

**A REGULAR MEETING OF THE
BOARD OF FIRE COMMISSIONERS OF
EAST PIERCE FIRE & RESCUE**

September 16, 2025

A regular meeting of the Board of Fire Commissioners of East Pierce Fire & Rescue was held on September 16, 2025, in-person at Headquarters (8601 Main St E, Bonney Lake) and via conference/video call through Zoom. Notice and link to join meeting was posted for public access. Vice Chair Egan called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Kevin Garling, Pat McElligott, Randy Kroum, Cynthia Wernet (virtual), Justin Evans, Chief Jon Parkinson, Deputy Chief Kevin Stabenfeldt, Deputy Chief Matt Gilbert, and District Secretary Corina Byerley.

Commissioners Excused: Commissioner Napier

Commissioners Unexcused: None

AUDIENCE: Finance Director Michelle Hollon (virtual), Project Manager Phil Herrera, and Bryan Peterson

HONORS AND RECOGNITIONS: None

OATH OF OFFICE: None

APPROVAL OF AGENDA:

District Secretary Corina Byerley requested to amend the agenda as follows:

Item 9a (Commissioner Conference/Committee Reports) Add notes from 9/12/25 Planning Committee Meeting; and Item 4a (New Business) Replace agenda summary for the Training Center Project.

Commissioner Kroum moved to approve the agenda as amended. The motion was seconded by Commissioner Evans and carried.

CONSENT AGENDA:

Commissioner McElligott moved to approve the consent agenda (minutes from the August 19th Regular meeting; treasurer's report; current expense vouchers 250902001 - 250902070 in the amount of \$815,165.03; payroll vouchers 250903001 - 250903011 in the amount of \$484,570.94 and electronic payroll in the amount of \$3,159,971.95; Capital expense vouchers 250901001 – 250901007 in the amount of \$644,128.76; and post-meeting payroll adjustment in the amount of \$746.94). Motion seconded by Commissioner Garling and carried.

GUEST SPEAKER PRESENTATION: None

VISITOR COMMENTS:

Local 3520: Vice-President Peterson gave a brief overview of some upcoming union events/involvement including the golf tournament on August 29th raised \$15,000 for pediatric cancer; two members sent to Stronger Families organization to provide job alternative ideas for foster kids; and Beautify Bonney Lake is coming up on September 20th.

BOND-2018:

Project Manager: Project Manager Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: Punchlist items complete. Warranty items are being addressed as they arise. Contractor is coordinating sub-contractors and PSE to remove the temporary power. EV charging stations should be installed in 3-4 weeks.

Station 112: Onsite underground storm water system installation complete. Onsite underground utilities and water continue. Working with PSE and other utilities to coordinate moving the frontage overhead power and others to underground along the entire frontage. Concrete slabs in operations areas underway. Structural steel and wood framing is up. Project continues at a good pace. Roof structure to begin soon, trying to get dried in by the end of October.

Station 114: Grand opening hosted a few hundred people, station well received. A few punch list items remain and are being addressed.

Station 117: The general contractor has been addressing punch list items. Fuel system should be complete in about 4 weeks.

CHIEF'S REPORT:

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson's report included: Grand openings were held at both Stations 114 and 117, Station 117 hosted between 1,000 and 2,000 people; City Council Updates- all five council updates have been completed, all councils have been complimentary of EPFR; South Prairie contract expires at the end of the year and will be brought before the Board; Annual Open House coming up on Saturday, September 29th, the first one at the new headquarters; Closed recruitment period for entry level firefighter class for 2026, received 721 applicants; and Bond finance report has been updated to reflect new arbitrage amount.

Monthly Deputy Chiefs Reports: Included in agenda packet. Deputy Chief Stabenfeldt reported: Logistics-Moving in to the new warehouse, on track to pick supply orders from new location on Thursday; Health and Safety-Thank you to Dina Sutherland for her efforts in planning the grand openings at Stations 114 and 117; and the Communications Manager- for 25th year of EPFR, newsletter will include some comments from retirees regarding the growth of the district over the years. Deputy Chief Gilbert reported: Peregrine data analytic software moving forward, waiting on data from South Sound 911, hoping to report out in October; Deployments – last week we had five deployments, three firefighters returned and two were redeployed immediately; and AFG grant for paramedics, currently have two spots in TFD paramedic class and awaiting the third spot.

Monthly Injury Report: Update provided in agenda packet.

COMMISSIONER CONFERENCE/COMMITTEE REPORTS:

Planning Committee – Commissioner Wernet gave a brief overview of the meeting noting updates regarding the new Station 124 and funding for Training Center will be discussed as a Board later tonight.

RESOLUTIONS: None

NEW BUSINESS:

Training Center Project: Deputy Chief Stabenfeldt reported that the lease agreement for the Training Center property was signed by the White River School District Board on August 20th. Deputy Chief Stabenfeldt then requested additional funding of up to \$475,000 to move forward with planning, permitting, and bidding process. The majority of the expense is related to civil engineering work. Staff reviewed site drawings with the Board. Commissioner Kroum moved to authorize up to \$475,000 to advance the Training Center Project, with funding to come from Phase 2 Reserves. The motion was seconded by Commissioner Evans and carried.

Station 113 Mold Remediation Project Acceptance: Chief Parkinson presented to the Board a request to approve the mold remediation work that has been completed at Station 113. All soft surfaces have been replaced with hard surfaces and dry rot has been repaired. Commissioner Evans moved to accept the

completion of the mold remediation work at Station 113 by K-Built Construction in the amount of \$88,753.18. The motion was seconded by Commissioner Garling and carried.

UNFINISHED BUSINESS: None

COMMISSIONER TRAINING/EVENT REQUESTS:

WFCA Annual Conference (October 22-24 at Tulalip): District Secretary Corina Byerley provided the Board with information regarding the conference. Commissioners McElligott, Napier, Garling, and Egan are registered for the conference.


Snure Seminar (October 22 6:30-9:30 p.m. at Tulalip/Virtual): District Secretary Corina Byerley provided the Board with information regarding the seminar and requested Board members wishing to attend to notify her as soon as possible noting virtual or in-person attendance.

EXECUTIVE SESSION: None

COMMISSIONER ACTION/DISCUSSION: None

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 7:52 p.m.



District Secretary Corina Byerley



Chairman Jon Napier/Vice-Chair Ed Egan