



EAST PIERCE FIRE & RESCUE BOARD OF COMMISSIONERS
Regular Meeting Agenda
August 18, 2026
7:00 p.m.

Meetings are conducted in-person with the option of attending virtually.
Meeting Location: 8601 Main St. E, Bonney Lake 98391

Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87353536727>

Viewers may ask questions at the appropriate time via the chat or using the “raise hand” option available within the application. Statements and or questions may also be emailed to cbyerley@eastpiercefirer.org.

1. CALL TO ORDER – 7:00 PM

2. ROLL CALL/PLEDGE OF ALLEGIANCE/WELCOME

- a) Roll Call/ Pledge of Allegiance
- b) Welcome the Public
- c) Honors and Recognition
 - i) None

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

- a) Approve Minutes of the July 21st Regular Meeting..... Pages 3-5
- b) Treasurer’s Report..... Pages 6-7
- c) Approve Finances..... Pages 8-13
- d) Resolution 1124 – 2nd Quarter EMS Write Offs..... Page 14
- e) Financial Waiver
 - i) Transport Account 133401240 in the amount of \$251.25 Page 15

5. PRESENTATIONS

- a) None

6. VISITORS Open to Public Comments

Any individual may request that the Board recognize them to give their comments on items not on the agenda. For citizens that are present in the audience, please sign in if you would like to address the Board and you will be given 3 minutes to present during Public Comment. Citizens attending virtually that wish to address the Board during Public Comment use the “raise hand” feature on the webinar, please identify yourself and state your address for the record before commenting. Statements or comments for the record may be submitted to cbyerley@eastpiercefirer.org by 4:00pm meeting day. The Board may not have the information at hand to address a subject or take action at this time.

- a) Local 3520 – President Hobi

7. BOND-2018:

- a) Update - Herrera Pages 16-19
- b) Capital Projects Report..... Page 20

8. CHIEF’S REPORT

- a) Monthly Chiefs Report..... Pages 21-22

- b) Deputy Chiefs Reports
 - i) Deputy Chief Stabenfeldt Pages 23-24
 - ii) Deputy Chief Gilbert..... Pages 25-26
- c) Monthly Injury Report..... Page 27

9. COMMISSIONER CONFERENCE/COMMITTEE REPORTS:

- a) Planning Committee – None None
- b) Finance Committee – None None
- c) HR Committee – None None

10. RESOLUTIONS:

- a) None

11. NEW BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) None

12. UNFINISHED BUSINESS (*Board Chair will allow for public comments via chat or email*)

- a) None

13. COMMISSIONER TRAINING/EVENT REQUESTS:

- a) WFCA Annual Conference (Spokane October 21-24)..... None
- b) Snure Seminar (Spokane October 21 6:30-9:30pm)..... Page 28

14. EXECUTIVE SESSION: Per RCW 42.30.110(1)(f) to receive and evaluate complaints or charges brought against a public officer or employee and per RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and per RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in adverse legal or financial consequence to the agency.

15. COMMISSIONER ACTION/DISCUSSION:

16. ADJOURN

2026 EVENTS:

- August 27thPC Commissioner Meeting (SS911)
- September 24thPC Commissioner Meeting
- **October 3rd EPFR Annual Open House**
- *October 21-24..... WFCA Annual Conference (Spokane)*
- November 19thPC Commissioner Meeting (SS911)
- December 24thNO PC Commissioner Meeting

**A REGULAR MEETING OF THE
BOARD OF FIRE COMMISSIONERS OF
EAST PIERCE FIRE & RESCUE**

July 21, 2026

A regular meeting of the Board of Fire Commissioners of East Pierce Fire & Rescue was held on July 21, 2026, in-person at Headquarters (8601 Main St E, Bonney Lake) and via conference/video call through Zoom. Notice and link to join meeting was posted for public access. Chair Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Ed Egan, Kevin Garling, Pat McElligott, Randy Kroum, Justin Evans, and Pete Connell. Fire Chief Jon Parkinson, Deputy Chief Kevin Stabenfeldt, Deputy Chief Matt Gilbert, and District Secretary Corina Byerley were also present.

Commissioners Excused: None

Commissioners Unexcused: None

AUDIENCE: Project Manager Phil Herrera, Finance Director Michelle Hollon, AC Mike Westland, BC Troy Sterrenburg, BC Shawn Wagner, Taylor Mack, Taylor Hobi, James VanEddy, Joseph Miles, David St. Pierre, and family members.

HONORS AND RECOGNITIONS:

Citizen Citations: James VanEddy, Joseph Miles, and David St. Pierre were recognized and presented with Citizen Citations for their actions on June 14, 2026 when they rendered aid to a stranger experiencing a medical emergency. Deputy Chief Stabenfeldt, Deputy Chief Gilbert, Battalion Chief Sterrenburg, and Battalion Chief Wagner expressed their thanks to the citizens and presented them with their awards and a service coin.

BREAK:

Chair Napier called for a 10-minute break at 7:06 p.m. The meeting was reconvened at 7:16 p.m.

APPROVAL OF AGENDA:

Commissioner Kroum moved to approve the agenda. The motion was seconded by Commissioner McElligott and carried.

CONSENT AGENDA:

Commissioner Egan moved to approve the consent agenda (minutes from the June 18th Regular meeting; treasurer's report; current expense vouchers 260702001 - 250703109 in the amount of \$1,372,480.04; payroll vouchers 260701001 – 250701008 in the amount of \$31,004.49; and special voucher 260605001 in the amount of \$1,061,270.00). Due to a clerical error the incorrect financial grid was included in the Board agenda packet. The July financial grid will be included in the August Board agenda packet for approval. Motion was seconded by Commissioner Garling and carried.

GUEST SPEAKER PRESENTATION: None

VISITOR COMMENTS:

Local 3520: President Taylor Hobi gave a shout out to everyone for showing up for retired firefighter Greg Reinke's memorial. President Hobi noted that the Local's Executive Board will be traveling to Texas in August and the Local has a new communications specialist.

