EAST PIERCE FIRE AND RESCUE
BOARD OF COMMISSIONERS
REGULAR MEETING VIA WEBINAR

January 18, 2022

This meeting will be virtual only

Please click the link below to join the webinar:
https://webinar.ringcentral.com/j/1441027577

Viewers may ask questions at the appropriate time via the chat option available within the application. Statements and or questions may also be emailed to mhollon@eastpiercefire.org

1. **CALL TO ORDER – 7:00 PM**

2. **ROLL CALL/PLEDGE OF ALLEGIANCE/WELCOME**
   a) Roll Call/ Pledge of Allegiance
   b) Welcome the Public
   c) Honors and Recognition:
      i) Oath of Office: Mike Cathey, Cynthia Wernet

3. **Elections**
   a) Election of Board Chair for 2022 & 2023
   b) Election of Board Vice-Chair for 2022 & 2023
   c) Board Committee Assignments for 2022 & 2023

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**
   a) Approve Minutes of the December 21st Regular Meeting .....Pages 3-6
   b) Treasurer's Report .....Pages 7-8
   c) Approve Finances .....Pages 9-12
   d) Financial Waiver..... None

6. **VISITORS Open to Public Comments**
   Any individual may request that the Board recognize them to give their comments on items not on the agenda. Please identify yourself and state your address for the record before commenting. Comments/Questions should be submitted via chat feature on webinar or emailed to the District Secretary at mhollon@eastpiercefire.org. Please submit copies of any reports, statements, etc. to the District Secretary for the Board via email or mail. The Board may not have the information at hand to address a subject or take action at this time.

7. **RESOLUTIONS:**
   Resolution 971 – Cancelled Warrant– Hollon.....Pages 13-14

8. **COMMISSIONER CONFERENCE/COMMITTEE REPORTS:**
   a) None

9. **NEW BUSINESS** ***(Board Chair will allow for public comments via chat or email)***
   a) Sumner Fire Investigation ILA – Parkinson .....Pages 15-20

10. UNFINISHED BUSINESS *(Board Chair will allow for public comments via chat or email)*

a) Update on Inspections and Pre-fire Plans - King.....Pages 21-30

11. BOND-2018:

a) Update – Herrera

12. COMMISSIONER TRAINING/EVENT REQUESTS:

a) Compliance Training – Hollon
b) Chelan Conference-June 2022 – Hollon

13. CHIEF'S REPORT

a) Monthly Chiefs Report .....Pages 31-32
b) Monthly Stats.....Pages 33-50
c) Capital Projects Report ..... Page 51-52

14. COMMISSIONER ACTION/DISCUSSION:

a) Commissioner Timecards – Hollon
b) PDC Reminder – Hollon

15. ADJOURN

EVENTS:

- Jan. 27th..... PC Commissioner Meeting - Virtual
- Feb. 24th ..... PC Commissioner Meeting - Virtual
- Mar. 24th..... PC Commissioner Meeting - Virtual
- Apr. 28th .....PC Commissioner Meeting
- May. 26th .....PC Commissioner Meeting
- Jun. 23rd .....PC Commissioner Meeting
- Jul. 28th.....PC Commissioner Meeting – Picnic
- Aug. 25th.....PC Commissioner Meeting
- Sep. 22nd .....PC Commissioner Meeting
- Oct. 27th ..... No PC Commissioner Meeting - State Conference
- Nov. 17th.....PC Commissioner Meeting
- Dec.4..... No PC Commissioner Meeting - Comm/Chiefs Annual Banquet

A REGULAR MEETING OF THE
BOARD OF COMMISSIONER OF
EAST PIERCE FIRE & RESCUE

December 21, 2021

A regular meeting of the Board of Commissioners of East Pierce Fire & Rescue was held on December 21, 2021, via conference/video call through Ring Central. Notice and link to join meeting was posted for public access. Chairman Jon Napier called the meeting to order at 7:00 p.m. Present by roll call were Commissioners Pat McElligott, Randy Kroum, Ed Egan, Cynthia Wernet, Mike Cathey, Fire Chief Parkinson, Deputy Chief Mack, Executive Admin Asst. Corina Byerley and District Secretary Michelle Hollon.

Commissioner Kevin Garling was excused.

Audience: Asst. Chief Stabenfeldt, Asst. Chief Moore, Ben Paradis

Honors and Recognitions: None

Approval of Agenda:
Commissioner Egan moved to approve the agenda as presented. The motion was seconded by Commissioner Cathey and carried.

Consent Agenda: Commissioner McElligott moved to approve the Consent Agenda (minutes of the November 16th Regular meeting; Treasurer's Report; current expense vouchers 2112040001-211204081 in the amount of $486,659.41; payroll vouchers 211202001-211202012 in the amount of $369,046.56; electronic payroll in the amount of $1,984,350.68; Capital expense vouchers 211203001-211203009 in the amount of $1,014,439.71). Motion seconded by Commissioner Cathey and carried.

VISITOR COMMENTS: None

RESOLUTIONS:
Resolution 965- Transfer of Funds for Project Manager: District Secretary M. Hollon presented to the Board Resolution 965 requesting the transfer of funds from the Capital Fund to the General Fund for the wages, benefits and credit card charges accrued for the Project Manager in association with the UTGO Bond. The transfer was in the amount of $69,886.91. Commissioner McElligott moved to adopt Resolution 965-Transferring funds from the Capital Fund to the General Fund in the amount of $69,886.91. The motion was seconded by Commissioner Kroum and carried.

Resolution 966- Cancel of Warrants: District Secretary M. Hollon presented to the Board Resolution 966 requesting cancellation of a warrant. Underwater Sports was issued a check in the amount of $2,677.64 for supplies but was a duplicated payment and was returned to Pierce County and not cashed. Total amount requested to be cancelled is $2,677.64. Per RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by governing body. Commissioner Kroum moved to adopt Resolution 966 cancelling warrant 1613245 in the total amount of $2,677.64 payable to Underwater Sports. The motion was seconded by Commissioner Wernet and carried.

Resolution 967- Transfer of Funds: Chief Parkinson presented to the Board Resolution 967 requesting the transfer of funds in the amount of $2,042,827 from the General Fund to the Reserve Fund as part of the 2021 Approved Budget. Commissioner McElligott moved to adopt Resolution 967 for the transfer funds from the General Fund to the Reserve Fund in the amount of $2,042,827. The motion was seconded by Commissioner Egan and carried.

DRAFT

Resolution 969- Surplus 2008 Pierce Velocity and Surplus Miscellaneous portable radio equipment: Staff recommends to surplus 2008 Pierce Velocity Asset 223 Vin # 4P1CV01H58A008563 LIC # 86053C due to its age and condition having reached its useful life as a dependable emergency response vehicle. Staff also recommends to surplus misc. portable radio equipment listed on Appendix A due to old technology that is no longer of use to EPFR operations. Commissioner Egan moved to adopt Resolution 969-the surplus of 2008 Pierce Velocity and Surplus Miscellaneous portable radio equipment as listed on Appendix A and authorize the sale, disposal, donation or recycle at the discretion of the Fire Chief. The motion was seconded by Commissioner Kroum and carried.

Resolution 970- Sole Source Lucira COVID tests: Chief Parkinson presented to the Board Resolution 970 requested a declaration of sole source to Lucira based on the opinion letter from attorney, Mr. Eric Quinn, detailing how COVID-19 test kits can be used to screen EPF&R members and their families for potential COVID-19 infection. Lucira is the "sole source" manufacturer and distributor of these "over-the-counter" rapid, single-use COVID-19 tests. After discussion the following motion was made: Commissioner McElligott moved to declare Lucira as a Sole Source Manufacturer & Distributor for the over-the-counter "Lucira CHECK IT" rapid molecular COVID-19 test, thereby Waiving Competitive Bid Requirements and approving ongoing purchases of these test kits. The motion was seconded by Commissioner Egan and carried.

NEW BUSINESS:

Edgewood Investigations ILA: Chief Parkinson presented to the Board an interlocal agreement with the City of Edgewood that addresses the fee for services associated with fire cause and origin investigation services. Commissioner Wernet moved to approve the interlocal agreement with the City of Edgewood to provide fire cause and origin investigation services as presented. The motion was seconded by Commissioner Kroum and carried.

Annual Contract for Attorney Services: Chief Parkinson presented a 2022 proposed agreement with Attorney Eric Quinn for legal services. The agreement is the same as past agreements, but Eric Quinn is now the contracted attorney. Attorney Joe Quinn will continue as counsel for Eric Quinn's firm. Staff recommends continuing services with the Quinn's. Commissioner Egan moved to authorize the Fire Chief to sign the Legal Services Contract for 2022 with Attorney Eric Quinn. The motion was seconded by Commissioner McElligott and carried.

District Funding: Chief Parkinson presented to the Board information regarding the future of District funding. Due to the recent non-passing elections the District needs to address long-term funding. The District remains in a strong financial position in the short term due to AV increases over the last five years and new construction growth. Chief Parkinson recommends discussing the following at a future meeting:

- Develop a 5-year expense forecast
- Evaluate Fire Benefit Charge
- Submit for SAFER Grant funding to hire nine firefighters
- Consider running a Fire Benefit Charge in April 2023 and lid lift of Regular Levy in fall of 2023 if Fire Benefit Charge fails

Emergency Declaration: Chief Parkinson presented to the Board information regarding acquired properties. The properties acquired by the District for the future Station 124 in Milton were purchased with two existing structures on the properties. Since acquiring them, we have experienced numerous cases of vandalism and break-ins to the structures. We have had multiple instances of "squatting" occur recently, with the last case involving individuals moving in furniture, changing door locks, attempting to change utilities, etc. Milton PD has assisted us with vacating the premises, only to have break-ins, etc., continue to occur. As expected, this has also resulted in frustrated neighbors concerned about crime and drug use (community safety). Per EPFR Resolution No. 777, and in consultation with District legal

DRAFT

counsel (Joe Quinn), Chief Parkinson declared the situation an emergency due the risk to both the District and the public. As such, Chief Parkinson has authorized the immediate demolition of the structures, and according to RCW 39.04.280, made this emergency contract authorization a matter of public record. No action taken, information only.

UNFINISHED BUSINESS:
Strategic Plan Quarterly Update: Chief Parkinson presented to the Board a quarterly progress update for the strategic plan. Goals, strategies, and objectives are listed in a color-coded table showing status and percentage complete. Columns will be added to indicate expected start and completion dates. No action taken, information only.

Fireworks Update: Chief Parkinson provided an update regarding the recommended position of the District on the discharge of fireworks. Due to Pierce County Ordinance No. 2021-79, which impacts the allowable dates for the sale of fireworks, the allowable dates and times for the discharge of fireworks, and the authority of the Pierce County Fire Marshal in consultation with the Pierce County Executive, to authorize a temporary fireworks discharge ban based on a 10-hour fuel moisture content. The District should encourage the cities to adopt language deferring to the Pierce County Fire Marshal for temporary discharge bans. Chief Parkinson recommends that the Board take no formal action and allow him to work with the city administration(s) on capturing the intent of the County Council. No action taken, information only.

BOND-2018:
Project Manager: Phil Herrera gave an update on the Capital Facilities Plan.

Station 111: There have been delays with the City of Bonney Lake permitting regarding ceiling height issue. Proposal to meet requirements should be ready to submit in February pushing the bid process out until April.

Station 112: Researching property options both private and publicly owned properties. More information in January.

Station 114: Septic design submitted.

Station 117: Site survey underway. Design development will model station 118 and begin in February.

Station 118: Footings, plumbing, and electrical are in. Slabs will be poured this week (weather dependent). Some contaminated soil was found on site and will require removal. The removal of contaminated soil requires permits which will increase cost of project. Walls are almost ready, waiting for slab to be poured.

Station 124: Problems with "squatters" in vacant buildings. Awaiting demolition permits.

Station 116 Training Facility: No changes.

