

**A REGULAR MEETING OF THE
BOARD OF COMMISSIONER OF
EAST PIERCE FIRE AND RESCUE**

August 17, 2021

A regular meeting of the Board of Commissioners of East Pierce Fire and Rescue was held on August 17, 2021 in person as well as via conference/video call through Ring Central. Notice and link to join meeting was posted for public access. Vice-Chairman Ed Egan called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Mike Cathey, Kevin Garling, Randy Kroum, Cynthia Wernet, Pat McElligott, Fire Chief Parkinson, Deputy Chief Mack and District Secretary Michelle Hollon.

Excused: Commissioner Jon Napier

Vice-Chairman Egan welcomed those participating in the meeting and via conference/video call.

Audience: None

Honors and Recognitions: None

Approval of Agenda:

Commissioner Garling moved to approve the agenda as presented. The motion was seconded by Commissioner Cathey and carried.

Consent Agenda. Motion: Commissioner Kroum moved to approve the Consent Agenda (minutes of the July 20th Regular meeting; minutes of the July 28th Special meeting; Treasurer's Report; July post-meeting electronic payroll transactions 2944-2946 in the amount of \$180.37; current expense vouchers 210801001-210801064 in the amount of \$334,808.41; payroll vouchers 210803001-210803014 in the amount of \$374,963.34; electronic payroll in the amount of \$2,016,271.80; Capital expense vouchers 210802001-210802007 in the amount of \$770,104.30; Financial Waiver for transport account 132378695 in the amount of \$107.46; Resolution 951-Transport write-off's for 2nd Qtr. 2021). Motion seconded by Commissioner McElligott and carried.

VISITOR COMMENTS: None

RESOLUTIONS:

Resolution 952 – Transfer of Funds: District Secretary M. Hollon presented to the Board Resolution 952 requesting the transfer of funds from the Capital Fund to the General Fund for the wages, benefits and credit card charges accrued for the Project Manager in association with the UTGO Bond. The transfer was in the amount of \$62,173.00. Commissioner Kroum moved to adopt Resolution 952-Transferring funds from the Capital Fund to the General Fund in the amount of \$62.173.00. The motion was seconded by Commissioner McElligott and carried.

Resolution 953 – Cancel of Warrants: District Secretary M. Hollon presented to the Board Resolution 953 requesting cancellation of a warrant. Les Schwab Tires was issued a check in the amount of \$7,123.91 for services but was lost in mail and not cashed. Per RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by governing body. Commissioner Wernet moved to adopt Resolution 953 cancelling warrant 1593539 in the total amount of \$7,123.91 payable to Les Schwab Tires. The motion was seconded by Commissioner Kroum and carried.

COMMISSIONER CONFERENCE REPORTS/COMMITTEE REPORTS:

Planning Committee: Committee met with Berk Consulting on the Draft Strategic Plan. Internal meetings are finished and a finalize draft is to be reviewed. The implementation plan is on track to present a draft to the Board at the September meeting.

NEW BUSINESS:

Fireworks: Chief Parkinson engaged the Board in dialogue regarding the discharging of fireworks within the District. The topic of public discharge of fireworks is on going topic of debate throughout our state each year. The Board discussed the formal position of the District as it relates to firework discharge. Each board member gave their view: McElligott: Would like a draft resolution presented to the Board for discussion; Kroum: Agreed with Commissioner McElligott and would like a resolution brought before the Board for discussion, possibly several meetings; Cathey: Is abstaining from the position on fireworks; Garling: Thanked the Chief on the process with the Board. Would like to know the position of the rest of the County districts. Keep discussion going until December; Wernet: Is willing to review and discuss a resolution. Encouraged the Board to read code, stats and WSP fire report. Discussed stats she reviewed and did not see an increasing trend, considered the increase in population. Would like to know who in Pierce County have bans (Districts). Not in support for fireworks ban except for emergency situations; Egan: Advised Chief to take the comments and present at a future meeting. Would like to know the Sheriff dept.'s protocols on the bans and if emergency bans will be decided by City Council and County Council. Chief Parkinson will review comments and discuss at a future board meeting.

Ex-officio: Chief Parkinson advised the Board that there will no longer be an ex-officio to East Pierce Fire & Rescue. With the new agreement with the City of Sumner, the ex-officio language has been removed. The cities within our district will communicate with the Fire Chief, as he is also part of many community groups. The Board and staff thank Kathy Hayden for her service and appreciate her attendance at our meetings.

UNFINISHED BUSINESS:

BOND-2018:

Project Manager: Phil Herrera gave an update on the Capital Facilities Plan.

Station 118: Final versions will be signed soon. Notice to proceed by end of the month. Lincoln construction is starting their ground work.

Station 111: Submitted 3rd review of corrected comments. Will be going out for bid in September.

Station 112: Still in discussion with County.

Station 114: Pre-application meeting-provided site plan. No roadblocks at this time. Will submit concurrently. A notice for the working committee to meet 1st week of September will be sent out soon.

Station 124: no updates

Station 117: Executive design committee will meet on 8/18 to start work on the Station 117.

COMMISSIONER TRAINING/EVENT REQUESTS:

COMMISSIONER CONFERENCE REPORTS/COMMITTEE REPORTS:

HR Committee – in person meeting July 5th 9:30 a.m.

Commissioner McElligott gave an update on the E911 funding.

CHIEF'S REPORT

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet.

- Discussed Covid Stats
- Discussed Mandate

Monthly Stats: Call volume and fire incidents that occurred in the month were reviewed.

Divisional Reports: None

COMMISSIONER ACTION/DISCUSSION:

EXECUTIVE SESSION: Vice Chair Egan called for an executive session per RCW 42.30.140 Collective Bargaining Agreement Discussion at 8:17 p.m. for 10 minutes.

Meeting extended at 8:27 p.m. for 5 minutes.

Meeting extended at 8:32 p.m. for 5 minutes

Meeting reconvened at 8:37 p.m. No actions were taken.

ADJOURN

There being no further business to come before the Board, Commissioner Garling moved to adjourn the meeting. The motion was seconded by Commissioner Wernet. Meeting was adjourned at 8:38 P.M.



District Secretary Michelle Hollon

Jon Napier

Chairman Jon Napier/Vice-Chair Egan

Signature: 
Jon Napier (Oct 7, 2021 23:28 PDT)

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