985.82
7/15/26	3365	HONEYWELL INTL	\$39,256.37
7/15/26	3366	HUGHES FIRE EQUIPMENT, INC.	\$13,447.42
7/15/26	3371	KALILIKANE BRANDON	\$1,108.51
7/15/26	3372	KBUILT	\$5,372.54
7/15/26	3375	KOESTLER BRIAN	\$613.43
7/15/26	3382	LN CURTIS & SONS	\$12,844.82
7/15/26	3386	MCGINNIS MIKE	\$871.00
7/15/26	3355	FIDELITY SOLUTIONS	\$3,124.07
7/15/26	3356	FIRE FACILITIES INC.	\$28,500.00
7/15/26	3357	FREIGHTLINER NORTHWEST	\$7,877.85
7/15/26	3358	FUGATE FORD	\$761.26
7/15/26	3359	GALLS, LLC	\$3,307.79
7/15/26	3360	GEAR GRID	\$15,123.00
7/15/26	3373	KENT D. BRUCE COMPANY	\$659.63
7/15/26	3374	KIMBALL MIDWEST	\$2,289.86
7/15/26	3380	LINDE GAS & EQUIPMENT INC	\$2,202.66
7/15/26	3385	MATERIALS TESTING & CONSULTING	\$5,665.50
7/15/26	3370	JOSTEN ANTHONY	\$886.47
7/15/26	3376	KUIPER CARL	\$1,139.60
7/15/26	3377	L & L PRINTING INC	\$1,104.76
7/15/26	3378	LANDEFELD JIM	\$627.55
7/15/26	3379	LIFE ASSIST	\$40,895.91
7/15/26	3381	LION GROUP INC	\$4,119.58
7/15/26	3383	LOCALITY MEDIA INC	\$36,159.80
7/15/26	3384	LUQUETTE ELECTRICAL GROUP, INC.	\$858.12
7/15/26	3390	MOBILE HEALTH RESOURCES	\$1,486.80
7/15/26	3393	NICHOLSON AND ASSOCIATES INSURANCE, LLC	\$39,416.19
7/15/26	3387	MERIDIAN CENTER ELECTRIC	\$86.94
7/15/26	3394	ODP BUSINESS SOLUTIONS LLC	\$466.24
7/15/26	3395	OREILLY	\$535.09
7/15/26	3397	PACIFIC OFC AUTOMATION (CA)	\$54.64
7/15/26	3399	PC BUDGET & FINANCE DEPT	\$35.00
7/15/26	3401	PERFORMANCE SYSTEMS INTEGRATION	\$5,885.61
7/15/26	3404	PIERCE COUNTY SEWER	\$121.95
7/15/26	3405	POE WILL	\$2,756.16
7/15/26	3406	POLARIS SALES	\$58,248.71
7/15/26	3410	REHN AND ASSOCIATES	\$112.00

7/15/26	3388	MES SERVICE COMPANY LLC	\$23,822.88
7/15/26	3389	MILLER ANDREW	\$886.47
7/15/26	3391	NATIONAL HOSE TESTING SPECIALTIES	\$25,553.00
7/15/26	3392	NEFF MARY	\$550.00
7/15/26	3398	PACIFIC OFFICE AUTOMATION	\$927.41
7/15/26	3407	PRIMO BRANDS	\$1,432.53
7/15/26	3409	QUINN ERIC T	\$1,525.00
7/15/26	3411	RICE FERGUS MILLER ARCHITECTURE	\$137,358.73
7/15/26	3413	RON & LEOS WELDING SERVICE	\$6,104.00
7/15/26	3414	ROSS JULIE	\$500.00
7/15/26	3396	PACIFIC FITNESS PRODUCTS	\$3,202.88
7/15/26	3400	PEAK DESIGN LLC	\$766.50
7/15/26	3402	PERFORMANCE VALIDATION INC.	\$5,966.00
7/15/26	3403	PHILLIPS TAYLOR	\$317.66
7/15/26	3408	PUGET SOUND ENERGY	\$20,368.37
7/15/26	3412	RIGHT SYSTEMS, INC.	\$10,329.50
7/15/26	3415	RUCSHNER KIMBERLEE	\$2,085.91
7/15/26	3416	RUSZALA ROB	\$684.84
7/15/26	3418	SASQUATCH CAR WASH	\$268.20
7/15/26	3420	SHI INTERNATIONAL CORP	\$541.88
7/15/26	3417	S&S TIRE SERVICE INC	\$9,550.04
7/15/26	3419	SEATTLE AUTOMOTIVE DISTRIBUTING	\$1,959.25
7/15/26	3422	SNIDER PETROLEUM	\$1,419.76
7/15/26	3427	TOP NOTCH WINDOW & GUTTER CLEANING	\$6,709.25
7/15/26	3431	UNITY ELECTRIC NW LLC	\$2,223.80
7/15/26	3433	VIRTUOUS CLEAN NW, LLC	\$3,000.00
7/15/26	3435	WETHERHOLT AND ASSOCIATES INC.	\$1,556.00
7/15/26	3421	SMALL & SONS OIL DISTRIBUTOR CO.	\$16,437.05
7/15/26	3424	STRYKER SALES LLC	\$19,455.23
7/15/26	3426	TELEFLEX LLC	\$2,660.00
7/15/26	3428	TOWN OF SOUTH PRAIRIE	\$22,586.21
7/15/26	3430	UNITY ELECTRIC NW LLC	\$2,746.76
7/15/26	3432	US BANK	\$74,427.61
7/15/26	3436	WHITE RIVER SCHOOL DISTRICT	\$4,300.69
7/15/26	3423	SNOPE JARED	\$630.30
7/15/26	3425	SYSTEMS DESIGN WEST LLC	\$44,272.38
7/15/26	3429	TREASURY MANAGEMENT SVCS - US BANK	\$107.95
7/15/26	3434	WCIF	\$355.52

Payment Count: 117

Total Amount: \$1,403,484.53

Payment Count: 117
Payment Total: \$1,403,484.53

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date

INSTRUCTIONS FOR USE:

Submit signed Transmittal To Pierce County Finance Department

FAX: 253-798-6699 EMAIL: pcacctspayable@piercecountywa.gov

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____



Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

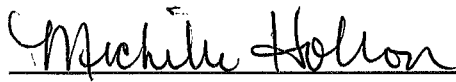
PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
6/18/26	2964	HUGHES FIRE EQUIPMENT, INC.	\$1,061,270.00
Payment Count: 1			Total Amount: \$1,061,270.00

Payment Count: 1
Payment Total: \$1,061,270.00

CERTIFICATION

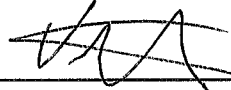
I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.



Authorized District Official Signature

6/18/26

Date



Authorized District Official Signature

6/18/26

Date

Authorized District Official Signature

Date

Authorized District Official Signature

Date

Authorized District Official Signature

Date

Authorized District Official Signature

Date

Authorized District Official Signature

Date

Authorized District Official Signature

Date

INSTRUCTIONS FOR USE:

Submit signed Transmittal To Pierce County Finance Department

FAX:
253-798-6699

EMAIL:
pcacctspayable@piercecountywa.gov

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____

ACCOUNTS PAYABLE

EAST PIERCE FIRE & RESCUE

As Of: 06/18/2026

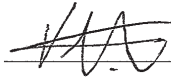
Time: 11:15:11 Date: 06/18/2026

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
67716	06/17/2026	06/18/2026	306 HUGHES FIRE EQUIPMENT, INC.	1,061,270.00	CHASSIS PROGRESS PAYMENT PIERCE ENFORCER PUMPERS (2) JOB 40941-1-2 (ORDERED 2023)
Report Total:				1,061,270.00	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the District and that I am authorized to authenticate and certify to said claim.