BOND-2018:

Project Manager: Project Manager Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: Fuel island engineering underway. Drawing for permitting should be ready in about 40 days.

Station 112: Clean up and fixture installation underway. Right of way offsite work is complete. 207th work is complete. Final punch list this Thursday. Landscape is delayed by about a week, but underway.

Station 114: Final closeout documents completed, build acceptance is on tonight's agenda.

Station 117: Fuel system electrical connections are being repaired on Thursday. Final closeout documents completed, build acceptance is on tonight's agenda.

Station 118: Fuel system electrical connections are being repaired on Thursday.

CHIEF'S REPORT:

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson's report included: Chief Parkinson noted a great memorial and turnout for retired firefighter Greg Reinke; Saturday marked the one year anniversary of the passing of Deputy Chief Mack, the Nick of Time Foundation is installing two defibrillators at Allen Yorke park in honor of Deputy Chief Mack, the defibrillators are secured with access gained through 911 dispatch; Audit is complete, the exit packet was emailed and the exit meeting is scheduled for tomorrow; Chief Parkinson gave a brief WSRB update on the new rating system; the requested Board meet and greet with employees will be held in September preceding the regular Board meeting; the department received three large donations totaling approximately \$15,000.

Monthly Deputy Chiefs Reports: Included in agenda packet. DC Gilbert reported: 4th of July was relatively tame, between 7/3-7/5 there were 115 incidents (21 fires and 3 injuries related to fireworks); Deployments- one firefighter just returned from deployment, one firefighter still out; AC Poe and BC Sterrenburg attended the Milton City Council meeting earlier this month and presented two police officers with awards for their actions responding to a fire; and RK 26 recruit class received shift assignments at the bell ringing ceremony on July 18th and are on the line this week. Deputy Chief Stabenfeldt reported: a push in ceremony for E117 was held on July 9th; Health and Safety Division welcomed AC Mullins on June 29th, Safety Stand Down focused on firefighter fitness, classes were offered for six days; Crisis Coordinator Schinkal was thanked for his support of the Reinke family and planning and organizing retired firefighter Reinke's memorial; and last month was EPFR's strongest ever month of social media with several videos going viral and thousands of new followers.

Q2 Strategic Plan Update: Included in agenda packet.

Q2 Standards of Cover Update: Included in agenda packet.

Q2 Financial Update: Included in agenda packet.

Monthly Injury Report: Update provided in agenda packet.

COMMISSIONER CONFERENCE/COMMITTEE REPORTS: None

RESOLUTIONS:

Resolution 1123 – Surplus IT Equipment: Chief Parkinson presented to the board a request to approve Resolution 1123, the surplus of miscellaneous IT equipment as detailed in Exhibit A. Commissioner Kroum moved to approve Resolution 1123 Move to approve Resolution 1123, the surplus of miscellaneous information systems equipment and to dispose of, donate, sell, or recycle at the discretion of the Fire Chief. The motion was seconded by Commissioner Egan and carried.

NEW BUSINESS:

Station 114 Build Acceptance: Finance Director Michelle Hollon presented to the Board a request to accept the final completion of the Station 114 project. All parties (Contractor, Architect, Project Manager) will sign the Certificate of Final Completion this week signifying that they are in agreement that all requirements of the build were met and that the final costs were within the awarded bid amount approved by the Board of Fire Commissioners. Commissioner McElligott moved to accept the completion of the Station 114 build. The motion was seconded by Commissioner Egan and carried.

Station 117 Build Acceptance: Finance Director Michelle Hollon presented to the Board a request to accept the final completion of the Station 117 project. All parties (Contractor, Architect, Project Manager) will sign the Certificate of Final Completion this week signifying that they are in agreement that all requirements of the build were met and that the final costs were within the awarded bid amount approved by the Board of Fire Commissioners. Commissioner Connell moved to accept the completion of the Station 117 build. The motion was seconded by Commissioner Garling and carried.

Station 124 Easement (North): Assistant Chief Westland presented to the Board a request to accept an easement on the property adjacent to the District's on the north side of the new Station 124 site. The District needs access to this land to bring in underground utilities as well as to do some grading for the new sidewalk. Commissioner Kroum moved to accept the easement for access to utilities and grading on the north side of the new Station 124 property and authorize the Fire Chief to sign the easement. The motion was seconded by Commissioner Egan and carried.

Station 124 Easement (South): Assistant Chief Westland presented to the Board a request to grant an easement for the property adjacent to the District's on the south side of the new Station 124 site. The easement will be given to the adjacent property owner for a strip of land on the south border of the District's property. This easement would allow the adjacent property owner to maintain the same size yard he currently has. When doing the lot survey, it was discovered that the lot line runs right through the middle of what the neighbor is currently using for his front yard. This easement is for access of roughly 10 feet along our south border allowing the neighbor to use this portion of land, while EPFR would still retain ownership. Commissioner Garling moved to approve the easement on the south side of the new Station 124 property and authorize the Fire Chief to sign the easement. The motion was seconded by Commissioner Evans and carried.

UNFINISHED BUSINESS: None

COMMISSIONER TRAINING/EVENT REQUESTS:

WFOA Annual Conference (Spokane October 21-24): District Secretary Byerley provided the dates and location of the WFOA Annual Conference and requested any commissioner interested in attending let her know so the appropriate number of hotel rooms can be reserved. Noting that registration for this event opens on August 18th.

EXECUTIVE SESSION: None

COMMISSIONER ACTION/DISCUSSION:

Pierce County Fire Commissioners Picnic: Commissioner McElligott reminded the Board that the Pierce County Fire Commissioners Picnic will be held this Thursday at Oring Park.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 7:49 p.m.