COMMISSIONER TRAINING/EVENT REQUESTS:
2022 Meeting Schedule: Board was given the 2022 Regular meeting schedule.

CHIEF'S REPORT
Monthly Chiefs Report: Reviewed the Chief's monthly report with the Board. Included in agenda packet. Chief Parkinson updated the Board on the status of COVID and recommended that the January regular meeting remain virtual. Commissioners discussed and requested the January regular meeting be held in person, unless COVID concerns increase prior to meeting. Chief Parkinson also updated the Board on the recent recruit graduation, newly hired recruits, Dr. Barnhardt's contract, and two engines.

DRAFT

Monthly Stats: None

Divisional Reports: None

EXECUTIVE SESSION:
Chairman Napier called for an executive session per RCW 42.30.140 Collective Bargaining Agreement discussion at 8:35 p.m. for 15 minutes.

Meeting extended at 8:50 p.m. for 15 minutes.

Meeting extended at 9:05 p.m. for 15 minutes

Meeting reconvened at 9:20 p.m.

Upon reconvening the following action was taken:
Firefighters Collective Bargaining Agreement: Commissioner Kroum moved to approve the 2022-2024 Firefighters Collective Bargaining Agreement as presented. The motion was seconded by Commissioner Egan and carried.

Assistant Chief's Collective Bargaining Agreement: Commissioner Egan moved to approve the 2022-2024 Assistant Chief's Collective Bargaining Agreement as presented. The motion was seconded by Commissioner McElligott and carried.

Resolution 968: Commissioner Cathey moved to approve Resolution 968, which supersedes Resolution 668, as presented. The motion was seconded by Commissioner Kroum and carried.

COMMISSIONER ACTION/DISCUSSION: None

ADJOURN
There being no further business to come before the Board, Commissioner Cathey moved to adjourn the meeting. The motion was seconded by Commissioner McElligott. Meeting was adjourned at 9:25 P.M.

DRAFT

_____ _____

District Secretary Michelle Hollon Chairman Jon Napier/Vice-Chair Ed Egan

_____

Minutes taken by Corina Byerley,
Executive Admin Assistant

EAST PIERCE FIRE & RESCUE

December 2021

for January 18, 2022 Meeting

	Current Month	Year to Date	Budget per Resolution 937	Remaining Amount	Remaining Percent
				0 Months Remaining =	0.0%
General Fund (Current Expense)					
Net Cash & Investments 12/31/2021			$ 12,382,116		
Operating Revenues					
Property Tax - Current	171,324	33,964,535	34,259,337	294,802	0.9%
Property Tax - Prior Year/Delinquent	14,008	397,640	-	(397,640)	0.0%
Other Taxes	0	18,743	18,000	(743)	-4.1%
Regular EMS Transport	234,765	2,775,239	2,700,000	(75,239)	-2.8%
GEMT Transport	329,824	2,919,481	2,500,000	(419,481)	-16.8%
GEMT Reconciliation	-	971,115	600,000	(371,115)	-61.9%
Intergovernmental	108,562	784,364	85,000	(699,364)	-822.8%
Tehaleh Mitigation	-	114,450	100,000	(14,450)	-14.5%
Transfers in from Reserves/Capital	69,887	412,604	619,425	206,821	33.4%
Other Revenue	18,811	526,739	340,950	(185,789)	-54.5%
Total Operating Revenues	**947,181**	**42,884,911**	**41,222,712**	**(1,683,230)**	**-4.1%**
Reserved: Advance Travel & Petty Cash (Imprest Accounts) $15,100 Not Included					
Transfers Out					
Transfers Out	2,042,827	6,909,407	6,523,368	(386,039)	-5.9%
Revenues					
Remaining for Operating Expenses	**(1,095,646)**	**35,975,504**			

Operating Expenses	Current Month	Year to Date	Budget per Resolution 937	Remaining Amount	Remaining Percent
Administration *(Comm, Fire Chief, Deputy Chief, Finance, HR)*	221,064	2,035,080	2,348,743	313,663	13.4%
Operations *(Fire, Training, Volunteers)*	2,014,767	24,954,859	27,391,182	2,436,323	8.9%
EMS	185,448	1,959,769	2,057,435	97,666	4.7%
Prevention *(Fire Prevention, Pub Ed)*	101,998	1,325,349	1,467,122	141,773	9.7%
Logistics *(Logistics, Emerg. Mgmt, IT)*	283,532	4,186,926	4,597,553	410,627	8.9%
Capital *(Project Manager)*	13,417	258,513	0	(258,513)	0.0%
Reserve Purchases *(Equipt., EMS, Facility)*	-	164,337	619,425	455,088	73.5%
Total Operating Expenses	**2,820,225**	**34,884,833**	**38,481,460**	**3,596,627**	**9.3%**
Payroll Clearing Accruals	(14,459)	4,298			
Operating Expenses Net of Accruals	**2,805,766**	**34,889,130**			
Ending Net Cash & Investments				**$ 13,468,489**	

Reserve Fund

Net Cash & Investments 12/31/2021 (BFB)			$ 17,105,467		
Reserve Balances	**Other Revenues**	**Transfer In**	**Transfer Out**	**Balance as of 12/31/21**	**(Short)/Over**
General Reserve		12,630		3,070,251	251
Equipment Reserve		80,489		6,480,419	419
Facilities Reserve		69,063		1,000,168	168
Employee Compensation Reserve				800,821	821
Capital Facilities Phase 2		1,880,645		6,032,771	Balance
Station 118 Capital Reserve				485,909	Balance
Station 112/117 Reserve				499,371	Balance
EMS Equipment Reserve				5,510,712	Balance
Sale of Tax Title Property					
Investment Interest	1,676				
Current Month Total	**1,676**	**-**	**-**		
Year to Date Total	**$ 20,113**	**$ 6,908,932**	**$ 154,090**	**$ 23,880,422**	
Ending Net Cash & Investments				**$ 23,880,422**	

EAST PIERCE FIRE & RESCUE

December 2021

for January 18, 2022 Meeting

Capital (Construction) Fund	Current Month	Year to Date	Budget per Resolution 937	Remaining Amount	Remaining Percent
Net Cash & Investments 12/31/2021			**$ 34,713,168**		
Revenues					
Investment Interest	2,073	32,198	84,000	51,802	61.7%
Total Revenues	**2,073**	**32,198**	**84,000**	**51,802**	**61.7%**
Expenses					
Capital Purchases-Apparatus	-	4,027,829	17,600	(4,010,229)	-22785.4%
Capital Purchases-Station 111	109,980	696,259	-	(696,259)	0.0%
Capital Purchases-Station 112	-	19,591	-	(19,591)	0.0%
Capital Purchases-Station 114	71,227	383,267	-	(383,267)	0.0%
Capital Purchases-Station 117	460	3,656	-	(3,656)	0.0%
Capital Purchases-Station 118	832,773	2,412,856	-	(2,412,856)	0.0%
Capital Purchases-Station 124	-	5,842	-	(5,842)	0.0%
Transfer Out - GF -Cap Fac Mgr	69,887	258,514	175,397	(83,117)	-47.4%
Total Expenses	**1,084,327**	**7,807,813**	**192,997**	**(7,614,816)**	**-3945.6%**
Ending Net Cash and Investments				**$ 26,937,552**	

Finance Department
District Payment Transmittal

District Name: East Pierce Fire & Rescue #22

PAYMENT LISTING

Trans Date	District Ref #	Payee Printed Name	Amount
1/12/22	65	COBALT STORAGE	$740.00
1/12/22	66	EPFR PETTY CASH CHECKING	$122.50
1/12/22	69	OTTO ROSENAU & ASSOCIATES, INC.	$1,982.30
1/12/22	70	PIERCE COUNTY SEWER	$24.34
1/12/22	71	RICE FERGUS MILLER ARCHITECTURE	$71,495.54
1/12/22	5	BERK CONSULTING	$5,975.38
1/12/22	11	CITY OF BONNEY LAKE-REIMB UTILITIES	$3,512.71
1/12/22	12	CITY OF PUYALLUP	$25,732.50
1/12/22	16	EMS TECHNOLOGY SOLUTIONS LLC	$2,916.00
1/12/22	67	LINCOLN CONSTRUCTION INC	$425,639.51
1/12/22	68	MOBILE MODULAR	$561.97
1/12/22	1	ABM JANITORIAL SERVICES	$1,140.71
1/12/22	2	ADVANCE TRAVEL FUND	$733.00
1/12/22	3	ART GAMBLIN MOTORS	$102.59
1/12/22	4	BARNHART MD PS STEPHEN W	$3,487.50
1/12/22	6	BROOKS ZACH	$769.60
1/12/22	7	CARDINAL HEALTH 112, LLC	$3,203.19
1/12/22	8	CASCADE HEALTHCARE SERVICES LLC	$1,761.14
1/12/22	9	CENTURYLINK (035B/376B/785B/786B/442B)	$72.35
1/12/22	10	CINTAS CORPORATION # 461	$7,414.27
1/12/22	13	DAVIS DOOR SERVICE, INC	$2,833.68
1/12/22	14	DEPT OF LABOR & INDUSTRIES	$435.20
1/12/22	15	DEPT OF NATURAL RESOURCES	$1,738.50
1/12/22	17	EPFR PETTY CASH CHECKING	$58.24
1/12/22	21	FLOHAWKS	$534.48
1/12/22	22	FREDS TOWING	$380.80
1/12/22	25	GRAINGER	$131.97
1/12/22	26	HAAS INC.	$10,580.00
1/12/22	27	HARRIS JAMES	$750.00
1/12/22	18	FIDELITY SOLUTIONS	$691.47
1/12/22	19	FIRE DEPT. TRAINING NETWORK	$300.00
1/12/22	20	FIRE PROTECTION INC.	$590.11
1/12/22	23	GALLS, LLC - DBA BLUMENTHAL	$832.54
1/12/22	24	GITTS SPRING CO	$2,247.48
1/12/22	28	HUGHES FIRE EQUIPMENT, INC.	$25,352.15
1/12/22	30	L & L PRINTING INC	$178.20
1/12/22	31	L N CURTIS & SONS	$2,439.55
1/12/22	35	LINDE GAS & EQUIPMENT INC	$892.57

1/12/22	38	MOUNTAIN MIST	$1,529.79
1/12/22	29	JAMES OIL CO. INC.	$15,181.86
1/12/22	32	LES SCHWAB TIRE CENTERS	$8,911.88
1/12/22	33	LEVEL ONE SECURITY INC	$163.95
1/12/22	34	LIFE ASSIST	$15,369.19
1/12/22	36	MAGELLAN HEALTHPLAN	$150.00
1/12/22	37	MARION WATER CO., INC.	$105.98
1/12/22	42	PACIFIC OFFICE AUTOMATION	$537.85
1/12/22	44	PIERCE COUNTY SEWER	$34.94
1/12/22	45	PUGET SOUND ENERGY	$7,362.09
1/12/22	46	QUINN AND QUINN PS	$500.00
1/12/22	39	MUNICIPAL EMERGENCY SERVICES	$104.54
1/12/22	40	NAGARA	$89.00
1/12/22	41	NPR INC	$125.00
1/12/22	43	PAXUSA LLC	$13,475.00
1/12/22	51	SPARTAN SERVICES INC.	$573.92
1/12/22	52	SPARTAN SERVICES INC.	$4,860.00
1/12/22	57	ULINE, INC.	$471.85
1/12/22	58	US BANK	$47,508.39
1/12/22	62	W.F.C.A.	$6,000.00
1/12/22	63	WASHINGTON AUTOMATED	$1,329.46
1/12/22	47	SEAWESTERN	$698.52
1/12/22	48	SITECRAFTING, INC.	$55.00
1/12/22	49	SNIDER PETROLEUM	$5,274.66
1/12/22	50	SOUTH SOUND 911	$140,655.00
1/12/22	53	SUMMIT LAW GROUP PLLC	$335.00
1/12/22	54	SUNSET FORD	$1,435.86
1/12/22	55	TOWN OF SOUTH PRAIRIE	$4,007.14
1/12/22	56	TREASURY MANAGEMENT SVCS - US BANK	$114.98
1/12/22	59	UW VALLEY MEDICAL CENTER	$3,840.00
1/12/22	60	VALVOLINE LLC	$120.84
1/12/22	61	VFIS	$1,865.00
1/12/22	64	WCIF	$20,378.61
Payment Count: 71		Total Amount:	$911,519.34

Payment Count: 71
Payment Total: $911,519.34

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or labor performed as decribed herein, and that the claim is a just, due and unpaid obligation, and that I am authorized to authenticate and certify to said claim.