Fire Chief



Date: 6/18/26

Auditing Officer/Finance Manager



Date: 6/18/26

May 2026 Post-Meeting	
General Fund	
Payroll Revision	net change
trx # 1593 - Voucher 260401007 - voided - Labor & Industries	\$ -
trx # 2492 - Voucher 260504001 - created - Labor & Industries	
no change in value - original warrant voided, replacement requested	
June 2026	
General Fund	
Total AP	\$ 594,681.28
AP Vouchers	
Vouchers # 260603001 - 250603083	\$ 594,681.28
Total Payroll	\$ 4,096,878.25
Payroll Vouchers	
Vouchers # 260601001 - 250601008	\$ 31,232.63
Electronic Payroll	\$ 4,065,645.62
Total Expenditures	\$ 4,691,559.53
Total SBK Expenditures	\$ 4,686,147.01
Difference	\$ 5,412.52
sickleave buybacks	\$ 4,626.00
utility reimbursement	\$ 437.52
Capital Fund 302 (UTGO 2022 Bonds)	
Total AP	
AP Vouchers	
Vouchers # 260604001 - 250604010	\$ 444,675.46



To: **Board of Fire Commissioners**
From: **Phil Herrera, Project Manager**
Subject: **Bond Update June 2026**

Station 111

- Fuel island engineering continues.

Station 112

- Interior finishes are nearly complete.
- Landscaping is nearly complete.
- Right-of-way curbs and sidewalks have been completed.
- 120th street improvement was completed
- Asphalt paving was completed.
- Final punch walk scheduled for July 23rd.

Station 114

- Closeout documents complete.
- Final acceptance pending.

Station 117

- Fueling system installation is complete. Final electrical connection complete. Final inspection pending.
- All but one warranty item has been completed.
- Final acceptance pending.

Station 118

- Fueling system installation is complete. Final electrical connection and inspection complete. Final inspection pending.

June 2026 Station Progress Photos

Station 112

Sidewalks, curbing and asphalt were completed this month. Landscaping is nearly complete.



Station 112 continued

Interior finishes are complete, only minor details remain. Final cleaning begins this week.



Station 117

Fueling station is nearly complete, Calibration, testing and final inspection this week.



Capital Project Report
July 2026

Projects	Capital Fund (Bond Proceeds)	Phase 1 Rollover (Phase 2 Reserve)	Phase 2	Total Costs
Engines (6) and Ladder (1)	\$ 6,405,740.61			\$ 6,405,741
Station 118	\$ 11,709,767.44	\$ 3,858.66		\$ 11,713,626
Station 111	\$ 26,563,224.27	\$ 4,524.50		\$ 26,567,749
Station 114	\$ 11,337,238.70	\$ 3,122.45		\$ 11,340,361
Station 117	\$ 12,220,675.46	\$ -		\$ 12,220,675
Station 112	\$ 9,797,577.53	\$ 502,676.36		\$ 10,300,254
Station 124	\$ 2,929,374.81	\$ -		\$ 2,929,375
Station 116	\$ 990.00	\$ -		\$ 990
Project Manager/Admin Asst.	\$ 2,234,383.25	\$ -		\$ 2,234,383
Misc (LP45+Ladder)	\$ 3,850,848.55	\$ -		\$ 3,850,849
Training Center build			\$ 165,143.66	\$ 165,144
New 124 Build			\$ 162,586.00	\$ 162,586
Total	\$ 87,049,820.62	\$ 514,181.97	\$ 327,729.66	\$ 87,564,003

Bond Total	80,000,000
Interest	6,828,062.64
Refunds	222,431.43
Expenditures Capital Fund	87,049,820.62
Capital Fund Balance	673.45
Expenditures Phase 1 Rollover	514,182
Total Phase 1 Projects Costs	87,564,003
Expenditures Phase 2	327,730
Total Phase 2 line impact	841,912



To: **Board of Fire Commissioners**
From: **Jon Parkinson, Fire Chief**
Subject: **Monthly Chief's Report – July 2026**

2023/24 Accountability Audit – Exit Conference

We have wrapped up the accountability audit with the WSAO. The virtual exit conference is on July 22nd @ 1130 AM. All commissioners are welcome to attend.

Tender Credit

The EPFR tender credit (through WSRB) went active on 7/1/2026. For reference, this impacts areas of the fire district with no fire hydrant within 1000' of the residence. For homes within 5 miles of a fire station, the protection class (PC) will drop from a PC8a to a PC5, and homes within 5-7 miles of a fire station will qualify for the new "W" protection class as well. For instance, a home on Snag Island was previously a PC9A. That same home will now be a PC9 on the traditional system, or a PC3W on the alternate protection class system. We are working on a social media campaign to educate our residents.

Donations

FYI, we have received several small private donations over the last month (PSE, Williams Pipeline, and one from a private donor) totaling \$15k +/-

New Station 124 CUP

The conditional use permit for the new station 124 was approved in the last couple of weeks. This major hurdle is now behind us as the project continues to advance.

4th of July

DC Gilbert will be presenting 4th of July stats at this month's meeting.

Meet the Board Social

We are tentatively looking at 8/18 (before the Board meeting) as the date for a BBQ or Root Beer Social. The intent is for EPFR personnel to have the opportunity to meet the commissioners in an informal setting.

Other activities in the past month

- Sumner Rotary
- Sumner Public Safety Committee
- Bonney Lake Public Safety
- Milton Public Safety
- FME Chamber
- Bonney Lake Chamber Collective
- PC Fire Chiefs & Executive Board
- SS911 Board Meeting



To: **Board of Fire Commissioners**
From: **Matt Gilbert, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report – July 2026**

Operations

- 4th of July Stats
 - 115 Incidents (July 3 @ 1800 to July 5 @ 1800)
 - 21 Fires suspected to be tied to Fireworks
 - 3 Firework related injuries
- Peregrine maps upgraded to include all EPFR district boundaries, City boundaries and overall response area.
- Hosted Peregrine team for an onsite quality review of our current data.
- Operations group evaluating MSO and BC responses to prevent duplicate effort.
- Public Safety Commendation delivered to Police Officer Abdulghani Mosa and Police Officer Alejandra Jacobo for their assistance in the removal of an occupant in a recent house fire.
- Created Q3 Ops/EMS video and newsletter
- Regional Pierce County Operations group established with CPFR and WPFR
- Presented Jay Smith with his 30-year coin

EMS

- Completed the last 9 sessions of OTEP delivery, successfully ending our first complete quarter under our new OTEP plan.
- MSOs and actors trained on whole blood program management.
- Upgraded the suction units on all medic units increasing reliability while decreasing ongoing cost of ownership.
- Delivered EMS post academy over 9 days with the RK26 grads. Focusing on practical "on the job" style training concept to better prepare them for more seamless line integration.
- Tacoma Trauma Alliance Doctors and PAs attended June physician led training to deliver a case review on a recent complicated trauma airway case and a lecture on airway management and maxillofacial trauma.
- Kicked off GEMT Annual Cost Reporting data collection as well as FY25 HCA audit data collection.

Training

- Red Knights 26
 - Completed 4-week Post Academy
 - Bell Ringing ceremony on July 18, 2026
- Completed Blue Card refresher for all personnel
- Driver/Operator test completed for RK-25 and Lateral 25 classes

Other activities in the past month

- Retired Captain Greg Reinke Memorial Service
- Instructed Fire Behavior – Recruit Class RK-26
- Joe Worley retirement lunch/celebration
- Assisted with the Rope Rescue above Wilkeson
- Bill Mack – Public Access AED's - Finalized access code information with SS911



To: **Board of Fire Commissioners**
From: **Kevin Stabenfeldt, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report-July 2026**

Logistics

- The Logistics Team completed the upfitting on Engine 117 and coordinated a push in Ceremony along with Station 117 Captain Jason Sanders which took place on July 9th.
- Updated our bunker gear specifications. All new gear will now be required to be PFAS free.
- Took delivery of a new Polaris UTV which will be deployed once training is completed. This unit will provide better capabilities for incidents that occur in remote areas. The current UTV will transition to the Training Division to assist with training events.
- We are continuing to make progress on both the Station 124 and Training Center Projects. We have received our conditional use permit for 124 and have applied for building permits. The boundary line adjustment has been completed for the Training Center site, and we are hoping to have plans complete by mid-August.