District Secretary Corina Byerley

Chairman Jon Napier/Vice-Chair Ed Egan



EAST PIERCE FIRE & RESCUE

July 2026

for August 18, 2026 Meeting

Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
			5 Months Remaining =	41.67%

General Fund (Current Expense)

Net Cash & Investments 12/31/2025 \$ 20,371,814 Budgeted

Operating Revenues					
Property Tax - Current	184,027	31,358,065	58,623,370	27,265,305	46.5%
Property Tax - Prior Year/Delinquent	13,167	408,808	-	(408,808)	0.0%
Other Taxes	13	509	18,500	17,991	97.2%
Regular EMS Transport	247,307	2,198,702	2,900,000	701,298	24.2%
GEMT Transport	451,089	2,342,566	3,200,000	857,434	26.8%
GEMT Reconciliation	-	1,322,958	400,000	(922,958)	-230.7%
Intergovernmental	8,688	54,579	238,122	183,543	77.1%
Tehaleh Mitigation	-	14,000	100,000	86,000	86.0%
Transfers in from Reserves/Capital	-	1,487,809	9,718,226	8,230,417	84.7%
Other Revenue	60,218	1,594,298	939,200	(655,098)	-69.8%
Total Operating Revenues	964,509	40,782,294	76,137,417	35,355,124	46.4%

Reserved: Advance Travel & Petty Cash (Imprest Accounts) \$15,100 Not Included

Operating Expenses	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Administration (Comm, Fire Chief, Deputy Chief, Finance, HR)	349,990	2,399,058	4,512,970	2,113,912	46.8%
Operations (Fire, Training, Volunteers)	3,934,932	25,540,617	42,804,263	17,263,646	40.3%
EMS	312,437	1,891,058	3,642,725	1,751,668	48.1%
Prevention (Fire Prevention, Pub Ed)	131,447	1,003,540	1,652,315	648,775	39.3%
Logistics (Logistics, Emerg. Mgmt, IT)	558,912	3,530,863	6,245,273	2,714,410	43.5%
Capital (Project Manager)	28,122	238,393	452,548	214,155	47.3%
Reserve Purchases (Equipt., EMS, Facility)	684,517	4,760,588	9,265,678	4,505,090	48.6%
Transfers Out	-	12,275,956	1,883,494	(10,392,462)	-551.8%
Total Operating Expenses	6,000,357	51,640,073	70,459,265	18,819,192	26.7%
Payroll Clearing Accruals	102,084	54,155			
Operating Expenses Net of Accruals	6,102,441	51,694,228	70,459,265		
Ending Net Cash & Investments			\$ 26,049,965		

Reserve Fund

Net Cash & Investments 12/31/2025 \$ 40,697,103 Budgeted

Reserve Balances	Other Revenues	Transfer In	Transfer Out	Balance as of 07/31/26
Equipment Reserve				15,617,150
Facilities Reserve				2,856,450
Capital Facilities Phase 2				33,363,681
Sale of Tax Title Property				
Investment Interest				
Current Month Total	162,588	-	-	
Year to Date Total	\$ 952,147	\$ 12,237,640	\$ 1,199,319	\$ 51,837,281



EAST PIERCE FIRE & RESCUE

July 2026

for August 18, 2026 Meeting

Capital (Construction) Fund UTGO Bonds 2022	Current Month	Year to Date	Budget Res 1096	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2025			\$ 6,347,533	Budgeted	
			\$ 5,247,764	Actual	
Revenues					
Investment Interest	1	40,161	-	(40,161)	0.0%
Transfer In - Vendor Refund	-	38,316		-	0.0%
Total Revenues	1	78,477	-	(40,161)	
Expenses					
Capital Purchases	-	-	-	-	0.0%
Capital Purchases-Station 111	-	248,178	-	-	0.0%
Capital Purchases-Station 112	-	4,057,306	-	-	0.0%
Capital Purchases-Station 114	-	21,658	-	-	0.0%
Capital Purchases-Station 117	-	31,599	-	-	0.0%
Capital Purchases-Station 118	-	2,195	-	-	0.0%
Capital Purchases-New Station 124	-	676,142	-		
Transfers Out - GF & RF	-	288,490	452,548	164,058	0.0%
Total Expenses	-	5,325,567	452,548	-	0.0%
Ending Net Cash and Investments		\$ 674			
** Note: \$1,000,000 of Ending Net Cash reserved for IRS for arbitrage true-up **					



Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
8/12/26	3797	AFLAC	\$215.15
8/12/26	3798	GET PROGRAM	\$46.00
8/12/26	3799	IAFF - FIREPAC	\$946.50
8/12/26	3800	TACOMA-PIERCE CO CHAPLAINCY	\$916.50
8/12/26	3803	WCIF	\$28,080.86
8/12/26	3804	WSCFF - FASTPAC	\$778.50
8/12/26	3801	WCIF-Met Life / Accident	\$45.30
8/12/26	3802	WCIF-Met Life / ID Theft	\$69.75
8/13/26	3806	ACME RCL, LLC	\$29,287.66
8/13/26	3808	ALERT-ALL CORP	\$2,071.44
8/13/26	3811	ART GAMBLIN MOTORS	\$221.75
8/13/26	3814	CANON FINANCIAL SERVICES INC	\$101.90
8/13/26	3815	CARDINAL HEALTH 112, LLC	\$3,499.10
8/13/26	3809	AMAZING LANDSCAPE SERVICES	\$42,977.24
8/13/26	3810	ARACRI ALESSANDRO	\$661.80
8/13/26	3812	BARNHART MD PS STEPHEN W	\$7,200.00
8/13/26	3813	BELL TYLER	\$1,000.00
8/13/26	3816	CENTRAL WELDING SUPPLY CO INC	\$3,709.66
8/13/26	3820	CITY OF BONNEY LAKE WA	\$1,873.61
8/13/26	3805	A-ADVANCED SEPTIC SERVICES INC.	\$1,052.07
8/13/26	3807	ADP SCREENING	\$43.65
8/13/26	3817	CENTURYLINK	\$93.93
8/13/26	3819	CINTAS CORPORATION # 461	\$12,784.48
8/13/26	3821	CITY OF MILTON	\$13,007.52
8/13/26	3826	FAR WEST TECHNOLOGIES INC	\$29,963.54
8/13/26	3827	FIDELITY SOLUTIONS	\$978.18
8/13/26	3833	GENES TOWING LAKEWOOD	\$1,152.64
8/13/26	3837	GOOD ROOTS NORTHWEST	\$21,920.00
8/13/26	3818	CHECK THE DOSE	\$2,840.83
8/13/26	3823	CODE MECHANICAL INC.	\$1,082.34
8/13/26	3824	COMPLETE OFFICE FURNITURE	\$529.60
8/13/26	3829	FREDS TOWING	\$1,962.00
8/13/26	3831	FREIGHTLINER NORTHWEST	\$9,623.30
8/13/26	3834	GIG HARBOR STRENGTH & FITNESS	\$6,000.00
8/13/26	3835	GIG	\$777.00
8/13/26	3841	HUGHES FIRE EQUIPMENT, INC.	\$5,436.24
8/13/26	3843	JAMES OIL CO. INC.	\$25,146.86
8/13/26	3845	KALILIKANE BRANDON	\$461.78