Authorized District Official Signature	Date	Authorized District Official Signature	Date
	1/13/22		
Michelle Hallon	1/13/22		

INSTRUCTIONS FOR USE:	
Submit signed Transmittal To Pierce County Finance Department	
FAX: 253-798-6699	EMAIL: PCACCOUNTSPAYABLE@co.pierce.wa.us

PC Finance Department Use Only

Authorization Recieved on _____

Batch Verified by _____

December 2021 Post-Meeting	
General Fund	
Transfer In from Capital Fund per Resolution 965	
Project Manager 2021 Q4 Expenses	$ 69,887.00
Transfer Out to Reserve Fund per Resolution 967	
Budgeted Transfer	$ 2,042,827.00
Reserve Fund	
Transfer In from General Fund per Resolution 967	
Budgeted Transfer	$ 2,042,827.00
Bond Fund	
Scheduled Interest Payment December 01	$ 810,925.00
Scheduled Principal Payment December 01	$ 290,000.00
Capital Fund	
Transfer Out to General Fund per Resolution 965	
Project Manager 2021 Q4 Expenses	$ 69,887.00
January 2022	
General Fund	
Total AP	$ 410,953.18
AP Vouchers	
Vouchers # 220101001 - 220101064	$ 410,953.18
Total Payroll	$ -
Payroll Vouchers	
Vouchers # 220103001 - 2201030xx	$ -
Electronic Payroll	$ -
Total Expenditures (AP + Payroll Above)	$ 410,953.18
Total BIAS Expenditures (111 - 999)	$ 410,953.18
Capital Fund	
Total AP	
Vouchers # 220102001 - 220102007	$ 500,566.16

Board Meeting Agenda Item Summary

Agenda Date: **January 18, 2022**

Item Title: Resolution 971-Cancel of Warrants

Presenter: Michelle Hollon

1. **Recommended Action by Board:** *I move to adopt Resolution 971 cancelling warrant 1616830 in the total amount of $713.78 payable to Mountain Mist.*

2. **Summary:** Mountain Mist was issued a check in the amount of $713.78 for services but was lost in mail and not cashed. Total amount requested to be cancelled is $713.78. Per RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by the governing body.

3. **Policies/ Alternatives Considered:**

4. **Fiscal Impact:**

EAST PIERCE FIRE AND RESCUE

RESOLUTION #971

(A resolution to cancel one warrant)

WHEREAS, East Pierce Fire and Rescue incurred expenses in the total amount of $713.78 for supplies; and

WHEREAS, warrant #1616830 issued on November 10, 2021 in the amount of $713.78 payable to Mountain Mist was a duplicate payment and the warrant was lost in the mail and never cashed; and

WHEREAS, RCW 39.56.040 calls for cancellation of warrants by passage of a resolution by the governing body;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of East Pierce Fire and Rescue that the Pierce County Department of Budget & Finance be authorized and instructed to cancel warrant #1616830 and transfer all records of such warrants so as to leave the funds as if such warrants had never been drawn.

ADOPTED at a regular meeting of the Board of Commissioners on January 18, 2021, the following commissioners being present and voting:

_____	_____
Chair	Commissioner
_____	_____
Commissioner	Commissioner
_____	_____
Commissioner	Commissioner
_____	
Commissioner	

ATTEST:

_____
District Secretary

DRAFT

Board Meeting Agenda Item Summary

Agenda Date: January 18, 2021

Item Title: Fire Investigations – Sumner ILA

Presenter: Chief Parkinson

1. **Recommended Action by Board:**

Move to approve the interlocal agreement with the City of Sumner to provide fire cause and origin investigation services as presented.

2. Summary:

The attached ILA addresses the fee for services associated with fire cause and origin investigation services to the City of Sumner. Both parties' legal counsel has reviewed the ILA. This is the same ILA that was approved for the City of Edgewood last month, and one is still being finalized with the City of Bonney Lake.

3. Policies/ Alternatives Considered:

None.

4. Fiscal Impact:

$9,125 increase unbudgeted (unencumbered) revenue

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF SUMNER
AND EAST PIERCE FIRE AND RESCUE
INVESTIGATIONS OF CAUSE OR ORIGIN

THIS AGREEMENT is made and entered into by and between the City of Sumner, Washington, a Washington municipal corporation (hereinafter the "City"), and East Pierce Fire and Rescue, a Washington municipal corporation (hereinafter the "District"), who shall hereinafter be collectively referred to as the "Parties," for purposes of setting forth the terms and conditions for the provision of fire cause-and-origin investigation services

WITNESSETH:

WHEREAS, the City has been annexed to the District, and the District provides fire protection to the City, pursuant to chapter 52.04 RCW;

WHEREAS, the Parties have the authority to contract for the provision of fire cause-and-origin investigation services ("Services"), pursuant to chapter 39.34 RCW and RCW 52.12.031(4);

WHEREAS, the District has the authority to perform the Services pursuant to this contract, RCW 43.44.050 and the International Fire Code;

WHEREAS, the Parties acknowledge that neither state law nor local code confer code enforcement authority upon the District for violations discovered during the District's Services (see RCW 52.12.031(7));

WHEREAS, the City desires to contract with the District for the provision of Services within the City;

WHEREAS, the District desires to provide such Services for the consideration described herein; and

WHEREAS, the partnership between the Parties for Services creates benefits for the community and the Parties.

NOW, THEREFORE, the Parties hereto agree as follows:

Section 1. Purpose. The purpose of this Agreement is to describe the terms and conditions under which the Parties will cooperate in the provision of the Services referenced herein within the City.

Section 2. Services to be provided by District. In consideration for the payments specified herein, the District agrees upon request by the City to render the following Services:

Complete investigation of the origin, cause, circumstances, and extent of loss of any and all fires

occurring within the City, including final report as necessary and appropriate.

If the District determines during investigation that a fire may have been the result of arson, then the District shall promptly refer the matter to the applicable law enforcement agency. The District agrees to assist with arson investigations including determining origin and cause. The appropriate law enforcement agency is responsible for the criminal investigation including but not limited to collection and storage of evidence, investigative interviews of witnesses and suspects and any other investigative function to assist in the prosecution.

Section 3. Reporting and Public Records Requests. All investigation data, including name of investigator(s), identification of all properties investigated will be reported in the District's database. The District will provide investigation program information to the City upon request. If the City receives a public records request pursuant to Ch. 42.56 RCW for City records in the possession of the District, the District shall cooperate with the City's response and promptly provide responsive records to the City for production.

Section 4. Financial Consideration(s). For the Services provided through this Agreement and specified in Section 2 and Exhibit A, the City shall remit $9,125.00 in one lump sum by June 30 of the contract year.

Section 5. Term.

A. This Agreement shall commence upon execution of the last-dated signature below.

B. **Expiration.** This Agreement shall auto-renew each year on January 1st.

C. **Termination**. The Parties may terminate this Agreement at any time and for any reason, by providing the other party three (3) months' prior written notice.

Section 6. Relationship of Parties. In contracting for the services described in this Agreement, the Parties are deemed for all purposes to be acting within their governmental capacities. No agent, employee, representative, officer or official of the District shall be or shall be deemed to be the employee, agent, representative, official or officer of the City. None of the benefits the City provides to its employees, including, but not limited to, compensation, insurance and unemployment insurance are available from the City to the employees, agents, representatives, officers or officials of the District. The District will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives, officials and officers during the performance of this Amendment. This covenant is mutually agreed to and applicable to the City in the same manner as applied the District. No property shall be exchanged between the Parties pursuant to this Agreement.

Section 7. Discrimination. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, the District, or any person acting on behalf of the District, shall not, by reason of race, religion, color, sex, marital status, sexual orientation, national origin or the presence of any sensory, mental or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates. This covenant is mutually agreed to and applicable to the City in the same manner as applied to the District.

Section 8. Indemnification.

The District shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorneys' fees, arising out of or in connection with the performance of this Agreement, except for injuries or damages caused by the sole negligence of the City. In the event of liability for negligence for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the District and the City, its officers, officials, employees, agents and volunteers, the District's liability hereunder shall only be to the extent of the District's negligence.

Neither party shall be deemed to be the agent of the other during the performance of this Agreement, and each party hereto shall remain solely liable for its own negligence, errors and omissions.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Parties' waiver of immunity under Industrial Insurance, Title 51 RCW, or any other applicable insurance available to District employees, including, but not limited to LEOFF, chapter 41.26 RCW or PERS, chapter 41.40 RCW, solely for the purposes of this indemnification. The parties further acknowledge that they have mutually negotiated this waiver. The District's waiver of immunity under the provisions of this section does not include, or extend to, any claims by the District's employees made directly against the District. The City's waiver of immunity under the provisions of this section does not include, or extend to, any claims by the City's employees made directly against the City.

The provisions of this section shall survive the expiration or termination of this Agreement.

Section 9. Insurance.

A. The District shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the District's provision the Services, including the work of the District's employees, agents, officials and officers.

B. Before beginning work under this Agreement, the District shall provide evidence, in the form of a Certificate of Insurance, of the following insurance coverage and limits (at a minimum):

1. Property Damages insurance no less than $1,000,000 per occurrence with a $3,000,000 aggregate.

2. Commercial General Liability insurance no less than $1,000,000 per occurrence with a $3,000,000 aggregate.

3. Errors and Omissions insurance no less than $1,000,000 per occurrence with a $3,000,000 aggregate.

C. The District is responsible for the payment of any deductible or self-insured retention that is required by any of their respective insurance policies.

Each party may satisfy the requirements of this section by becoming or remaining a participant in an authorized self-insurance pool in the state of Washington with protection equal to or greater than that specified herein.

Section 10. Recitals. The Parties understand that the Recitals set forth in this Agreement are for convenience only.

Section 11. Disputes, Venue, and Attorney's Fees. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the parties agree that they shall undertake reasonable attempts at negotiation and compromise, including, but not limited to, informal negotiation, mediation, or arbitration, prior to instituting any legal proceedings. If the parties are unable to resolve any dispute after such reasonable attempts at negotiation and compromise, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. In any action brought to enforce any provisions of this Agreement, the prevailing party shall be entitled to recover from the other party all reasonable costs and reasonable attorney's fees incurred by the prevailing party.

Section 12. Nonwaiver of Breach. The failure of either party to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein contained in any one or more instances shall not be construed to be a waiver or relinquishment of any such, or any other, covenant or agreements; and the same shall be and remain in full force and effect.

Section 13. Entire Agreement. This Agreement fully integrates the understanding of the parties. It supersedes and cancels all prior negotiations, correspondence, and communication between the parties with respect to the subject matter contained herein. No amendment, alteration, change or modification to this Agreement will be effective unless it is in writing and properly signed by the parties hereto. The signatories hereto covenant that they have been delegated by the governing bodies of their respective agencies to execute this Agreement.