Health and Safety

- We welcomed AC Doug Mullins to the Health & Safety Division effective June 29th. AC Mullins has been busy connecting with vendors, community work groups, H&S staff, and line personnel.
- We will be implementing the use of Soot Soap for post fire use. This product assists with the removal of hydrocarbons when used for personal decontamination.
- The Wellness Committee organized the 2026 Safety Stand Down which is a joint initiative of the IAFC, NFPA, FDSOA, and IAFF. This year's topic focused on firefighter fitness. The committee organized instructors that provided training focused on stretching, yoga, nutrition, and strength training.
- Crisis Intervention Coordinator Lance Schinkal assisted with the planning and officiating of Retired Captain Greg Reinke's memorial service.
- Blake Holt and Dina Sutherland attended the Washington Child Passenger Safety Summit in Wenatchee. This gathering provides knowledge and skills development for technicians, CEU, and networking opportunities.

Communications

- Fourth of July Public Safety Campaign
 - Led EPFR's Fourth of July public education campaign across Facebook and Instagram, resulting in the department's strongest month of social media performance. During the June 16 to July 13 reporting period,

content generated more than 4.2 million views, reached over 2 million people, produced more than 175,000 content interactions (likes, comments, shares, saves), and added nearly 4,000 new followers while reinforcing fireworks safety and appropriate 911 use.

- Documented Training, Ceremonies & Department Events
 - Captured photo and video content highlighting key department milestones and training, including the RK26 Recruit Academy Graduation and Bell Ringing, Engine 117 Push-In Ceremony, Milton Citizen Recognition Award, RK26 EMS Scenarios Training, and RK26 Advanced Search & Rescue/Mayday training.
- Coordinated Regional Public Safety Messaging
 - Collaborated with regional partners including Central Pierce Fire & Rescue, West Pierce Fire & Rescue, Gig Harbor Fire & Medic One, South Sound 911, Tacoma Fire Department, and the Pierce County Fire Marshal's Office to share coordinated messaging surrounding the FIFA Club World Cup, Fourth of July safety, fireworks reporting, and guidance on when to call 911 versus submitting non-emergency fireworks complaints through FireworksReport.com.
- Personnel Photography
 - Captured updated portraits for new recruits and personnel requiring new photos, and began editing images for department records, identification, and communications materials.

Other activities in the past month

- AFG Grant Preparation
- Training Center Coordination Meetings with RFM
- Attended the annual Tehaleh HOA Meeting
- Leadership 1 Training with RK-26
- Power DMS Implementation Training
- Accountability Project with HRD Lynch
- Safety Committee Meeting
- RK-26 Bell Ringing



East Pierce Fire & Rescue

2025–2029 Strategic Plan Q2 2026

Progress Report

Goal 1: Cultivate a thriving workplace for our team

- Galleri/Grail testing has been scheduled for September 2026.
- Completed the 2026 Firefighter Safety Stand Down focusing on firefighter fitness. This training was supported by the Wellness Committee who coordinated training focused on strength training, stretching, yoga, and nutrition.
- We are utilizing JotForm to provide feedback on newly implemented programs/training as well as to report anonymous safety suggestions that are reviewed by the Safety Committee.
- The ACs of EMS and Operations have created a quarterly video series to provide updates on pertinent topics and to address questions.
- We are working on finalizing the accountability project, clarifying investigation processes, and have completed the first full draft of the Supervisor Guide to support consistent documentation, decision making, and the investigation process. We are also working on developing micro-learning modules for the initial rollout and are planning an October scenario-based training session to strengthen supervisors' ability to conduct processes confidently and correctly.
- We have customized our virtual prescreen questions to better align candidates with EPFR's operational and cultural needs and also implemented an automatic screening feature that evaluates minimum qualifications at the time of application. These improvements streamline early-stage candidate review, reduce administrative workload, and ensure that only qualified applicants proceed to formal consideration.
- Operations has implemented a training bank allocation policy to better support members who attend outside training.

Goal 2: Continuously refine our service delivery

- EPFR has received WSRB Tender Credit which will improve Protection Class ratings for several citizens within the fire district.
- East Pierce, West Pierce, and Central Pierce are initiating a workgroup to focus on incident management and other operational topics. Similar workgroups existed within the Pierce County Training Consortium.
- AC Berry has initiated the evaluation process of our MIH program and will provide a report to the board later in the year.
- We continue to work with regional partners to address the challenges created by the closure of the Fairfax Bridge.
- The Operations Division is currently evaluating response plans specific to Battalion Chief and MSO response.

Goal 3: Engage our community

- The Health & Safety Division will be initiating an evaluation of the Community Risk Reduction Program to better define East Pierce's scope. The Health & Safety Division will provide an update to the Board later in the year.
- East Pierce attended and hosted several community events throughout Q2 of 2026 to include fire extinguisher training, CPR and First Aid training, station tours, "push-in" ceremonies for new apparatus, and the GEAR UP event to educate and prepare those interested on what it is like to be a firefighter at East Pierce.
- We continue to engage the community on social media channels providing important information related to emergency preparedness and response, safety messaging, and highlighting the work that our organization does each and every day.

Goal 4: Be a highly efficient and sustainable organization

- We received community grants from Williams Pipeline and Puget Sound Energy
- Evaluated purchasing bulk fuel (R99) for our new fuel stations.
- Evaluated future nonoperational staffing needs which will be included in the 2027 budget.
- We have a second payroll administrator in place to better support our Finance Division.

- Transitioning to Power Policy/DMS with expected implementation in September of 2026. This is expected to improve policy and contract management and overall administrative workflows.
- We submitted three FEMA AFG Grants that would support the following:
 - o Sending (3) firefighter/EMTs to paramedic school
 - o Purchasing (1) Type 5 Brush Truck
 - o Purchasing a new safety trailer

East Pierce Fire & Rescue

Standards of Cover Q2 2026

Progress Report

Improvement Goal 1 – Complete Q1 2023

Establish and Adopt Service Level Benchmark (Goal) Objectives in alignment with EPFR's Mission, Vision, Core Values and Guiding Principles

Improvement Goal 2 – Complete Q1 2023

Adopt a plan to maintain and improve response capabilities

Improvement Goal 2a

Improve Turnout Time

- Our goal remains to provide real time data on turnout times directly to Company Officers. At this point we are able to create data to assist our company officers, however, the data is delayed by several days to a week making it difficult for a company officer to determine the actual cause of a turnout delay.
- Real time data for our company officers will remain a top priority for 2026.

Improvement Goal 2b

Continue Reducing Call Processing Time

- At the request of the Pierce County Fire Chiefs, South Sound is in the process of creating a report that will communicate complete call processing times.
- SS911 was forced to terminate the employment of their Data Analyst. They are exploring options with the Pierce County Fire Chiefs as to how to proceed.
- The search for a Data Analyst has been placed on hold. SS911 is exploring other ways to determine and report call processing times.

Improvement Goal 2c – Complete Q1 2023

Adopt Workload and Deployment Trigger Points to assess the need for additional Resource Staffing and Station Locations

Improvement Goal 2d

Implement a Risk-based Response to Target Hazards

- The PC Ops group continues to adjust station orders.
- The latest round of changes was mostly related to Central Pierce station orders which have an impact on Station 113 and Station 118 response areas.
- This will continue to be an ongoing process that will need continuous refinement.
- Developed a new workflow that includes our GIS consultant and SS911 so that changes to ESZ's and station orders can be made more efficiently.