8/13/26	3822	CITY OF PUYALLUP	\$28,665.00
8/13/26	3825	DAVIS DOOR SERVICE, INC	\$1,522.08
8/13/26	3828	FIRE FACILITIES INC.	\$21,600.00
8/13/26	3830	FREEMAN BELL CONSTRUCTION & DEVELOPMENT	\$5,030.64
8/13/26	3832	GALLS, LLC	\$1,328.57
8/13/26	3836	GIOVE BRYCEN	\$410.73
8/13/26	3838	GRAINGER	\$111.70
8/13/26	3839	HALTER CHARLES	\$2,635.09
8/13/26	3840	HOLT BLAKE	\$295.46
8/13/26	3846	KBUILT	\$2,610.01
8/13/26	3842	IIA LIFTING SERVICES INC.	\$3,126.20
8/13/26	3844	JOSTEN ANTHONY	\$369.33
8/13/26	3847	KIMBALL MIDWEST	\$4,134.34
8/13/26	3848	KNOTTY TREE SERVICE	\$10,640.90
8/13/26	3851	L & L PRINTING INC	\$294.50
8/13/26	3857	LINDE GAS & EQUIPMENT INC	\$2,063.81
8/13/26	3858	LN CURTIS & SONS	\$22,214.27
8/13/26	3864	MIKES SHOP	\$179.65
8/13/26	3868	PACIFIC FITNESS PRODUCTS	\$191.80
8/13/26	3869	PACIFIC OFFICE AUTOMATION	\$927.41
8/13/26	3849	KOESTLER BRIAN	\$255.57
8/13/26	3853	LARSEN SIGN CO	\$701.44
8/13/26	3855	LEXIPOL, LLC	\$12,038.44
8/13/26	3856	LIFE ASSIST	\$36,850.82
8/13/26	3861	MCGINNIS MIKE	\$362.89
8/13/26	3862	MERIDIAN CENTER ELECTRIC	\$87.02
8/13/26	3863	MES SERVICE COMPANY LLC	\$145,469.25
8/13/26	3866	ODP BUSINESS SOLUTIONS LLC	\$125.43
8/13/26	3867	OREILLY	\$554.42
8/13/26	3871	PEREGRINE TECHNOLOGIES INC	\$57,540.00
8/13/26	3850	KUIPER CARL	\$474.80
8/13/26	3852	LANDEFELD JIM	\$261.45
8/13/26	3854	LES SCHWAB TIRE CENTERS	\$582.06
8/13/26	3859	MARION WATER CO., INC.	\$129.91
8/13/26	3860	MATERIALS TESTING & CONSULTING	\$997.50
8/13/26	3865	MILLER ANDREW	\$369.33
8/13/26	3870	PC BUDGET & FINANCE DEPT	\$260.00
8/13/26	3873	PHILLIPS TAYLOR	\$132.35
8/13/26	3875	PLATT ELECTRIC SUPPLY	\$288.73
8/13/26	3880	RIGHT SYSTEMS, INC.	\$11,917.17
8/13/26	3872	PERFORMANCE SYSTEMS INTEGRATION	\$2,823.20

8/13/26	3874	PIERCE COUNTY SEWER	\$134.47
8/13/26	3876	PRIMO BRANDS	\$1,280.58
8/13/26	3879	QUINN ERIC T	\$650.00
8/13/26	3881	RUSZALA ROB	\$285.23
8/13/26	3883	SASQUATCH CAR WASH	\$291.46
8/13/26	3888	STRYKER SALES LLC	\$633.61
8/13/26	3889	SUTHERLAND DINA	\$62.00
8/13/26	3890	SYSTEMS DESIGN WEST LLC	\$29,769.80
8/13/26	3895	US BANK	\$97,058.85
8/13/26	3877	PUGET SOUND ENERGY	\$19,071.43
8/13/26	3878	QUADIENT	\$250.00
8/13/26	3882	S&S TIRE SERVICE INC	\$4,680.68
8/13/26	3886	SNIDER PETROLEUM	\$285.03
8/13/26	3887	SNOPE JARED	\$262.60
8/13/26	3892	TREASURY MANAGEMENT SVCS - US BANK	\$94.13
8/13/26	3893	ULINE, INC.	\$933.17
8/13/26	3897	WA STATE AUDITORS OFFICE	\$818.38
8/13/26	3900	WEST PIERCE FIRE & RESCUE	\$38,652.00
8/13/26	3902	WHITE RIVER SCHOOL DISTRICT	\$4,300.69
8/13/26	3884	SEATTLE AUTOMOTIVE DISTRIBUTING	\$4,712.59
8/13/26	3885	SMALL & SONS OIL DISTRIBUTOR CO.	\$1,181.51
8/13/26	3891	TOP FITNESS STORE	\$10,000.00
8/13/26	3894	UNITED RENTALS (NORTH AMERICA), INC.	\$1,245.35
8/13/26	3898	WCIF	\$355.52
8/13/26	3899	WEST COAST MECHANICAL SOLUTIONS	\$2,492.93
8/13/26	3901	WETHERHOLT AND ASSOCIATES INC.	\$1,535.65
8/13/26	3896	VIRTUOUS CLEAN NW, LLC	\$3,000.00
Payment Count: 106			Total Amount: <u>\$863,169.61</u>