IN WITNESS WHEREOF, the parties have executed this Interlocal Agreement on the last date indicated below:

THE CITY:

_____
(Printed Name), Mayor
Dated:

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

_____
District Attorney

EAST PIERCE FIRE AND RESCUE:

_____
Jon Parkinson, Fire Chief
Dated:

ATTEST:

_____
District Secretary

Board Meeting Agenda Item Summary

Agenda Date: January 18, 2022

Item Title: Fire and Life Safety Inspections Progress Report

Presenter: Assistant Chief King

1. **Recommended Action by Board:**

No action requested – Information Only

2. Summary:

This is a progress report on the Fire Prevention Division fire and life safety inspection program authorized last year by the Board of Fire Commissioners. As expected, the Cities of Bonney Lake, Sumner, and Edgewood discontinued involving East Pierce in their permit and construction inspection processes allowing for Fire Prevention Division resources to be redirected to fire and life safety inspections. The redirection was not a simple task, but significant progress was made. Delays to the new fire and life safety inspections included customizing computer software, training deputy fire marshals, and establishing interlocal agreements with each city to authorize business premises entries.

The interlocal agreements were signed in October, and the deputy fire marshal training was completed in November. By the end of October, the computer program had the businesses of each city loaded into it, dividied into quarters, and assigned to the deputy fire marshals.

Inspections began in November. Attached are graphs that show the numbers of building inspections completed in 2021.

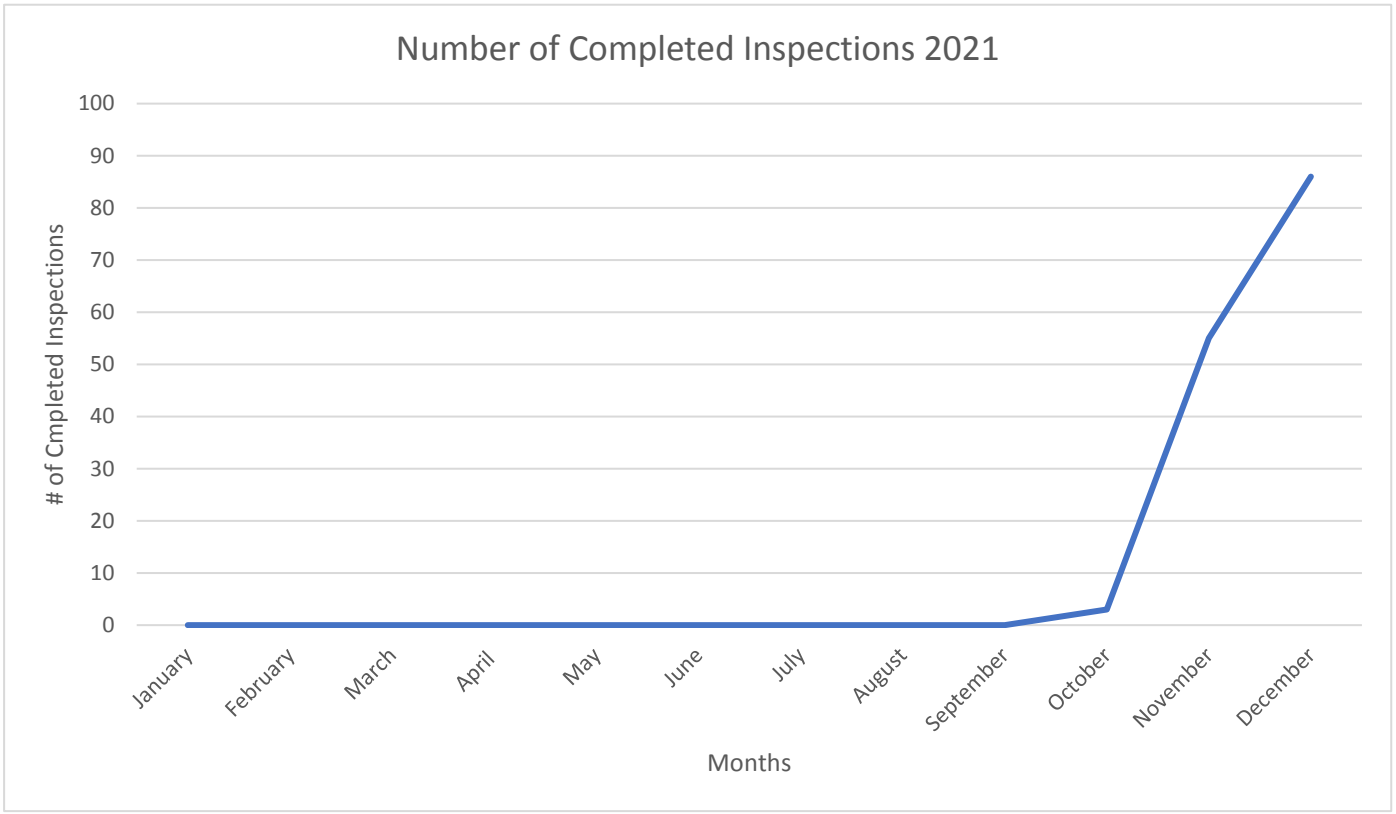
3. Policies/ Alternatives Considered:

None.

4. Fiscal Impact:

$0

Fire & Life Safety Inspections- All Cities



Months Compared	
December	86
November	55

Quarters Compared	
Quarter 4	145
Quarter 3	0

Years Compared	
2022	0
2021	145

Violations Per Month	
December	221
November	250

Violations Per Quarter	
Quarter 4	471
Quarter 3	0

Violations Per Year	
2022	0
2021	471

Fire & Life Safety- Sumner

Months Compared	
December	58
November	45

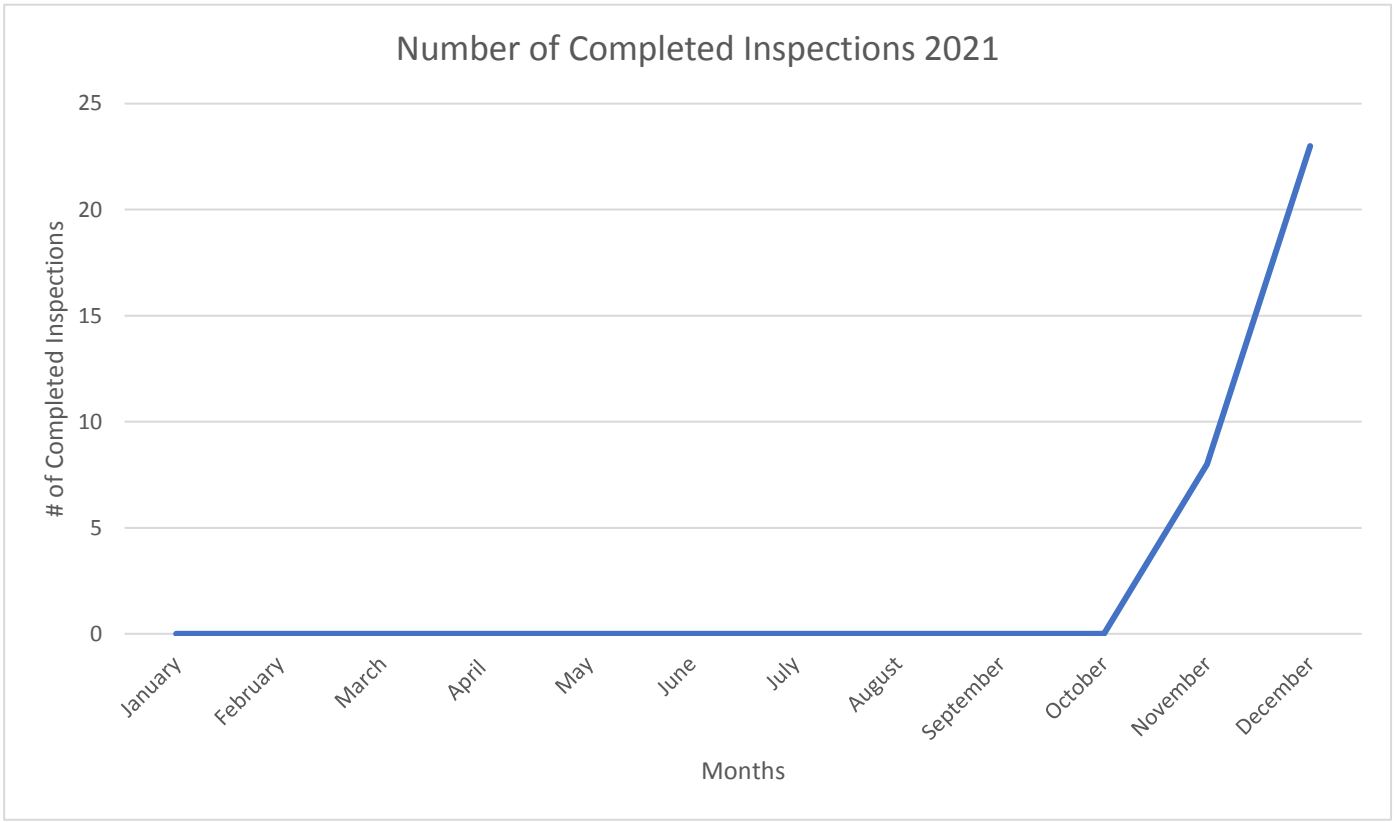
Quarters Compared	
Quarter 4	106
Quarter 3	0

Years Compared	
2022	0
2021	106

Total # of Businesses- 575

Scheduled Inspections Per Quarter- 143

Fire & Life Safety- Bonney Lake



Months Compared	
December	23
November	8

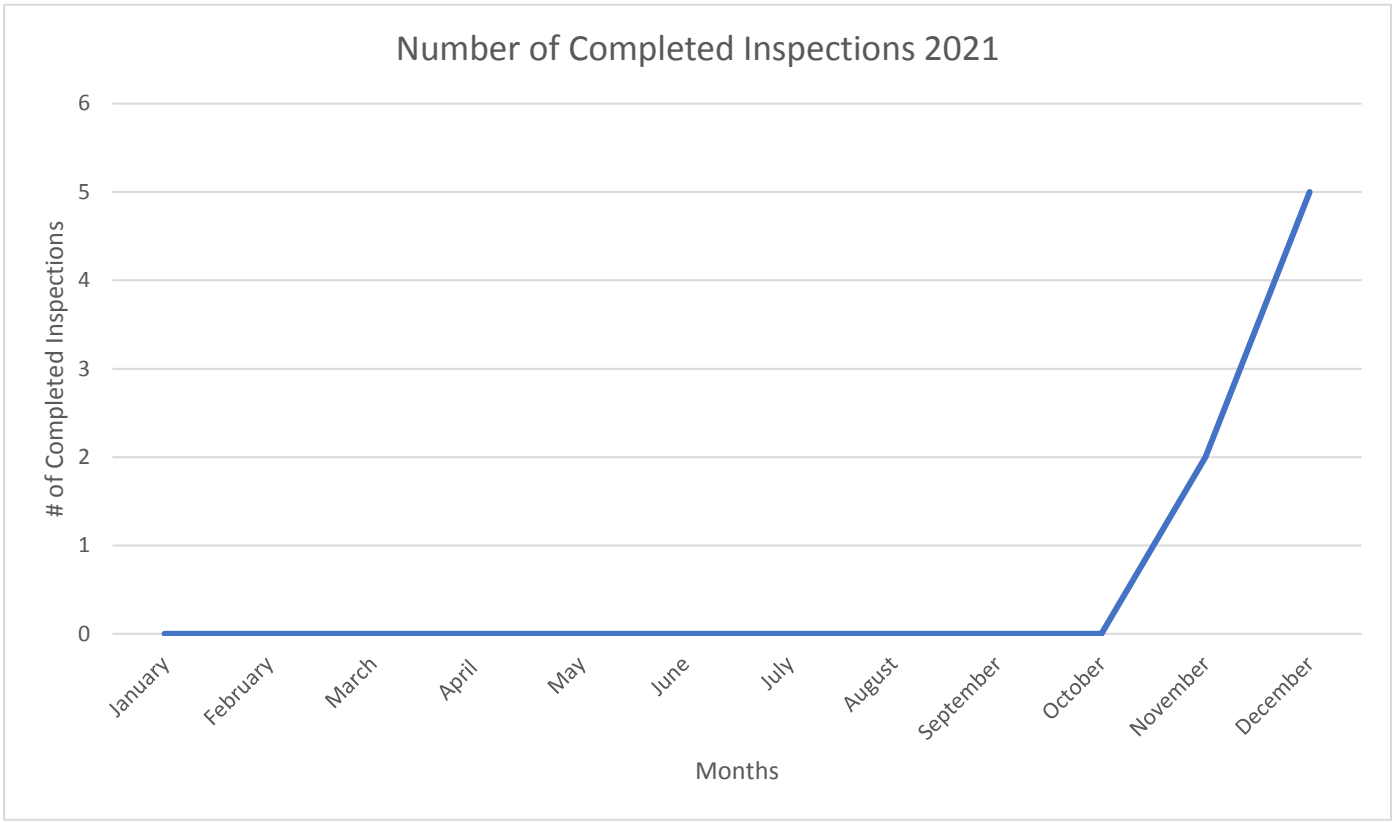
Quarters Compared	
Quarter 4	31
Quarter 3	0