Improvement Goal 3 – Complete Q4 2024

Enhance Utility of Strategic Decision Data

Improvement Goal 3a – Complete Q4 2024

Enhance Integration of Key Information Systems

Improvement Goal 3b - Complete Q4 2025

Ensure Timely Access to Relevant, Reliable Growth Intelligence

Improvement Goal 3c

Explore Collaborative Data Initiatives

- The focus has shifted to finding a reliable way to report out response times in relation to population densities. This is a large body of work that is necessary to solidify our reporting methods moving forward.
- With the help of Peregrine, a repeatable process has been established to determine population densities within a quarter mile grid. This is a substantial improvement to our reporting as it relates to population. We expect to be able to provide reliable, comparable reports moving forward.

East Pierce Fire & Rescue Financial Assessment Q2 2026 Progress Report

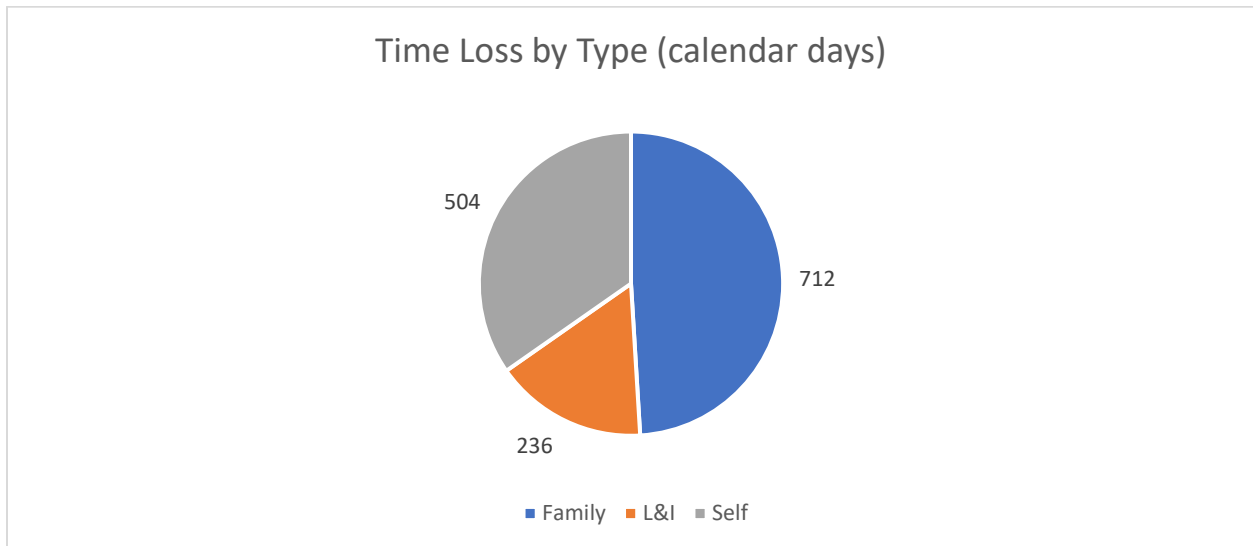
Goal 1: Identify all key finance related tasks and create a procedural manual for each task

- Identify key finance related tasks and create procedures manual for each task by documenting how each task is performed. This will ensure the task are standardized and performed the same each time, reduce the risks of errors and fraud risks, retain knowledge within the Organization and ensure proper processes are followed to adhere to federal and state regulations and other contract terms.
- This is an ongoing project.
- There is new software available that will assist personnel in tracking each step of their processes. Our goal is to start using this software in 2026.

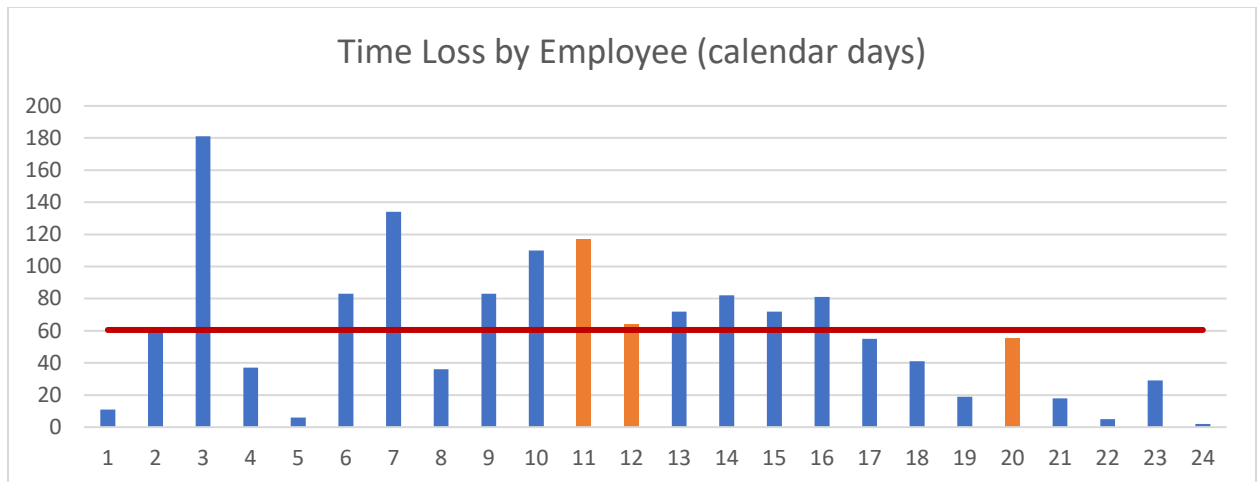
Injury – Medical Leave Report – June 2026

As of **June**, a total of **24** employees have experienced extended leave (greater than three consecutive shifts); this includes both L&I and Non-L&I leave.

- The average time loss of these employees is estimated at **60.50** calendar days. Total is **1452** days.



- **3** L&I claims resulting in time-loss (seen below in orange).





Meeting Date:	July 21, 2026
Title:	Resolution 1123 – Surplus Misc. IT Equipment

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Move to approve Resolution 1123, the surplus of miscellaneous information systems equipment and to dispose of, donate, sell, or recycle at the discretion of the Fire Chief.</i>
Presenter:	Chief Parkinson
Attachments:	Exhibit A

Summary:
Staff recommends the surplus of the items listed on attached Exhibit A list of miscellaneous information systems equipment. The items we are requesting to surplus no longer are of use to us. Some items have been replaced or are damaged beyond cost of effective repair. The items no longer fit our needs and we recommend the miscellaneous items be disposed of, sold, or donated, at the discretion of the Fire Chief

Fiscal Impact:	None
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EAST PIERCE FIRE & RESCUE

RESOLUTION NO. 1123

A Resolution to Surplus Misc. IT Equipment

WHEREAS, the miscellaneous information systems equipment listed on the attached Exhibit A, owned by East Pierce Fire & Rescue has been deemed past its useful life for meeting expiration date criteria, or damaged beyond cost effective to repair and is no longer of use to the District; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of East Pierce Fire & Rescue that the miscellaneous equipment as listed in Exhibit A is hereby declared surplus to the needs of the District and will be disposed of, donated, sold, or recycled at the discretion of the Fire Chief.