Payment Count: 106
Payment Total: \$863,169.61

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as described herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date
Authorized District Official Signature	Date	Authorized District Official Signature	Date

INSTRUCTIONS FOR USE:

Submit signed Transmittal To Pierce County Finance Department

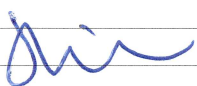
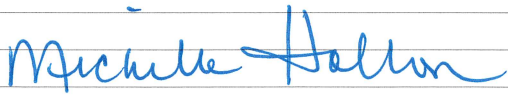
FAX: 253-798-6699 EMAIL: pcacctspayable@piercecountywa.gov

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____

July 2026 Post-Meeting	
General Fund	
Payroll Revisions	
trx # 3310 voided - trx # 3478 created - FIT TAXES	\$ (84.68)
trx # 3319 voided - trx # 3476 created - WSCFF - MERP	\$ 1.86
trx # 3311 voided - trx # 3475 created - HRA VEBA	\$ 0.01
trx # 3304 voided - trx # 3474 & 3477 created - DRS/LEOFF II	\$ (29.92)
trx # 3298 voided - trx # 3472 created - DIMARTINO	\$ (16.06)
trx # 3298 voided - trx # 3472 created - ZUBER, TANNER	\$ (145.25)
trx # 3296 voided - trx # 3471 created - WORLEY, JOSEPH	\$ 29.66
trx # 3265 voided - trx # 3470 created - SCHINKAL, LANCE	\$ 1.85
trx # 3261 voided - trx # 3469 created - SANDLIAN, WILLIAM	\$ (0.01)
trx # 3102 voided - trx # 3468 created - BURNS, MARCUS	\$ (1.72)
trx # 3224 revised - O'LEARY, BRIAN	\$ (63.67)
net payroll change	\$ (307.93)
August 2026	
General Fund	
Total AP	\$ 832,071.05
AP Vouchers	
Vouchers # 260802001 - 250802098	\$ 832,071.05
Total Payroll	\$ 4,169,252.94
Payroll Vouchers	
Vouchers # 260801001 - 250801008	\$ 31,098.56
Electronic Payroll	\$ 4,138,154.38
Total Expenditures	\$ 5,001,323.99
Total SBK Expenditures	\$ 4,990,536.99
Difference	\$ 10,787.00
sickleave buybacks	\$ 10,787.00

June 2026 Post-Meeting	
General Fund	
Special AP Batch	net change
Voucher # 260605001	\$ 1,061,270.00
Hughes Fire Equipment - progress billing 2023 engines (2)	
Payroll Revisions	
trx # 2807 voided - trx # 2983 created - DCP - WA State	\$ -
trx # 2809 voided - trx # 2984 created - Decision Point - Spectrum	\$ (107.00)
trx # 2814 voided - trx # 2986 created - FIT Taxes	\$ 1,053.08
trx # 2831 voided - trx # 2987 created - DRS/LEOFF II	\$ 546.94
net payroll change	\$ 1,493.02
July 2026	
General Fund	
Total AP	\$ 1,372,480.04
AP Vouchers	
Vouchers # 260702001 - 250702109	\$ 1,372,480.04
Total Payroll	\$ 4,736,188.32
Payroll Vouchers	
Vouchers # 260701001 - 250701008	\$ 31,004.49
Electronic Payroll	\$ 4,705,183.83
Total Expenditures	\$ 6,108,668.36
Total SBK Expenditures	\$ 6,106,054.36
Difference	\$ 2,614.00
sickleave buybacks	\$ 2,614.00
*The payroll and electronic expenditures for July were not presented to the Board at the July meeting, instead June's payroll and expenditure information was presented in error.	
Chief Parkinson and Finance Director Michelle Hollon approve the July payroll and expenditures as presented on this grid per the delegated authority of Resolution 1015.	
This grid will be presented to the Board at the next regular meeting	
Jon Parkinson, Fire Chief  07/30/2026	
Michelle Hollon, Finance Director  07/30/2026	

EAST PIERCE FIRE & RESCUE

RESOLUTION NO. 1124

A RESOLUTION AUTHORIZING SPECIFIC AMBULANCE TRANSPORT ACCOUNTS TO BE WRITTEN OFF IN THEIR ENTIRETY.

WHEREAS, the Board of Commissioners East Pierce Fire & Rescue did authorize a schedule of fees for the provision of ambulance services, including transport to local hospitals, to be charged within this jurisdiction, by Resolution 323 on October 19, 1999; and

WHEREAS, the Board of Commissioners hereby has determined that it is necessary to write off particular Advanced Life Support (ALS) Transport Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of East Pierce Fire & Rescue that the following amounts, listed in table below, be written off in their entirety as recommended by the district's ambulance transport billing agency.