Years Compared	
2022	0
2021	31

Total # of Businesses- 341

Scheduled Inspections Per Quarters- 85

Fire & Life Safety- Edgewood



Months Compared	
December	5
November	2

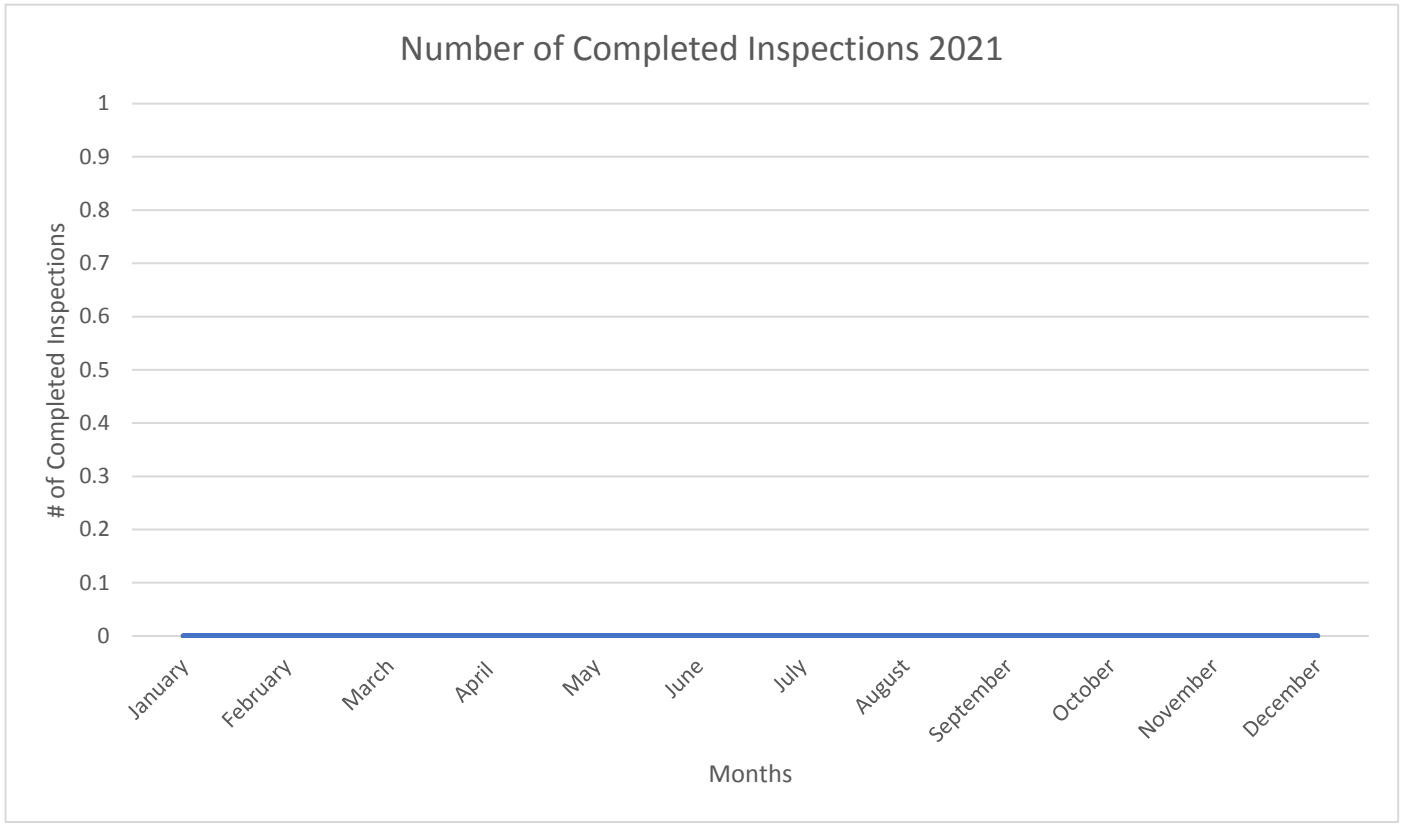
Quarters Compared	
Quarter 4	7
Quarter 3	0

Years Compared	
2022	0
2021	7

Total # of Businesses- 246

Scheduled Inspections Per Quarter- 61

Fire & Life Safety- Milton



Months Compared	
December	0
November	0

Quarters Compared	
Quarter 4	0
Quarter 3	0

Years Compared	
2022	0
2021	0

Total # of Businesses- 141

Scheduled Inspections Per Quarter- 35

Your fire inspection with East Pierce Fire & Rescue is coming soon! During the fire inspection, we will evaluate the property for compliance with important fire and life safety regulations.

This brochure identifies some of the most common deficiencies found during fire safety inspections. It may help you prepare for your inspection and make your building safer year-round. Please review this checklist and correct any potential deficiencies prior to your inspection.

If you have questions about your upcoming fire inspection, please contact East Pierce Fire & Rescue's Fire Prevention Division at (253) 863-1800 (Option 3), or visit www.eastpiercefire.org.

www.eastpiercefire.org

East Pierce Fire & Rescue
Headquarters Station
18421 Veterans Memorial Dr E
Bonney Lake, WA 98391

East Pierce Fire & Rescue

FIRE PREVENTION DIVISION

PREPARING FOR YOUR FIRE INSPECTION

COMMON FIRE INSPECTION DEFICIENCIES

FIRE DEPARTMENT ACCESS

- ☐ **Address:** Clearly marked and visible. Buiding numbers in contrasting color.
- ☐ **Fire Lanes:** Maintain unobstructed fire lanes.
- ☐ **Signage & Curbing:** Keep signs and curbs maintained.
- ☐ **Knox Key Boxes:** Contain up-to-date door keys.

EXITING

- ☐ **Exit Doors:** Open easily from the inside.
- ☐ **Exit Signs / Emergency Lights:** Operational at all times.
- ☐ **Aisles / Stairways / Walkways:** Clear of storage and obstructions.

FIREFIGHTING WATER SUPPLY

- ☐ **Hydrants:** Clear and accessible at all times. Three feet of clearance on all sides. No parking within ten feet.
- ☐ **Fire Department Connections:** Maintain and keep unobstructed with three feet of clearance on all sides.
- ☐ **Private Fire Hydrants:** Provide annual testing and maintenance.

GENERAL FIRE CODE DEFICIENCIES

- ☐ **Extinguishers:** Visible and accessible. Serviced annualy.
- ☐ **Electrical:** Extension cords not to be used as substitute for permanent wiring.
- ☐ **Fire Doors:** Maintained to self-close and latch.

FIRE PROTECTION SYSTEMS:

- ☐ **Fire Sprinkler Systems:** Provide annual testing and maintenance. *
- ☐ **Fire Alarm Systems:** Provide annual testing and maintenance. *
- ☐ **Hood Suppression Systems:** Provide testing and maintenance every six months. *

*Must be performed by a qualified fire protection contractor.

East Pierce Fire and Rescue
18421 Veterans Memorial Drive
Bonney Lake, WA 98391
(253) 863-1800

Wednesday, 15 December, 2021

Attn: Merriann [redacted]
21155 SR 410 E
,

Property Address:
Bonney Lake Orthodontist
21155 Wa 410
Bonney Lake, WA 98391

Re: Initial - Fire & Life Safety Inspection on December 15 2021

EXPLANATION OF FIRE INSPECTION REPORT AND YOUR RESPONSIBILITIES AS BUSINESS OWNER, MANAGER OR DESIGNATED REPRESENTATIVE

As a result of an inspection of these premises, violations of the International Fire Code and/or municipal code have been identified for correction.

It is the business owner, manager, or designated representative's responsibility to correct all noted violations. Failure to correct violations may lead to City business license restrictions.

Note: Records of inspection reports are maintained by the Fire Prevention Division of East Pierce Fire & Rescue and are part of public record requirements of the State of Washington. It is possible that information contained in these reports in addition to your failure to correct any noted fire code violations may be used against you in civil and/or criminal proceedings in the event of an incident related to any such violation. Your insurance carrier may also access these records as part of any future insurance claim.

Inspector:

Deputy Fire Marshal Brian VanMeter
bvanmeter@eastpiercefire.org
253-447-3509

Property Representative:

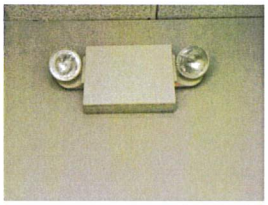
[redacted]

Inspection Violations

Emergency power for means of egress illumination is operable.

[BE] 1013.6.3 [BE] 1013.6.3 Power source. Exit signs shall be illuminated at all times. To ensure continued illumination for a duration of not less than 90 minutes in case of primary power loss, the sign illumination means shall be connected to an emergency power system provided from storage batteries, unit equipment or an on-site generator. The installation of the emergency power system shall be in accordance with Section 604. Group I-2, Condition 2 exit sign illumination shall not be provided by unit equipment batteries only. Exception: Approved exit sign illumination types that provide continuous illumination independent of external power sources for a duration of not less than 90 minutes, in case of primary power loss, are not required to be connected to an emergency electrical system.

Violation found on	Will be rechecked on or after	Violation Not Repaired
12/15/2021	01/14/2022	



Fire extinguishers shall be mounted in an accessible, visible location and the top of the fire extinguisher shall not be mounted higher than five-feet from the floor

906.9 906.9 Extinguisher installation. The installation of portable fire extinguishers shall be in accordance with Sections 906.9.1 through 906.9.3.

Violation found on	Will be rechecked on or after	Violation Not Repaired
12/15/2021	01/14/2022	

To: **Board of Fire Commissioners**

From: **Jon Parkinson, Fire Chief**

Subject: **Monthly Chief's Report – January 2022**

COVID-19

The Omicron wave of COVID-19 is having a significant impact on the region. Hospitals currently feel the worst of things as they all deal with capacity issues. As of this memo, District operational staffing is still holding up, but I expect additional impacts to appear over the next two weeks. As things change, I will directly communicate with the Board via email with those impacts. If staffing challenges arise, our next step will be to move to an operational contingency mode that reduces quarantine periods for some employees.

I remain hopeful that this wave will pass as quickly as it came on and that we will be able to return to in-person meetings beginning in February or March.

The federal vaccine or testing mandate impacts are still working their way through the court system. We expect to see something materialize from WISHA in the next month, hopefully clarifying any new requirements that may impact the workforce. We expect the only impact to be a weekly testing requirement for accommodated employees, for which we are currently developing policy language.

Board Workshop

In consultation with the Board Chair, the proposed date for the Board workshop is April 19 @ 5 pm (in the Station 111 Training Room). This will allow a two-hour period before the regular Board meeting. The current topics on the agenda are:

- Strategic plan overview and 2023 goals
- Long-range funding strategy
- Board training opportunities

Legislative Update – Police Reform

As the legislature begins work this session, HB 1735 is expected to pass and clarify HB 1310. House Bill 1310 went into effect in mid-2021 and created confusion regarding police use of

force, response, etc. We have felt the impacts locally as each police agency has adopted its own practices. HB 1735 is intended to provide clear direction to police, which we hope will result in a more standardized/predictable response from law enforcement.