ADOPTED at a regular meeting of the Board of Commissioners of East Pierce Fire & Rescue on July 21, 2026, the following commissioners being present and voting:

Chair Jon Napier

Commissioner Pat McElligott

Commissioner Randy Kroum

Commissioner Kevin Garling

Commissioner Ed Egan

Commissioner Justin Evans

Commissioner Pete Connell

ATTEST:

District Secretary Corina Byerley

Resolution 1123 Exhibit A

Barcode	Serial	Make	Model	Description	Age (Years)
10731	3CQ1041WRM	HP	LA2205wg	Monitor	16
10809	CNK8150Y7B	HP	L2245w	Monitor	17
10810	3CQ9493M5S	HP	LA2205wg	Monitor	15
11072	AGGA-H5PT-JHKQ	Ava	Quad	Security Camera	2
12277	64167F31F5B8	Polycom	VVX 411	Desk Phone	6
12282	64167F33D37D	Polycom	VVX 411	Desk Phone	6
12295	64167F31F639	Polycom	VVX 411	Desk Phone	6
12322	64167F322E71	Polycom	VVX 411	Desk Phone	6
12439	1901GTC004254A01574	TCL	55S421	TV	6
12488	8CG8449228	HP	ProOne 600 G4	Desktop Computer	6
12496	8CG8449226	HP	ProOne 600 G4	Desktop Computer	6
12991	55N24253DH00065	Hisense	50A7N	TV	1
10946	DS3A1119190320	Emerson	LC320EM2	TV	14
12368	MXL81810FS	HP	ProOne 600 G3	Desktop Computer	8
12538	RL303F2184	Getac	F110 G5	Tablet	6
12615	RM103F0223	Getac	F110 G5	Tablet	6
12618	RM103F0226	Getac	F110 G5	Tablet	6
12519	RL103F1291	Getac	F110 G5	Tablet	6
12648	RM303F0026	Getac	F110 G5	Tablet	6
12646	RM303F0024	Getac	F110 G5	Tablet	6
12607	RLB03F1196	Getac	F110 G5	Tablet	6
12656	RM303F1558	Getac	F110 G5	Tablet	6
10809	CNK8150Y7B	HP	L2245w	Monitor	18
12130	CNK53418K2	HP	V242h	Monitor	10
10731	3CQ1041WRM	HP	LA2205wg	Monitor	17
10517	3CQ9500Q2Q	HP	LA2205wg	Monitor	16
10810	3CQ9493M5S	HP	LA2205wg	Monitor	16
10564	3CQ9500Q76	HP	LA2205wg	Monitor	16
12488	8CG8449228	HP	ProOne 600 G4	Desktop Computer	8
12496	8CG8449226	HP	ProOne 600 G4	Desktop Computer	8
12512	8CG9403ZW5	HP	ProOne 600 G4	Desktop Computer	8
12553	USH945L5PL	HP	ProOne 600 G4	Desktop Computer	8
12903	8CG8311CND	HP	ProOne 600 G4	Desktop Computer	8
12267	MXL7462QD8	HP	ProOne 600 G3	Desktop Computer	10
12355	MXL81810FL	HP	ProOne 600 G3	Desktop Computer	10
12484	8CG9140BX3	HP	ProOne 600 G4	Desktop Computer	8
12504	8CG9403ZW6	HP	ProOne 600 G4	Desktop Computer	8
12492	8CG8449225	HP	ProOne 600 G4	Desktop Computer	8
12390	8CG8449229	HP	ProOne 600 G4	Desktop Computer	8
12505	8CG9400LMJ	HP	ProOne 600 G4	Desktop Computer	8
12662	CN03FP40M9	Aruba	2530-24G	Network Switch	6
12653	CN03FP40M0	Aruba	2530-24G	Network Switch	6
10864	2C48020173	HP	TFT7600RKM	Network Equipment	19
12852	8CG9095086	HP	ProOne 600 G4	Desktop Computer	8
12498	8CG844922R	HP	ProOne 600 G4	Desktop Computer	8
12508	8CG844921N	HP	ProOne 600 G4	Desktop Computer	8
12511	8CG9403ZVT	HP	ProOne 600 G4	Desktop Computer	8
12510	8CG844922S	HP	ProOne 600 G4	Desktop Computer	8

Resolution 1123 Exhibit A

12486	8CG9157HR7	HP	ProOne 600 G4	Desktop Computer	8
12880	8CG942FB79	HP	ProOne 600 G4	Desktop Computer	6
12502	8CG844922L	HP	ProOne 600 G4	Desktop Computer	7
12483	8CG91263TW	HP	ProOne 600 G4	Desktop Computer	8
12509	8CG8449227	HP	ProOne 600 G4	Desktop Computer	8
12862	8CG90200R4	HP	ProOne 600 G4	Desktop Computer	8
12539	8CG8349Z4R	HP	ProOne 600 G4	Desktop Computer	6
12507	8CG9403ZVP	HP	ProOne 600 G4	Desktop Computer	7
12506	8CG9403ZW3	HP	ProOne 600 G4	Desktop Computer	7
12554	USH002L51M	HP	ProOne 600 G4	Desktop Computer	8
12499	8CG844922V	HP	ProOne 600 G4	Desktop Computer	8
12513	8CG92508RT	HP	ProOne 600 G4	Desktop Computer	8
12485	8CG9140BX2	HP	ProOne 600 G4	Desktop Computer	8
12501	8CG844922D	HP	ProOne 600 G4	Desktop Computer	8
12493	8CG844922B	HP	ProOne 600 G4	Desktop Computer	7
12489	8CG8447PQV	HP	ProOne 600 G4	Desktop Computer	8
12491	8CG844921V	HP	ProOne 600 G4	Desktop Computer	7
12490	8CG844921J	HP	ProOne 600 G4	Desktop Computer	8
12497	8CG844922H	HP	ProOne 600 G4	Desktop Computer	8
12494	8CG844921W	HP	ProOne 600 G4	Desktop Computer	8
12487	8CG9140BX1	HP	ProOne 600 G4	Desktop Computer	7
12444	8CG844922J	HP	ProOne 600 G4	Desktop Computer	8
12503	8CG844922N	HP	ProOne 600 G4	Desktop Computer	7
12353	MXL81810FH	HP	ProOne 600 G3	Desktop Computer	9



Board Meeting Agenda Item Summary

Meeting Date:	July 21, 2026
Title:	Acceptance of Station 114 Build

Recommendation from Staff:	Project is complete, approve to accept
Recommendation from Committee:	
Recommended Action/Motion:	<i>I move to accept the completion of the Station 114 Build.</i>
Presenter:	Finance Director M. Hollon
Attachments:	

Summary:
The project has been signed off for substantial completion by the Project Manager, Contractor and Architect. All state reporting requirements are completed. A 5% retainage of the total was kept until releases are received by L&I, ESD and Dept. of Revenue per RCW60.28.051. This action will release these funds to the contractor.

Fiscal Impact:	
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Board Meeting Agenda Item Summary

Meeting Date:	July 21, 2026
Title:	Acceptance of Station 117 Build

Recommendation from Staff:	Project is complete, approve to accept
Recommendation from Committee:	
Recommended Action/Motion:	<i>I move to accept the completion of the Station 117 Build.</i>
Presenter:	Finance Director M. Hollon
Attachments:	

Summary:
The project has been signed off for substantial completion by the Project Manager, Contractor and Architect. All state reporting requirements are completed. A 5% Retainage Bond of the total was accepted and approved until releases are received by L&I, ESD and Dept. of Revenue per RCW60.28.051. This action will release the Retainage Bond.

Fiscal Impact:	
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Meeting Date:	July 21, 2026
Title:	Station 124 Easement - North

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Move to accept the easement for access to utilities and grading on the north side of the new Station 124 property and authorize the Fire Chief to sign the easement.</i>
Presenter:	Westland
Attachments:	Exhibit A

Summary:
This easement is needed for the new station 124 project. The easement requested is on the property adjacent to the District's on the north side. The District needs access to this land to bring in underground utilities as well as to do some grading for the new sidewalk. We are asking for authorization to allow the Fire Chief to sign the easement with the property owner.

Fiscal Impact:	None
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After Recording Return To:
Eric T. Quinn, P.S.
7403 Lakewood Dr. W. # 11
Lakewood, WA 98499

Document Title:	Declaration of Easement for Access
Grantors:	Laudas Illum, a Limited Liability Company
Grantee:	East Pierce Fire & Rescue, a municipal corporation
Abbreviated Legal Description:	[Insert abbreviated legal]
Assessor's Tax Parcel I.D. Numbers:	202602265001

DECLARATION OF EASEMENT FOR ACCESS

THIS DECLARATION OF EASEMENT FOR ACCESS is entered into this ____ day of _____, 2026, by and between LAUDAS ILLUM, a limited liability company ("Grantor"), and EAST PIERCE FIRE & RESCUE, a municipal corporation ("Grantee") (collectively as "parties" and each individually as a "party").