April-2026	\$ 79,178.03	EMS Levy Funds/COVID Waiver
May-2026	\$ 66,100.35	EMS Levy Funds/COVID Waiver
June-2026	\$ 72,169.96	EMS Levy Funds/COVID Waiver
Total	\$ 217,448.34	
April-2026	\$ 1,095.50	Financial Waiver
May-2026	\$ 475.29	Financial Waiver
June-2026	\$ -	Financial Waiver
Total	\$ 1,570.79	
TOTAL WRITE-OFFS	\$ 219,019.13	

Adopted at a regular meeting of the Board of Commissioners of East Pierce Fire & Rescue on August 18, 2026, the following commissioners being present and voting:

Chair Jon Napier

Commissioner Pat McElligott

Commissioner Ed Egan

Commissioner Pete Connell

Commissioner Kevin Garling

Commissioner Justin Evans

Commissioner Randy Kroum

Attest: _____
District Secretary Corina Byerley



Board Meeting Agenda Item Summary

Meeting Date:	August 18, 2026
Title:	Approve Financial Assistance Program Waiver for Account 133401240

Recommendation from Staff:	Approve
Recommendation from Committee:	N/A
Recommended Action/Motion:	<i>Recommend that the Board approve inclusion of Account 133401240 into the Financial Assistance Program. Approve Waiver in the amount of \$251.25</i>
Presenter:	Consent Agenda
Attachments:	Click or tap here to enter text.

Summary:		
The Board approved implementation of a Financial Assistance Program for ambulance transport fees for patients with limited financial means. Modeled after similar programs used by local hospitals and other fire districts, the EPFR program utilizes a worksheet to take into account the patient's income and family size to reduce, or in some cases, completely waive ambulance transport charges.		
Total Amount of Patient's Ambulance bill:	\$	1,450.40
Amount covered by private / government insurance programs:	\$	(1,115.40)
Patient' remaining balance (obligation) for this ambulance bill:	\$	335.00
Family size (incl. patient)	Est. Gross Family Income/ Yr	EPFR Worksheet: % Reduction in Outstanding Balance.
1	\$23,941 - \$31,920	75%
Recommendation based upon Financial Assistance Program formula: Recommend Board authorize 75% reduction of patient's outstanding balance due. As always, Systems Design, our billing service, will work out a payment plan with the patient if required.		
3. Policies/ Alternatives Considered: None. See Above		

Fiscal Impact:	There is minimal financial impact on EPFR. The department averages less than a dozen Financial Assistance Program requests per year, or approximately ½ of 1% of the district's transports.
-----------------------	---



To: **Board of Fire Commissioners**
From: **Phil Herrera, Project Manager**
Subject: **Bond Update JULY 2026**

Station 111

- Fuel island engineering continues.

Station 112

- Interior finishes are complete, the contractor is cleaning and doing touch up work now.
- We had trouble with the landscaper, so Jones and Roberts needed to replace the landscaping company. This caused a delay with the landscaping. The new company has started work.
- Final punch list items are being addressed.
- We are targeting the 3rd week of August for the final inspection. Occupancy is targeted for the last week of September.

Station 114

- Final acceptance completed.

Station 117

- Fueling system installation is complete. The system is in operation.
- Final acceptance completed.

Station 118

- Fueling system installation is complete. The system is in operation.

August 2026 Station Progress Photos

Station 112

Interior work is pretty much complete. Punch list touch-up items are left to do.



A new landscape contractor began with weeding as they started on the job this week.



Station 112 continued,

Crews from station 112 transplanted the palm tree to the new station.



Station 117

The fueling island at 117 was put into operation this month.



Station 118

Station 118 fueling island was also completed and put into operation.



Projects	Capital Fund (Bond Proceeds)	Phase 1 Rollover (Phase 2 Reserve)	Phase 2	Total Costs
Engines (6) and Ladder (1)	\$ 6,405,740.61			\$ 6,405,741
Station 118	\$ 11,709,767.44	\$ 3,858.66		\$ 11,713,626
Station 111	\$ 26,563,224.27	\$ 4,524.50		\$ 26,567,749
Station 114	\$ 11,337,238.70	\$ 3,122.45		\$ 11,340,361
Station 117	\$ 12,220,675.46	\$ 10,000.00		\$ 12,230,675
Station 112	\$ 9,797,577.53	\$ 522,157.32		\$ 10,319,735
Station 124	\$ 2,929,374.81	\$ -		\$ 2,929,375
Station 116	\$ 990.00	\$ -		\$ 990
Project Manager/Admin Asst.	\$ 2,234,383.25	\$ -		\$ 2,234,383
Misc (LP45+Ladder)	\$ 3,850,848.55	\$ -		\$ 3,850,849
Training Center build			\$ 186,743.66	\$ 186,744
New 124 Build			\$ 165,284.12	\$ 165,284
Total	\$ 87,049,820.62	\$ 543,662.93	\$ 352,027.78	\$ 87,593,484

Bond Total	80,000,000
Interest	6,828,062.64
Refunds	222,431.43
Expenditures Capital Fund	87,049,820.62
Capital Fund Balance	673.45
Expenditures Phase 1 Rollover	543,663
Total Phase 1 Projects Costs	87,593,484
Expenditures Phase 2	352,028
Total Phase 2 line impact	895,691



To: **Board of Fire Commissioners**
From: **Jon Parkinson, Fire Chief**
Subject: **Monthly Chief's Report – August 2026**

2023/24 Accountability Audit

The exit conference occurred in late July. The audit report is now available online via the SAO website. There were no changes to the final report from the last time the audit was discussed with the board.

Nick of Time AED's

The two (2) AEDs placed in honor of DC Bill Mack (and donated by the Nick of Time Foundation) have been placed at Allan Yorke Park in Bonney Lake, near Lake Tapps.

National Night Out

National Night Out was a success across the district. All chief officers and on-duty crews were able to participate in numerous events throughout the cities and county.

Increased Wildland Activity

We continue to see an uptick in wildfire activity throughout the northwest as well as within the district. We continue to monitor how many resources we will send outside of the district so that we maintain adequate local coverage.

Stage 2 Burn Ban

Due to regional wildfire activity, most of our neighboring counties have enacted Stage 2 burn bans. Effective August 17th, the Pierce County Fire Marshal will mirror our neighbors by enacting the same burn ban level. A stage 2 ban eliminates recreational fires.