SAFER Grant

We are in the process of submitting a request for SAFER Grant (staffing for adequate fire and emergency response) funding. Much like our last application in 2016, the basis for the request will revolve around staffing needs for underserved areas of the District (Tehaleh). Applying does not bind us to the hiring of personnel. Unlike previous years where an employer match was required, it appears this round of funding requires no employer contribution throughout the three-year award. The deadline for submission is February 4, 2022, with awards beginning in early summer until the fund is exhausted (no later than September 2022).

Standard of Cover

DC Mack has spoken with several vendors (AP Triton, ESCI, City Gate Associates, and Levrum) regarding the development of a standard of response coverage (SOC) study for the District. Our last SOC was completed over a decade ago with a few updates to the critical tasking and deployment chapters over the years. I expect a vendor to be selected by the end of Q1, with the project completed by the end of 2022. This is an important foundational document for the District that needs a substantial update. Once complete, it will be used for long-range operational planning and deployment and help drive future iterations of the strategic plan. This project is called out in the current strategic plan and funded within the 2022 operating budget. DC Mack will update the Board in future meetings as this project moves forward.

February Board Meeting

For the February Board meeting, the following topics will be on the agenda:

- Annual awards recognition for staff
- Oath of Office for commissioners not in attendance in January (if needed)
- 2021 year-end financials

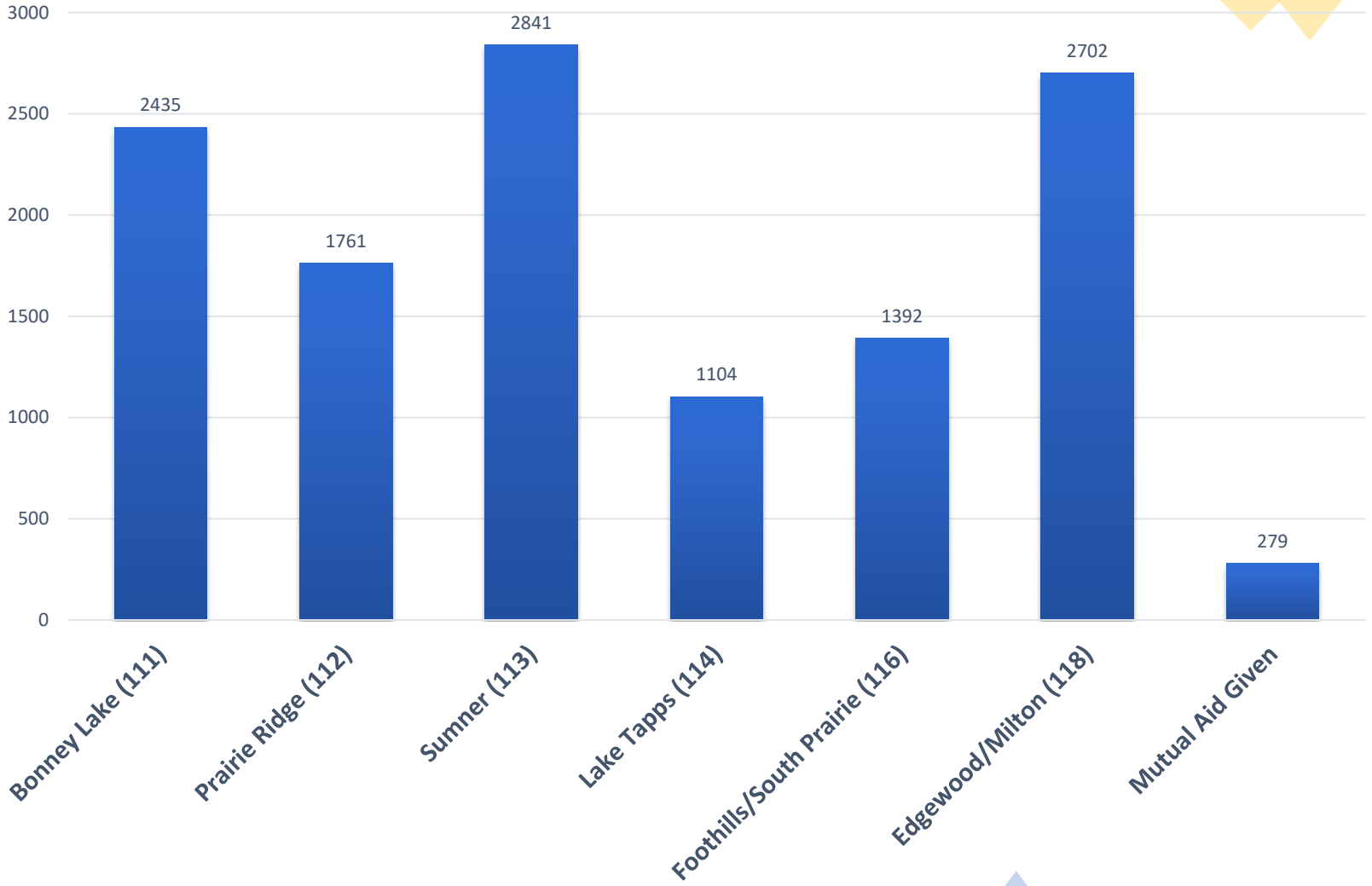
Cities/Town:
Sumner Public Safety
BL Public Safety

Other Organizations:
Sumner Rotary

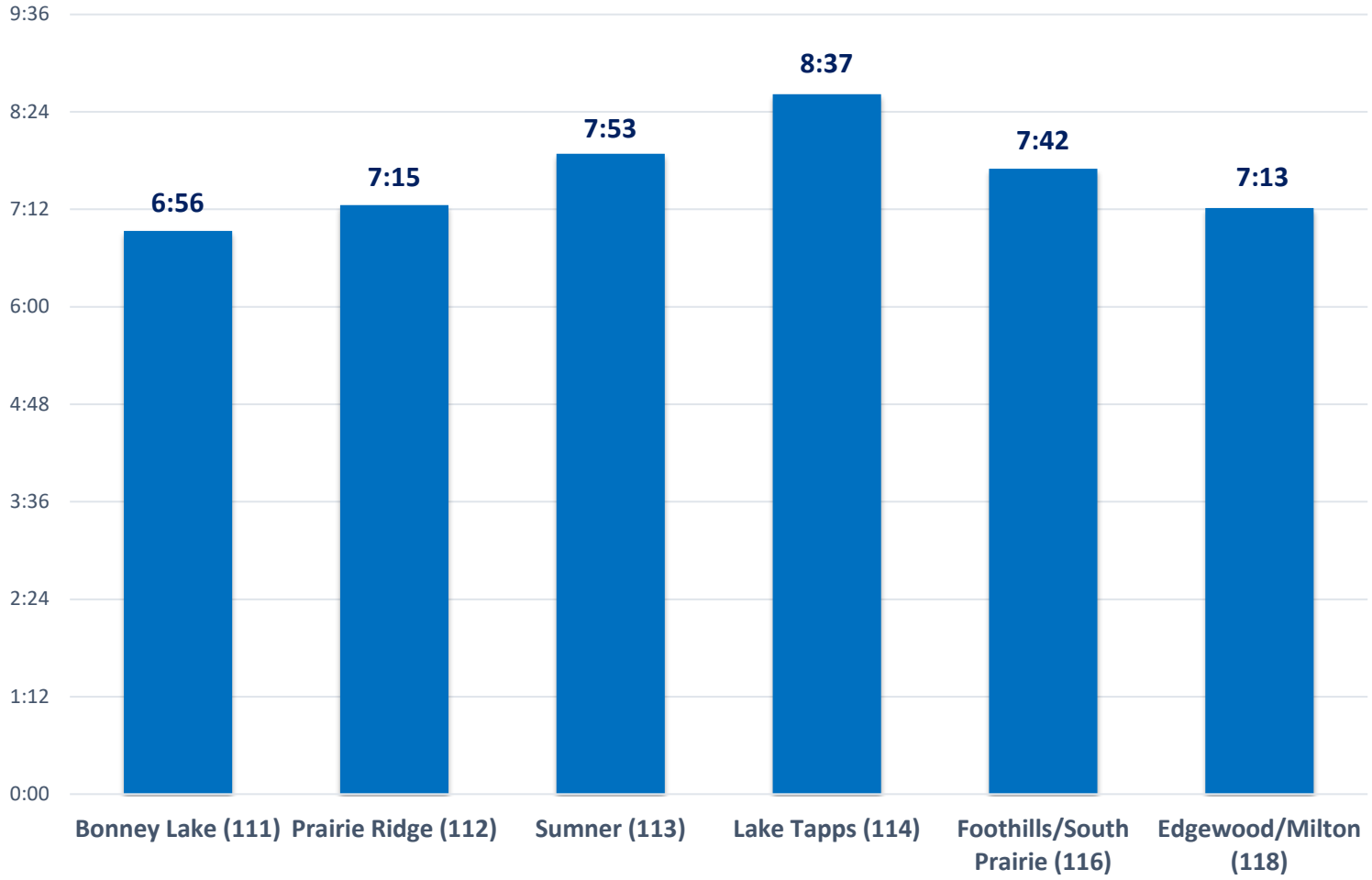
East Pierce Fire & Rescue
Monthly Chief's Report

December 2021

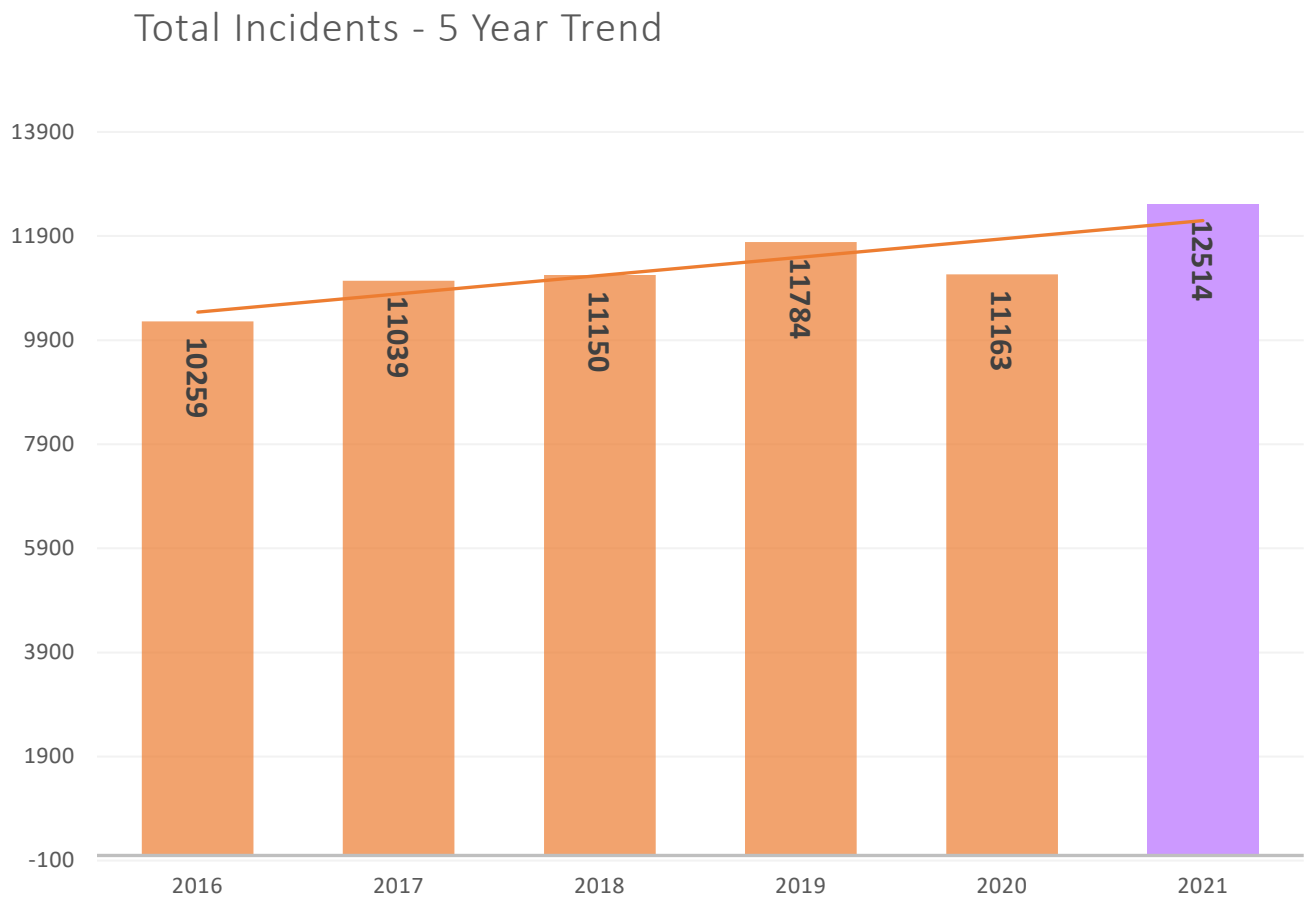
Incidents by response area - YTD
Total = 12514 incidents