WITNESSETH:

RECITALS

- A. The Grantor is the owner of real property in Pierce County legally described below.
- C. Grantee desires a non-exclusive easement for the purposes of connecting utilities and grading of adjoining property, and Grantor's Property is necessary for accomplishing those purposes.
- D. Grantor is willing to give Grantee the desired non-exclusive, access-and-utilities easement upon the terms and conditions of this Agreement.

authorizes no construction, requires no site development, and involves no clearing, grading, filling, parking expansion, frontage work, or permit application.

3. Maintenance and Repair; Capital Improvements.

3.1 The Easement Area shall be kept neat, clean, and in good repair. The Easement Area shall be maintained so as to allow free and reasonable access by Grantee.

3.2 Grantee shall be obligated to pay all the costs of any repair or maintenance of the Easement Area.

3.3 In the event that any Party, or a Party's invitee, or agent, through their use of the Easement Area causes the Easement Area to be damaged by said use, the Party subjecting the Easement Area to such damage or extraordinary use shall be obligated to repair the Easement Area to the condition that existed prior to such damage. All expenses of this type of repair shall be borne by such Party causing such damage.

3.4 All the Parties will be provided with reasonable notice before the undertaking of any repair or maintenance that will interrupt reasonable use of the Easement Area. All work will be performed with reasonable dispatch.

4. Hold Harmless. Each of the Parties agree to indemnify and hold the other Parties and his or her guests, invitees, licensees, tenants, agents and/or employees, harmless from and against any and all liability for damages, costs, losses and expenses for personal injury or property damage, when such injury or damage shall result from, arise out of, or be attributable to the occupation or use of the Easement Area by the Parties, their agents, invitees, licensees, tenants and/or guests, as well as for or to any repairs, maintenance, or improvement undertaken pursuant to this Agreement.

5. Dispute Resolution. If any dispute shall arise as to the repair, maintenance, or improvement of the Easement Area, payment of the costs, or any other matters relating to this Agreement, the same shall be resolved by binding arbitration pursuant to RCW 7.04A, *et seq.* Each party shall pay an equal share of the arbitrator's fee. In any action brought to enforce any provision of this document under this Section 5, the prevailing party(ies) shall be entitled to recover from the other party(ies) all actual costs and reasonable attorneys' fees incurred by the prevailing party(ies).

6. Entire Agreement. This Agreement, and the documents and papers executed in accordance with the provisions herein, embrace and include the entire transaction between the parties hereof with regard to the grant of the easements described above, and may not be changed except by written document signed by all parties hereto.

7. Severability. If any term, covenant, condition or provision of this Agreement, or the application of this Agreement to any person or circumstance shall be determined invalid or

GRANTOR:

LAUDAS ILLUM, LIMITED LIABILITY COMPANY

GRANTEE:

EAST PIERCE FIRE & RESCUE, a municipal corporation

DRAFT

EXHIBIT A: MAP OF EASEMENT AREA

DRAFT

EXHIBIT A
GRADING AND UTILITIES EASEMENT

LEGAL DESCRIPTION

THAT PORTION OF THE EAST 140.00 FEET OF LOT 1 AND LOT 2 OF MILTON HEIGHTS, ACCORDING TO THE PLAT THEREOF RECORDING UNDER PIERCE COUNTY RECORDING NUMBER 241912, RECORDS OF PIERCE COUNTY, WASHINGTON, LYING WITHIN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 05, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE WILLAMETTE MERIDIAN, PIERCE COUNTY, WASHINGTON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF PARCEL A, CITY OF MILTON BOUNDARY LINE ADJUSTMENT RECORDED UNDER PIERCE COUNTY RECORDING NUMBER 202602265001;

THENCE ALONG THE NORTH LINE THEREOF, SAID LINE ALSO BEING THE SOUTH LINE OF LOT 2 OF MILTON HEIGHTS, NORTH 87° 46' 09" WEST FOR A DISTANCE OF 16.00 FEET;

THENCE DEPARTING SAID COMMON LINE, NORTH 01° 53' 55" EAST FOR A DISTANCE OF 24.00 FEET;

THENCE SOUTH 87° 46' 09" EAST FOR A DISTANCE OF 16.00 FEET TO A POINT ON THE EAST LINE OF SAID LOT 2 AND THE WESTERLY RIGHT-OF-WAY LINE OF 11TH AVENUE;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE, SOUTH 01° 53' 55" WEST FOR A DISTANCE OF 24.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 384 SQUARE FEET, MORE OR LESS.

