

**A REGULAR MEETING OF THE
BOARD OF COMMISSIONER OF
EAST PIERCE FIRE AND RESCUE**

June 15, 2021

A regular meeting of the Board of Commissioners of East Pierce Fire and Rescue was held on June 15, 2021 via conference/video call through Ring Central. Notice and link to join meeting was posted for public access. Chairman Jon Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Mike Cathey, Kevin Garling, Randy Kroum, Cynthia Wernet, Pat McElligott, Ex-Officio Kathy Hayden, Fire Chief Backer, Deputy Chief Parkinson and District Secretary Michelle Hollon.

Chairman Napier welcomed those participating in the meeting via conference/video call.

Audience: J. Moore, J. Killion, C. Byerley

Honors and Recognitions: None

Approval of Agenda:

Commissioner McElligott moved to approve the agenda as presented. The motion was seconded by Commissioner Cathey and carried.

Consent Agenda. Motion: Commissioner Kroum moved to approve the Consent Agenda (minutes of the May 18th Regular meeting; Treasurer's Report; current expense vouchers 210602001-210602065 in the amount of \$357,151.20; payroll vouchers 210601001-210601013 in the amount of \$358,104.05; electronic payroll in the amount of \$1,992,768.87; Capital expense vouchers 210603001-210603012 in the amount of \$212,385.67; Bond Interest Payment June 1 in the amount of \$810,925.00). Motion seconded by Commissioner McElligott and carried.

VISITOR COMMENTS: None

RESOLUTIONS:

Resolution 945 – Surplus of Asset 512: Assistant Chief Moore recommended to the Board to surplus one 1992 Ford Econovan. This vehicle has been in service at Station 115 as a department transit vehicle. This 29 year old vehicle is the oldest used vehicle in the fleet and has exceeded its serviceable life as a department transit vehicle used for day to day operations. Vehicle will be sent to Elhi Auction House and sold to the highest bidder. Commissioner Kroum moved to approve Resolution 945 to authorize the surplus of a 1992 Ford Econovan Asset 512. The motion was seconded by Commissioner McElligott and carried.

Resolution 946 – Surplus Misc. PPE/IT/Fire Hose: Assistant Chief Moore recommended to the Board to surplus misc. information systems, Personal Protective Equipment and fire hose. The items requested to be surplus are no longer of use to the district. Commissioner Egan moved to approve Resolution 946, the surplus of miscellaneous information systems, personal protective equipment and failed fire hose and to dispose of, donate, sell or recycle at the discretion of the Fire Chief. The motion was seconded by Commissioner Garling and carried.

NEW BUSINESS:

CRP Report Out: Community Paramedic, Jen Killion reviewed a power point presentation to the Board to give an overview of the Community Paramedic program and the impacts the program has had on re-occurring responses to some locations. The program helps those in need of resources be connected to the proper agency and have a point of contact. The program is a great success. The Commissioners thanked Jen for all her hard work and dedication to the communities.

Staff Levels: Chief Parkinson advised the Board of increased staffing levels effective July 1, the daily minimum shift staffing levels will increase from 25 to 27. This is a significant achievement and will increase the safety of our personnel. The fiscal impacts of this change are already accounted for within the 2021 Operating Budget.

Rental of 4-plex: Chief Parkinson reported the status of the 4-plex located on the new Station 114 property. The building is now vacant and able to be demolished. Local 3520 requested consideration for renting 2 of the units for business purposes. Rent for 2 units would be \$500.00 per month on month to month basis, Local agrees to assume all utility, maintenance costs and groundskeeping responsibilities. After discussion the following motion was made: Commissioner Kroum moved to approve the fire chief entering into a month to month rental agreement with IAFF Local 3520 as presented. The motion was seconded by Commissioner McElligott. Motion passed 6-1.

Letter of Recognition: Chief Parkinson presented to the Board a Letter of Recognition to recognize Chief Bud Backer for all his accomplishments and leadership with East Pierce Fire & Rescue. Each of the Board members took a moments to thank Chief Backer for his guidance, leadership and incredible work at East Pierce Fire & Rescue, he has left a legacy. After discussion the following motion was made: Commissioner McElligott moved to approve the Letter of Recognition recognizing Chief Bud Backer for his service, leadership and accomplishments with East Pierce Fire & Rescue. The motion was seconded by Commissioner Cathey and carried.

UNFINISHED BUSINESS:

Policy 100 & 237 (2nd reading): Chief Parkinson presented Policy 100 and 237 for a second reading to the Board. After review the following motion was made: Commissioner Cathey moved to approve the edits to Policy 100 & 237 as presented. The motion was seconded by Commissioner Egan and carried.

BOND-2018:

Project Manager: Phil Herrera gave an update on the Capital Facilities Plan.

Station 118: The Board thanked Phil Herrera for the professional job on the presentation on the groundbreaking ceremony for Station 118. Bid closing will be July 19th, 3 to 4 weeks to review bids. Notice in August to proceed.

Station 111: In permitting, first comments from city, edits done and re-submitted. Bldg permit, preliminary comments will complete and re-submit. Will go out for bid July 30, Sept. 6 close bids, September 30 notice to proceed.

Station 112: Still in discussion with County.

Station 114: Document/development. Will be meeting with Committee to review design and will invite HOA to go over layout. Go to bid March 2022.

Station 124: no updates

Station 117: Looking at design, may go to bid May 2022.

COMMISSIONER TRAINING/EVENT REQUESTS:

COMMISSIONER CONFERENCE REPORTS/COMMITTEE REPORTS:

HR Committee – in person meeting July 5th 9:30 a.m.

Commissioner McElligott gave an update on the E911 funding.

CHIEF'S REPORT

Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet.

COMMISSIONER ACTION/DISCUSSION:

EXECUTIVE SESSION: Chairman Napier called for an executive session per RCW 42.30.140 Collective Bargaining Agreement Discussion at 9:20 for 15 minutes.


Meeting extended at 9:35 p.m. for 7 minutes.

Meeting reconvened at 9:42 p.m. No actions were taken.

ADJOURN

There being no further business to come before the Board, Commissioner Egan moved to adjourn the meeting. The motion was seconded by Commissioner Kroum. Meeting was adjourned at 9:45 P.M.


District Secretary Michelle Hollon


Chairman Jon Napier