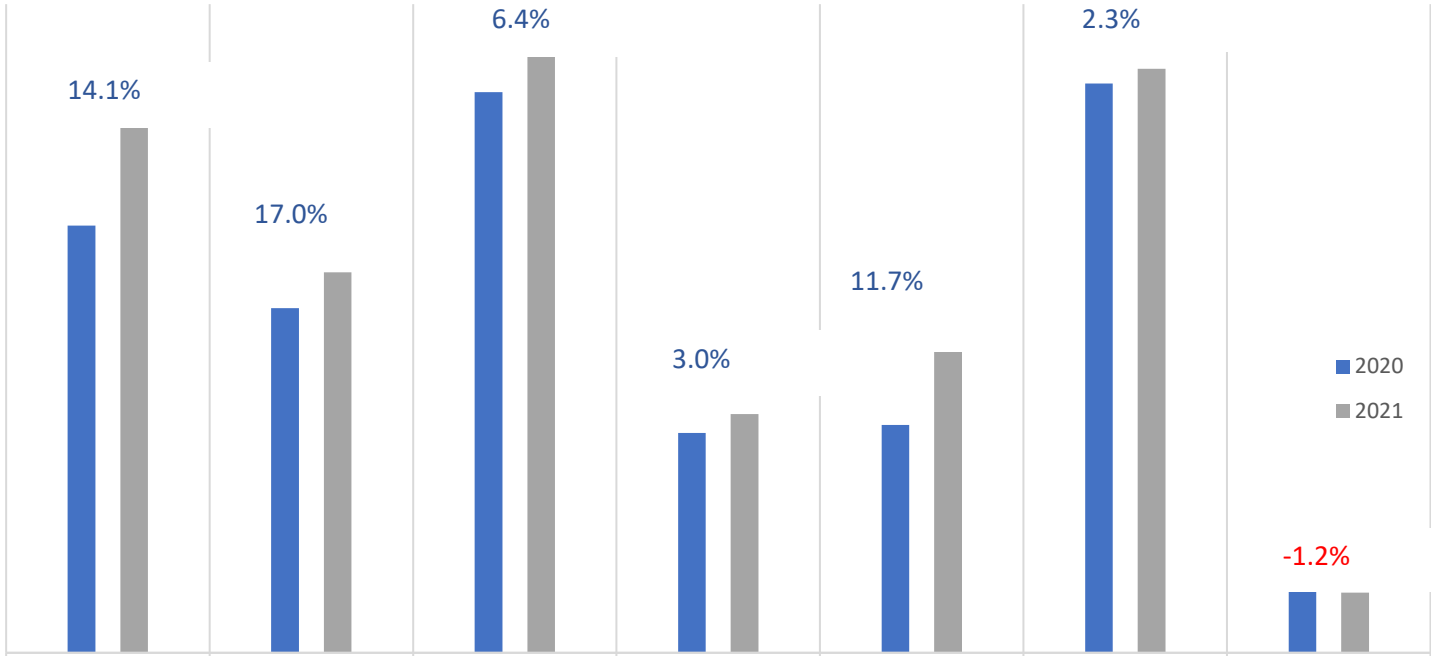
Average Response Time by Response Area YTD
Measures time from dispatch to arrival of first unit. Priority responses only.
Average Response Time = 07:38



Increase of 12.1% from 2020 YTD
Increase of 6.19% over 2019 YTD



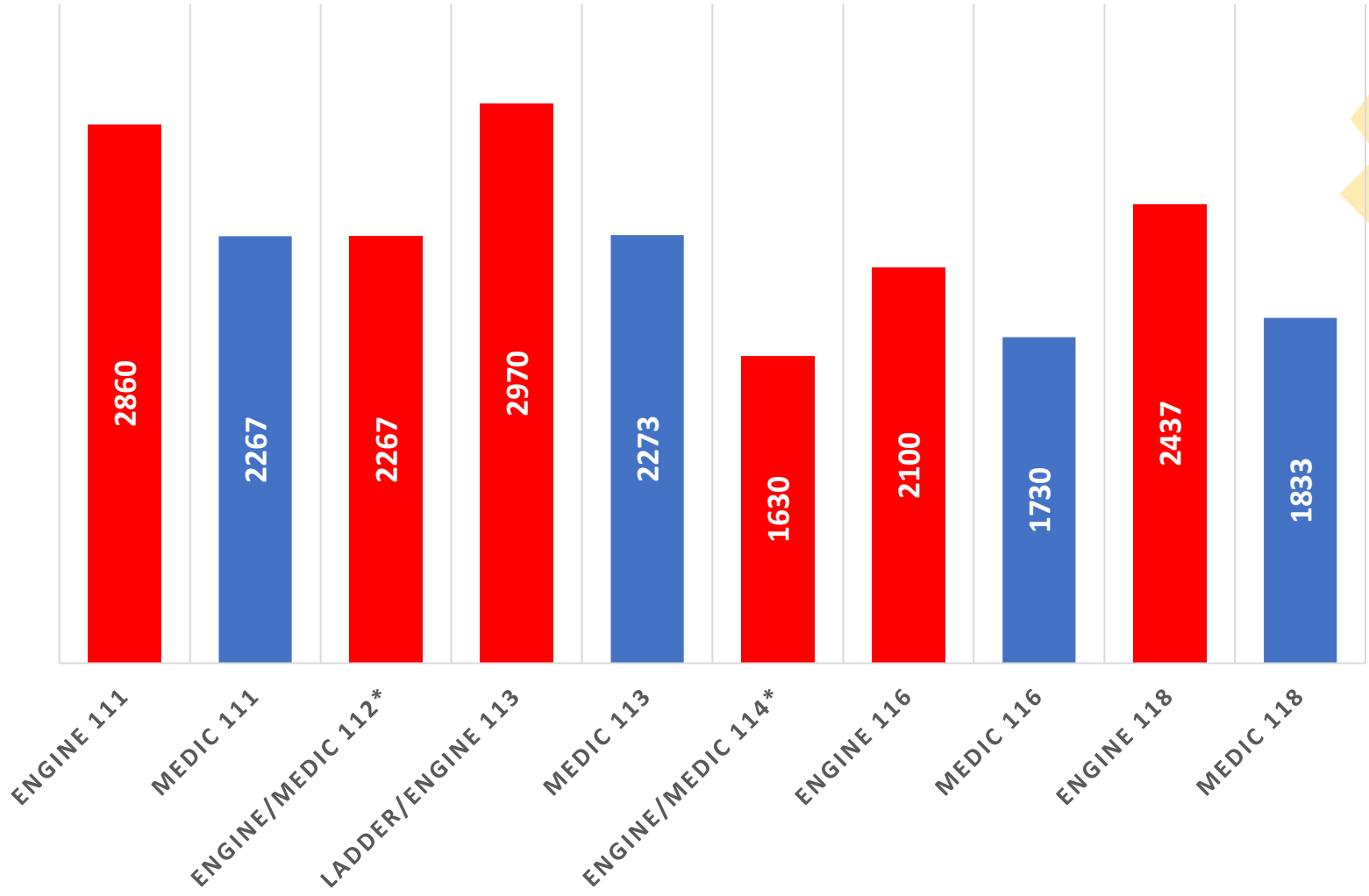
INCIDENT INCREASE/DECREASE FROM 2020 - YTD AVERAGE = 12.1%



	Bonney Lake (111)	Prairie Ridge (112)	Sumner (113)	Lake Tapps (114)	Foothills/ S Prairie (116)	Edgewood/ Milton (118)	Mutual Aid Given
2020	1976	1594	2594	1017	1055	2633	295
2021	2435	1761	2841	1104	1392	2702	279

INCIDENTS BY UNIT - YTD

*NOTES CROSS-STAFFED UNITS



Incident Type Group	Number
100 - Fire	318
200 - Series	9
300 - EMS	8922
400 - HAZMAT	222
500 - Service Call	1168
600 - Series	603
700 - False Alarm	602
800 - Natural Disaster	7
900 - Special Incident	5
Other	3