Meet the Board – Root Beer Float Social

We are planning the Root Beer Float Social for 9/15 from 1700-1900 (before the Board meeting). The intent is for EPFR personnel to have the opportunity to meet the commissioners in an informal setting.

Other activities in the past month

- Sumner Rotary
- Sumner Public Safety Committee
- Bonney Lake Public Safety

- Milton Public Safety
- FME Chamber
- Bonney Lake Chamber Collective
- PC Fire Chiefs & Executive Board
- SS911 Board Meeting



To: **Board of Fire Commissioners**
From: **Kevin Stabenfeldt, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report-August 2026**

Logistics

- We have received the first round of comments back from the City of Milton regarding Station 124. We will be resubmitting documents in the next week.
- We are preparing to submit for permits for the training center project.
- Engine 112 upfitting is complete and is in service as of August 7th. Special thanks to the logistics team for their efforts in getting our new apparatus in service.
- The fuel tank at Station 117 is online. We are awaiting a final inspection of the fuel station at Station 118 and should have that online soon. We will be utilizing R99 fuel at district owned fueling locations.

Health and Safety

- Coordinated several National Night Out events in Bonney Lake, Sumner, Edgewood, Milton, Tehaleh, and other neighborhoods within unincorporated Pierce County.
- CIC Schinkal and members of our Chaplain team assisted with a post fatality event in support of the Lake Tapps community. This consisted of a group discussion and general availability for those that needed support.
- As we prepare the 2027 budget, we are carefully evaluating opportunities to support the wellbeing of our members in addition to offering Galleri blood tests, Lifescan, wellness classes, etc.

Communications

- Continued Social Media and Recruitment Growth
 - Continued building EPFR's digital presence through recruitment-focused storytelling and firefighter-led content. From July 13 to August 9, content generated 1.7 million views, nearly 110,000 interactions, and 5,600 new followers across Facebook and Instagram. Facebook saw particularly strong growth, adding 4,019 net new followers, jumping from 38,000 to 42,000. Positive community response has also helped build internal support for communications efforts, with increased interest from crews in participating in future content.
- Captured Department Events, Personnel & Social Content
 - Photographed additional personnel portraits and captured photo and video content from the Nick of Time AED dedication, National Night Out, and other department activities. Continued producing firefighter-led social

media and recruitment content to highlight EPFR personnel, programs, and department culture.

- Regional Fire PIO Collaboration
 - Met with neighboring Pierce County fire department PIOs to discuss opportunities for increased regional collaboration, coordinated public safety messaging, and shared social media content.
- Attended Virtual Social Media Conference
 - Participated in a virtual conference focused on current social media strategies, trends, platform updates, and best practices for digital communications.

Other activities in the past month

- Personnel Awards
- 2027 Budget Prep with Assistant Chiefs and Communications Manager
- Nick of Time Foundation Ceremony Honoring DC Bill Mack
- Peer Support Meeting
- Essential Personnel Updates
- Engine 112 Push In Ceremony





To: **Board of Fire Commissioners**
From: **Matt Gilbert, Deputy Fire Chief**
Subject: **Monthly Deputy Chief's Report – August 2026**

Operations

- Current Deployments
 - Rob Ruszala – Paradise Fire (Walla Walla) as a Med Team Leader
 - Kyle Bylin – Big Grass (Vale, Or) as part of an IMT
 - Adam Lathrop and Jaden Sundstrom – Little Giant (Chelan) on BR116
- Conducted an After Action review of the Rope Rescue/Extrication that took place in the mountains above Wilkeson.
- Met with King County Operations Chiefs to ensure interoperability with the changes taking place in King County.

EMS

- Welcome to New EMS Specialist Craig Ryan. He's hit the ground running with his training and assisting with OTEP and PAM course development and delivery
- Delivered 27 hours of EMS training including OTEP and Physician Led Training
- AC EMS and BC EMS attended the Pinnacle EMS Leadership conference together in San Diego. Gaining valuable national perspective on the administration and leadership of EMS and a priceless opportunity for team building and collaboration with one another.
- Completed data submissions for both the FY 2025 WAGEMT Meyers and Staufer review/audit and the FY 2026 GEMT Annual Cost Report to PCG.
- AC EMS attended 2 day Managing Disciplinary Challenges in the Fire Service class presented by Curt Varone at the San Diego FD training facility

Training

- Completed Post-Academy for RK26 Class – Released 13 recruits to Operations.
- Working with Health & Safety to finish outfitting the gym for the next Recruit Class
- Continued to conduct Pump Operator Evaluations for RK25 and Lateral 25 Classes. 5 employees left to evaluate.
- Began delivery of our first Electric Vehicle Best Practices Class.
- One Training Specialist has been on Wildland Deployment for much of the past month to help mitigate the fires in the region.
- We have started work on a Fundamentals Reference Book for our members.
- Conducted Rodeo Driving Course and Road Course for the Straight Frame Ladder and the new T-111.
- Working on an In-service and road course for the new Side-by-side.