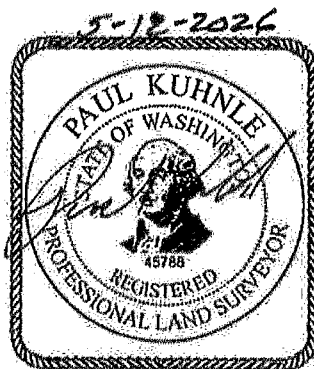


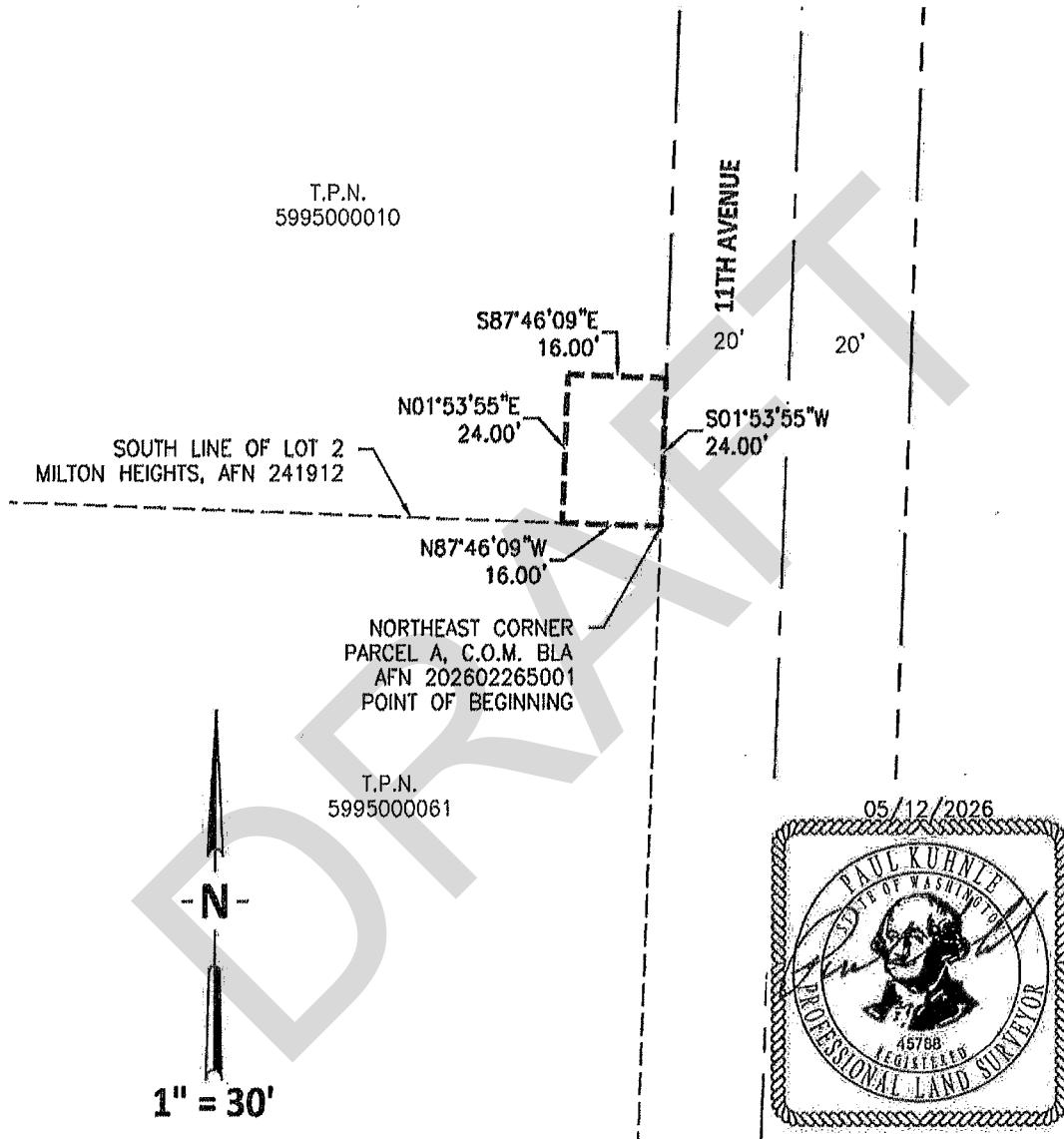
EXHIBIT B

GRADING AND UTILITIES EASEMENT

LEGAL DESCRIPTION

CITY OF MILTON, PIERCE COUNTY, WASHINGTON

J:\18808 - EPR STATION 124 MILTON\600 SURVEY\602 DWG\18808 ESMT 20260512.DWG



MackKay Sposito

ENERGY PUBLIC WORKS LAND DEVELOPMENT

www.mackkaysposito.com

33810 WEYERHAEUSER WAY SOUTH, SUITE 130
FEDERAL WAY, WA 98001
PHONE: (253) 205-8700

PAGE 7 OF 7

18808



Meeting Date:	July 21, 2026
Title:	Station 124 Easement - South

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Move to approve the easement on the south side of the new Station 124 property and authorize the Fire Chief to sign the easement.</i>
Presenter:	Westland
Attachments:	Exhibit A

Summary:
This easement is needed for the new station 124 project. The easement is given to the adjacent property owner for a strip of land on the south border of the District's property. This easement would allow the adjacent property owner to maintain the same size yard he currently has. When doing the lot survey, we found the lot line runs right through the middle of what he is currently using for his front yard. We are proposing an easement given for access of roughly 10 feet along our south border. This would allow him to use this portion of land, while EPFR would still retain ownership. There is no impact to the project itself. We are asking for authorization to allow the Fire Chief to sign the easement with the property owner.

Fiscal Impact:	None
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After Recording Return To:
Eric T. Quinn, P.S.
7403 Lakewood Dr. W. # 11
Lakewood, WA 98499

Document Title:	Declaration of Easement for Access
Grantors:	East Pierce Fire & Rescue, a municipal corporation
Grantee:	Marcus and Jessie Rondoni
Abbreviated Legal Description:	PORTION OF THE SW1/4 OF THE SE1/4 SECTION 5, TOWNSHIP 20 NORTH, RANGE 4 E, W.M.
Assessor's Tax Parcel I.D. Numbers:	<u>5995000061</u> (Grantor) <u>5985002910 & 5995000070</u> (Grantee)

DECLARATION OF EASEMENT FOR ACCESS

THIS DECLARATION OF EASEMENT FOR ACCESS is entered into this ____ day of _____, 2026, by and between EAST PIERCE FIRE & RESCUE, a municipal corporation ("Grantor"), and Marcus and Jessie Rondoni, ("Grantee") (collectively as "parties" and each individually as a "party").

WITNESSETH:

RECITALS

A. The Grantor is the owner of real property in Pierce County legally described as:

PARCEL A, CITY OF MILTON BOUNDARY LINE ADJUSTMENT RECORDED UNDER
PIERCE COUNTY RECORDING NUMBER 202602265001

("Grantor's Property").

- B. The Grantee is the owner of the adjoining property located in Pierce County, Washington, and legally described as:

PARCEL A: THE NORTH 50 FEET OF LOT 3, BLOCK 36, MILTON, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 7 OF PLATS, PAGE 104, IN PIERCE COUNTY, WASHINGTON.

PARCEL B: THE SOUTH 50 FEET OF THE NORTHERLY 118.5 FEET OF LOT 5, MILTON HEIGHTS, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8 OF PLATS, PAGE 77, IN PIERCE COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

("Grantee's Property").

C. Grantee desires an easement for the purposes of access and maintenance over and across a portion of the Grantor's Property based on the historical location of property used by Grantee.

D. Grantor is willing to memorialize historical access and expressly give Grantee the desired easement upon the terms and conditions of this Agreement, with Grantee understanding that public property may not be taken by adverse possession (per RCW 7.28.090) and that Grantee's use set forth herein shall in no manner give rise to a claim of ownership of the Easement Area.

NOW, THEREFORE, in consideration of the mutual covenants and undertakings provided for herein and other valuable consideration, the receipt of which both Grantor and Grantee acknowledge, the parties do hereby agree as follows:

1. Grant of Easement. Grantor hereby grants to Grantee and his tenants, heirs, successors and assigns, a non-exclusive easement in gross, for access and use, over and across the following described portion of the Grantor's Property:

A PORTION OF REVISED "PARCEL A", PER THE CITY OF MILTON BOUNDARY LINE ADJUSTMENT RECORDED UNDER PIERCE COUNTY AUDITOR'S RECORDING NUMBER 202602265001, LYING WITHIN THE SW 1/4 OF THE SE 1/4 OF SECTION 5, TOWNSHIP 20 NORTH, RANGE 4 EAST OF THE WILLAMETTE MERIDIAN, PIERCE COUNTY, WASHINGTON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWESTERLY CORNER OF SAID REVISED "PARCEL A";

THENCE ALONG THE WESTERLY BOUNDARY OF SAID REVISED "PARCEL A",
NORTH 05° 53' 12" EAST A
DISTANCE OF 8.03 FEET;

THENCE DEPARTING SAID WESTERLY BOUNDARY, SOUTH 78° 46' 20" EAST A DISTANCE OF 156.32 FEET;

THENCE SOUTH 87° 35' 54" EAST A DISTANCE OF 37.36 FEET;

THENCE SOUTH 02° 24' 06" WEST A DISTANCE OF 8.00 FEET TO THE SOUTHERLY BOUNDARY OF SAID REVISED "PARCEL A";

THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID REVISED "PARCEL A", THE FOLLOWING THREE COURSES:

THENCE NORTH 87° 35' 54" WEST A DISTANCE OF 40.30 FEET;

THENCE NORTH 02° 12' 02" EAST A DISTANCE OF 0.36 FEET;

THENCE NORTH 78° 46' 20" WEST A DISTANCE OF 153.84 FEET TO THE POINT OF BEGINNING.

(“Easement Area”)

To the extent of any conflict between the legal description of the Easement Area or the map describing the Easement Area, attached as Exhibit A hereto, the map shall control.

2. Use of Easement Area. The Easement Area shall be used consistent with its prior use. For the avoidance of doubt, this agreement creates no new lot, changes no use, authorizes no construction, requires no site development, and involves no clearing, grading, filling, parking expansion, frontage work, or permit application.

3. Maintenance and Repair; Capital Improvements.

3.1 The Easement Area shall be kept neat, clean, and in good repair. The Easement Area shall be maintained so as to allow free and reasonable access by Grantee.

3.2 Grantee shall be obligated to pay all the costs of any repair or maintenance of the Easement Area.

3.3 In the event that any Party, or a Party's invitee, or agent, through their use of the Easement Area causes the Easement Area to be damaged by said use, the Party subjecting the Easement Area to such damage or extraordinary use shall be obligated to repair the Easement Area to the condition that existed prior to such damage. All expenses of this type of repair shall be borne by such Party causing such damage.

3.4 All the Parties will be provided with reasonable notice before the undertaking of any repair or maintenance that will interrupt reasonable use of the Easement Area. All work will be performed with reasonable dispatch.