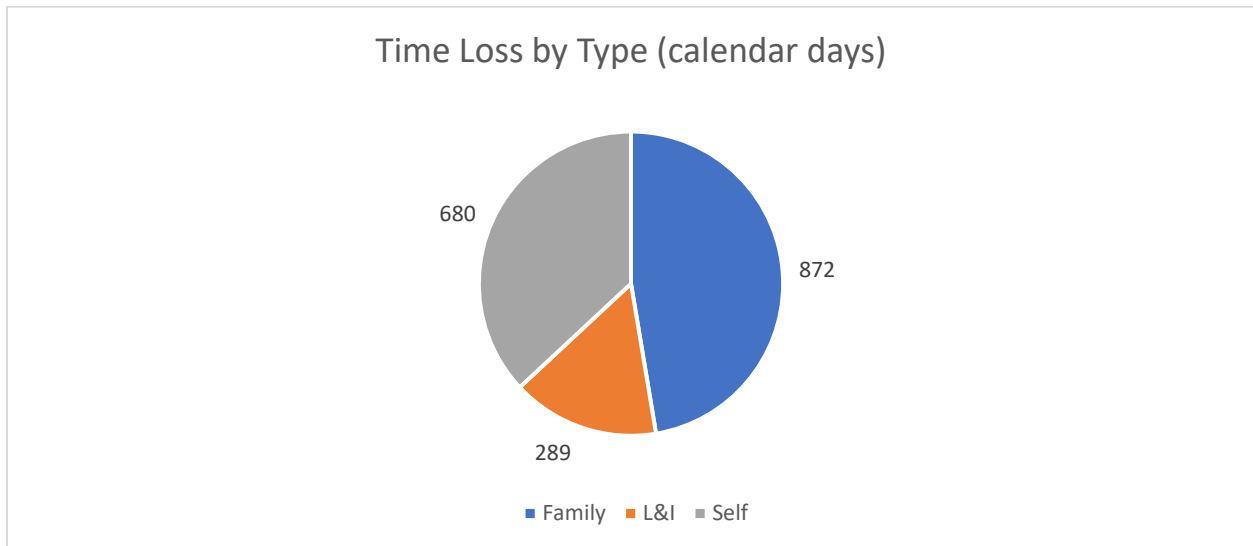
Other activities in the past month

- National Night Out
- Attended Edgewood City Council Meeting
- King County Mutual Aid/PSEER Meeting
- South Sound 911 – PCOPS Meeting
- Local 3520 Medic Unit deployment committee

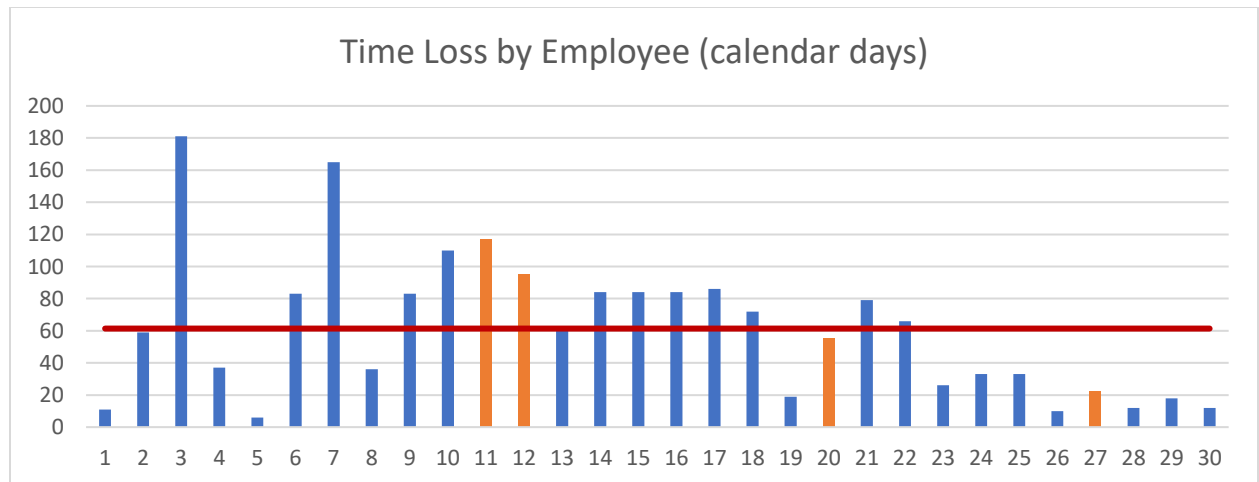
Injury – Medical Leave Report – July 2026

As of **July**, a total of **30** employees have experienced extended leave (greater than three consecutive shifts); this includes both L&I and Non-L&I leave.

- The average time loss of these employees is estimated at **61.37** calendar days. Total is **1841** days.



- **4** L&I claims resulting in time-loss (seen below in orange).





SNURE SEMINARS

EDUCATING THE FIRE SERVICE FOR 50 YEARS

38th ANNUAL PRE-CONFERENCE LAWS UPDATE SEMINAR

Wednesday, October 21, 2026 • 6:30 pm - 9:30 pm
Spokane – Davenport Grand

2026 Legislation, Recent Court Decisions, Regulatory Developments

~ Register online for in-person as well as Zoom Options ~

(Please note that this registration is separate from the WFCa webinar registration.)

Please join Attorney Brian Snure for the live presentation of the 38th annual WFCa pre-conference laws update seminar (a simulcast Zoom version is available for individuals that cannot attend in-person). Brian promises a fun and informative evening as he reviews new developments in State and Federal laws, regulations and court decisions that impact the operation of your Fire District or Regional Fire Authority. This year's topics include:

- Bid Law Threshold Updates – Public Works Contracting Rules– Apprenticeship Rules
- Finances – Levy Lid Lift Options – Tax Increment Financing- Sales Tax on Live Presentations
- Open Public Meetings – Meeting Notice – Remote Meetings
- Volunteer Firefighters – FLSA Compliance Strategies – Deferred Compensation
- Commissioner Compensation – Recall – Election Deadlines –Oath of Office
- Employment Updates – Minimum Wage – Discrimination – Independent Contractors
- Paid Family Medical Leave – Return to Work Rules – Stacking Leave
- Fair Labor Standards Act – Exemption Rules – Collective Bargaining – Civil Service
- Liability – Public Duty Doctrine – Immunity – Tort Claims
- Retirement Systems – LEOFF– PERS – BVFF- Deferred Compensation
- Public Records – Adequate Searches – HIPAA Developments

Please Register Online at Snurelaw.com

Registration fee is \$50.00 per person plus sales tax and includes attendance at the live seminar or access to the webinar. All registrants will also receive a link to the recorded webinar and a copy of the 2026 Laws Update Handbook.