4. Hold Harmless. Each of the Parties agree to indemnify and hold the other Parties and his or her guests, invitees, licensees, tenants, agents and/or employees, harmless from and against any and all liability for damages, costs, losses and expenses for personal injury or property damage, when such injury or damage shall result from, arise out of, or be attributable to the occupation or use of the Easement Area by the Parties, their agents, invitees, licensees, tenants and/or guests, as well as for or to any repairs, maintenance, or improvement undertaken pursuant to this Agreement.

5. Dispute Resolution. If any dispute shall arise as to the repair, maintenance, or improvement of the Easement Area, payment of the costs, or any other matters relating to this Agreement, the same shall be resolved by binding arbitration pursuant to RCW 7.04A, *et seq.* Each party shall pay an equal share of the arbitrator's fee. In any action brought to enforce any provision of this document under this Section 5, the prevailing party(ies) shall be entitled to recover from the other party(ies) all actual costs and reasonable attorneys' fees incurred by the prevailing party(ies).

6. Entire Agreement. This Agreement, and the documents and papers executed in accordance with the provisions herein, embrace and include the entire transaction between the parties hereof with regard to the grant of the easements described above, and may not be changed except by written document signed by all parties hereto.

7. Severability. If any term, covenant, condition or provision of this Agreement, or the application of this Agreement to any person or circumstance shall be determined invalid or unenforceable, the remaining provisions of this Agreement shall not be affected and shall be deemed valid and fully enforceable to the extent permitted by law.

8. Benefit. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns in perpetuity.

9. Construction. This Agreement is being entered into and shall be construed and interpreted in accordance with the laws of the State of Washington.

10. Other Documents. Each party undertakes to execute such additional or other documents as may be required to fully implement the intent of this Agreement.

11. Paragraph Headings, Gender and Number. Paragraph headings are not to be construed as binding provisions of this Agreement; they are for the convenience of the parties only. The masculine, feminine, singular and plural of any word or words shall be deemed to include and refer to the gender and number appropriate in the context.

12. Interpretation. All parties participated in the negotiation and preparation of this Agreement. Accordingly, this Agreement shall not be construed either for or against any party, but this Agreement shall be interpreted and construed in accordance with the general tenor of the language in an effort to reach an equitable result. The parties expressly waive and repudiate any rule of law which attaches any significance to which party prepared this Agreement.

13. Termination. This Agreement is subject to termination with two years' written notice by Grantor or Grantee to the other party, by electronic mail to Grantee of Grantor's Fire Chief, or immediately upon written Agreement of the Parties. This Agreement shall terminate by operation of law upon any sale of the Grantor's Property or any portion of the Easement Area by Grantor.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date stated above.

GRANTOR:

EAST PIERCE FIRE & RESCUE
c/o Jon Parkinson, Fire Chief

GRANTEE MARCUS RENDONI

GRANTEE JESSIE M. RENDONI

NOTARY BLOCK

STATE OF WASHINGTON)
)
County of Pierce) ss.

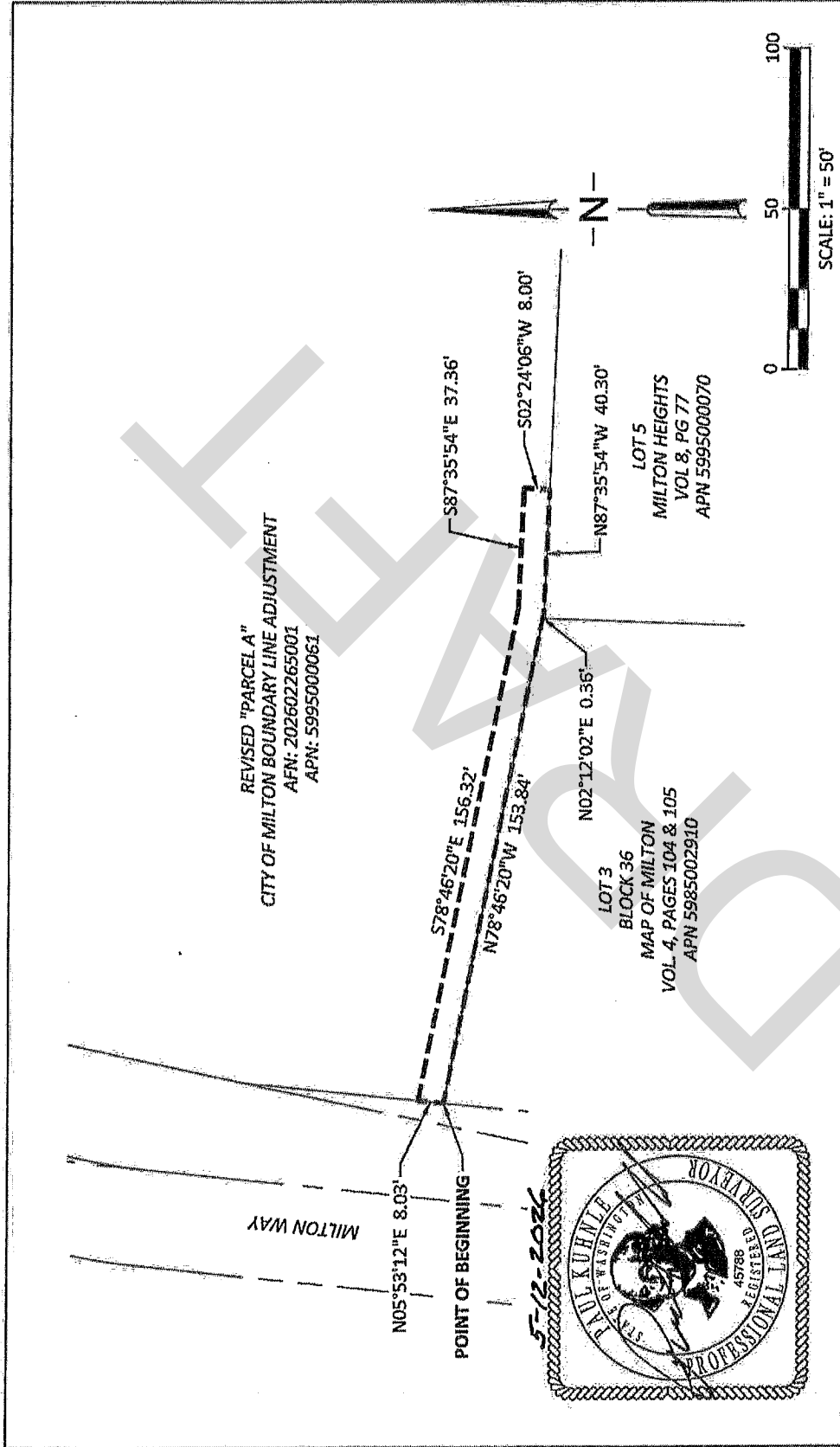
This record was acknowledged before me this _____ day of _____, 2026, by JON PARKINSON, in his capacity of Fire Chief of EAST PIERCE FIRE & RESCUE

NOTARY PUBLIC in and for the State of
Washington, residing at _____.
My commission expires: _____

STATE OF WASHINGTON)
)
County of Pierce) ss.

This record was acknowledged before me this _____ day of _____, 2026, by MARCUS RENDONI AND JESSIE M. RENDONI

NOTARY PUBLIC in and for the State of
Washington, residing at _____.
My commission expires: _____



PROJECT NO.: 18731
 DRAWN BY: LKO
 CHECKED BY: PAK
 DATE: 5/12/2026
 SHEET NO. 7 OF 7

EXHIBIT B SKETCH TO ACCOMPANY LEGAL DESCRIPTION

Mackay & Sposito
 33810 WEYERHAEUSER WAY S, STE 130
 FEDERAL WAY, WA 98001
 PHONE (253) 205-8700
 www.mackaysposito.com

FILE: J:\18731 - EPRR STATION 124 - MILTON SURVEY\600 SURVEY\602 DWG\EASEMENTS\18731 EASEMENT EXH B 20260416.DWG