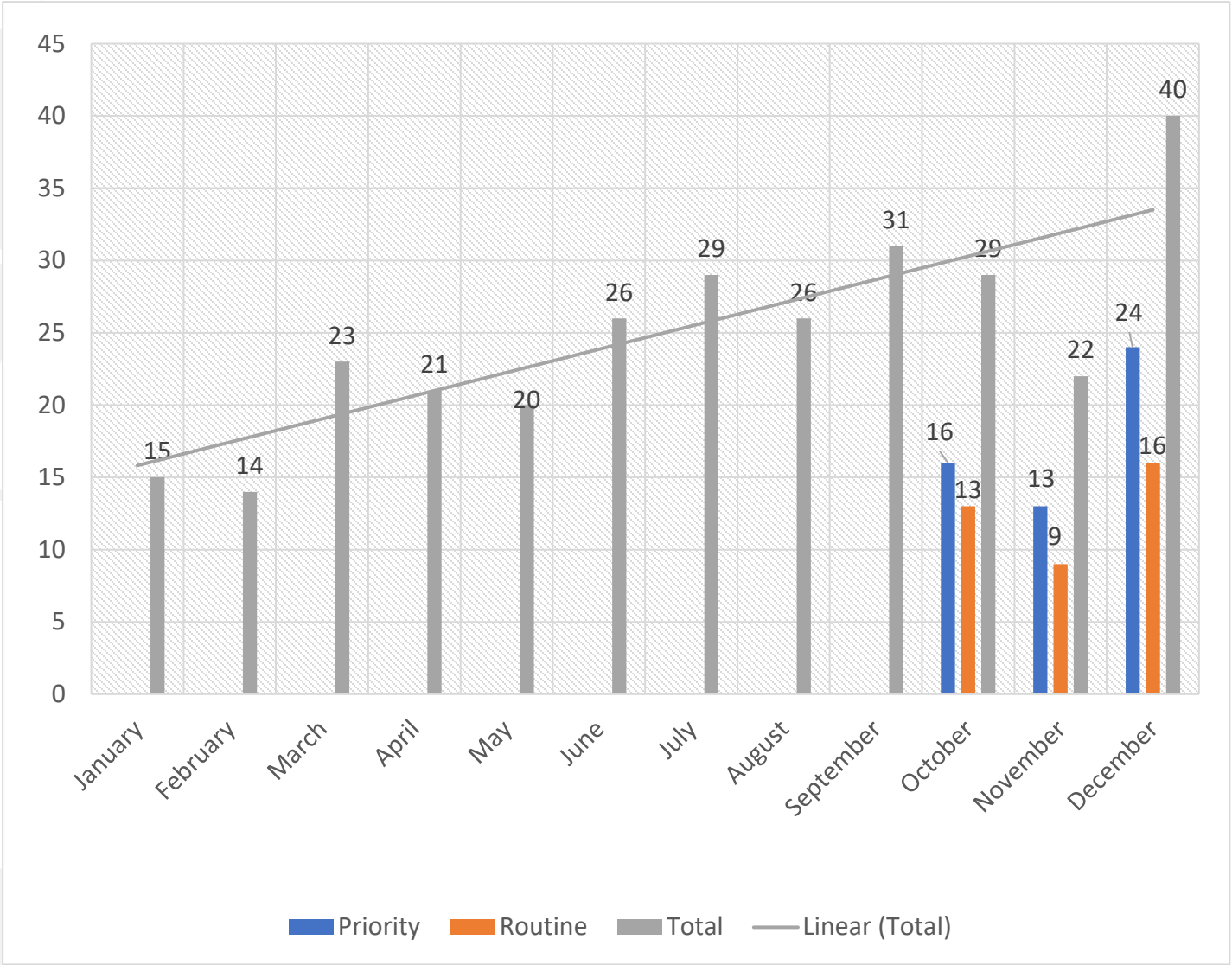
Mutual Aid Given
12/1/2021—12/31/2021

Incident Number	Agency2	Type	Date	Unit	Transport?
EPF21011619	CPFR	EMS	12/07/21	M118	Yes
EPF21011609	CPFR	EMS	12/07/21	M113	Yes
EPF21011739	CPFR	EMS	12/10/21	M111	yes
EPF21011835	CPFR	EMS	12/13/21	M113	Yes
EPF21012201	CPFR	MVA	12/23/21	E111	No
EPF21012204	CPFR	MVA	12/23/21	L113	No
EPF21012226	CPFR	EMS	12/24/21	M111	Yes
EPF21011637	OVFR	Fire	12/07/21	E116	No
Total Calls					8
Transports					5

Mutual Aid Received
12/1/2021—12/31/2021

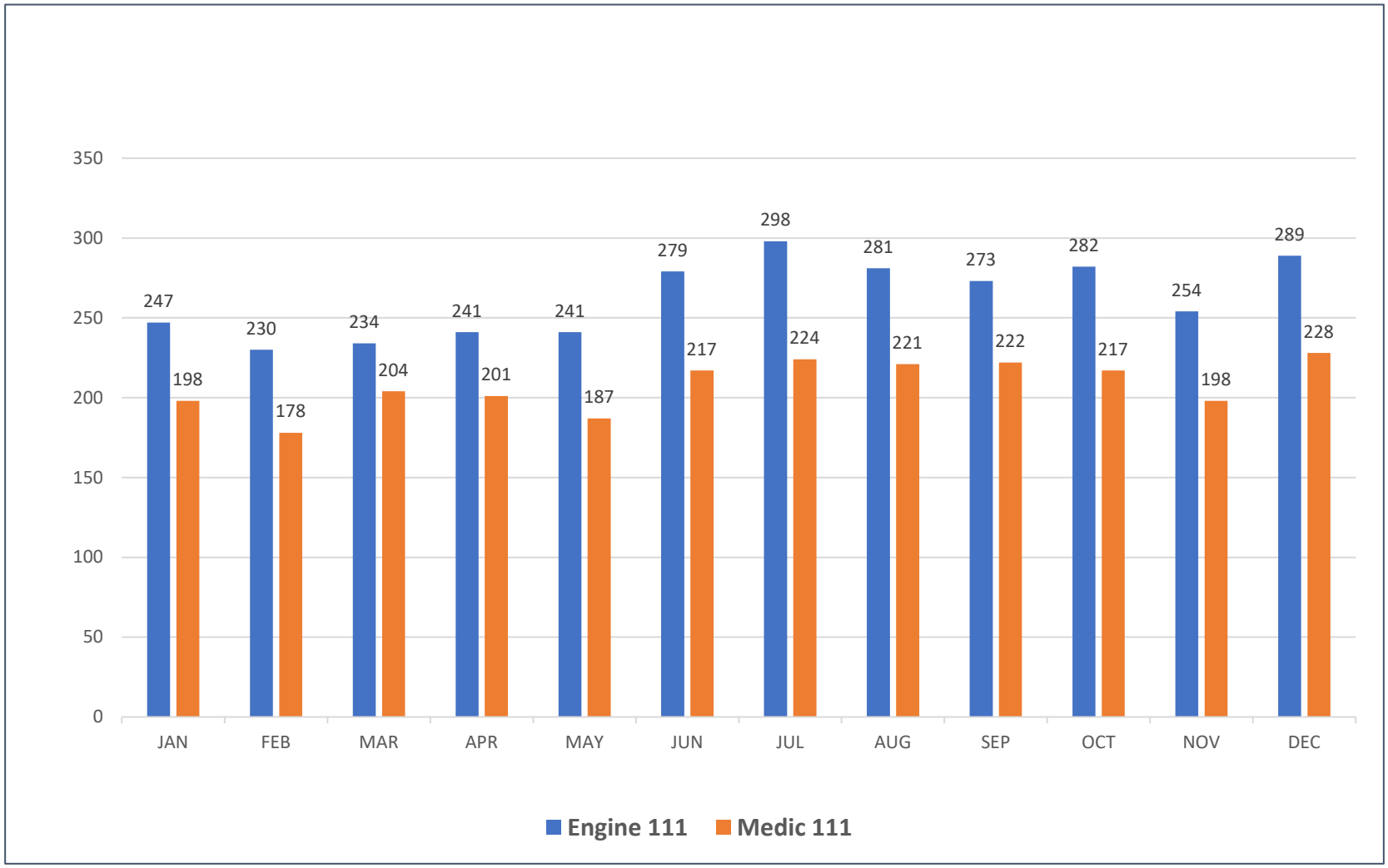
Agency	Incident	Type	Date	Unit	Transport?
Buckley	EPF21011500	Fire	12/04/21	M113	No
OVFR	EPF21011577	MVA	12/06/21	E111	No
Buckley	EPF21011575	EMS	12/06/21	M35	Yes
OVFR	EPF21011576	EMS	12/06/21	M40	Yes
CPFR	EPF21011625	EMS	12/07/21	M71	No
Buckley	EPF21011623	EMS	12/07/21	M35	Yes
Buckley	EPF21011639	Cardiac Arrest	12/08/21	M35/E34	No
OVFR	EPF21011654	EMS	12/08/21	M43	Yes
CPFR	EPF21011651	EMS	12/08/21	M729	No
OVFR	EPF21011694	Fire	12/09/21	E40	No
Buckley	EPF21011720	EMS	12/10/21	M35	Yes
Buckley	EPF21011734	EMS	12/10/21	M35	Yes
VRFA	EPF21011764	MVA	12/11/21	KCE333	No
Carbonado	EPF21011801	EMS	12/12/21	AID39	No
Buckley	EPF21011810	EMS	12/12/21	M35	No
Buckley	EPF21011848	EMS	12/13/21	M35	Yes
OVFR	EPF21011895	MVA	12/14/21	M40	No
OVFR	EPF21011881	EMS	12/14/21	M43	No
CPFR	EPF21011972	EMS	12/16/21	M71	No
Buckley	EPF21011960	EMS	12/16/21	M35	Yes
CPFR	EPF21011946	EMS	12/16/21	M71	Yes
CPFR	EPF21012037	EMS	12/18/21	M71	Yes
CPFR	EPF21012129	EMS	12/21/21	M71	Yes
CPFR	EPF21012179	MVA	12/22/21	E71	No
CPFR	EPF21012194	EMS	12/23/21	M72	Yes
OVFR	EPF21012280	CVA	12/25/21	M40	No
OVFR	EPF21012320	EMS	12/26/21	BC40	No
OVFR	EPF21012413	EMS	12/29/21	M40	Yes
OVFR	EPF21012434	EMS	12/29/21	M40	Yes
	Total Calls				**29**
	Transports				**14**

Tehaleh Responses December 2021

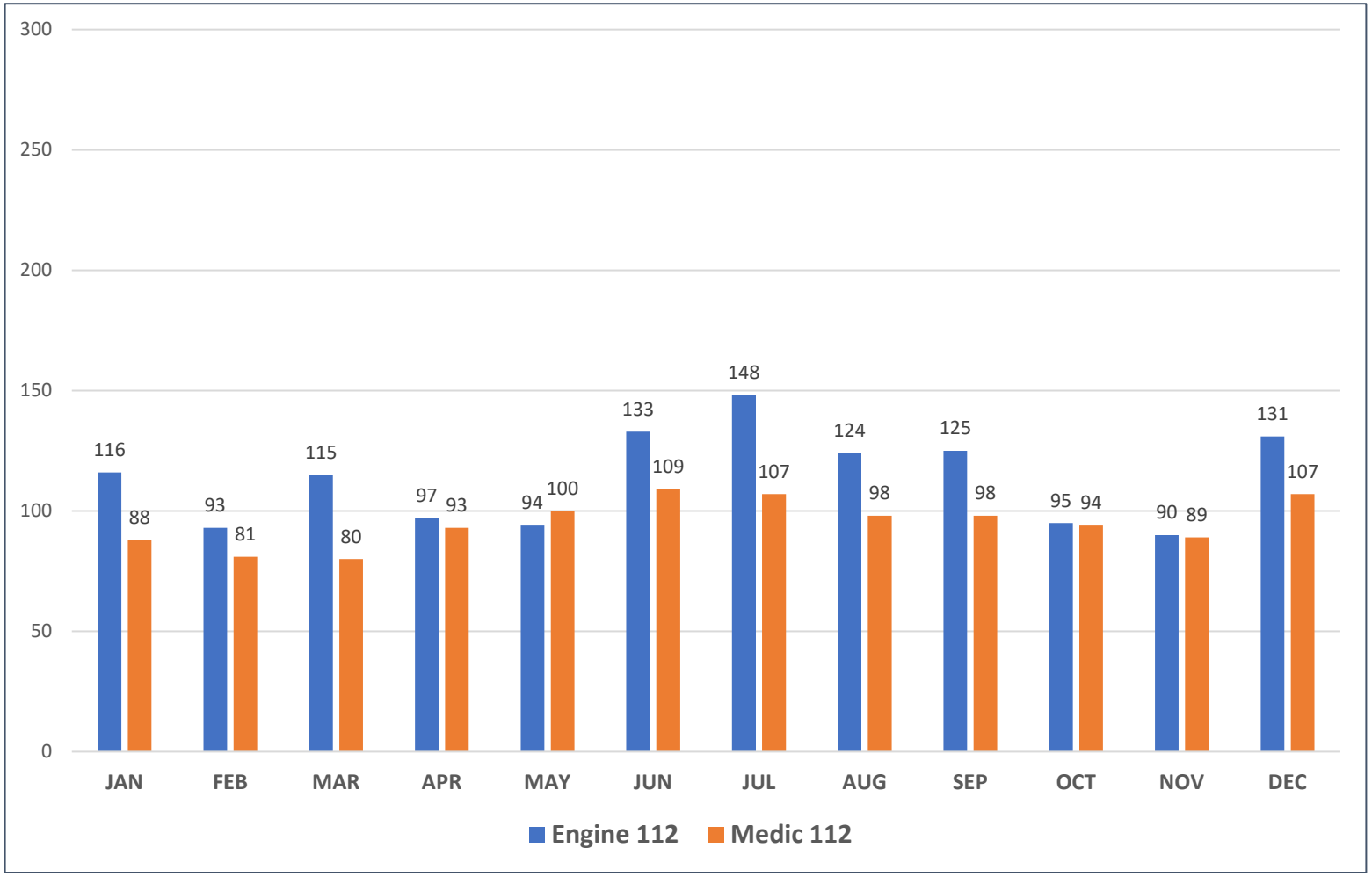


	Calls	Response Time
Total Calls	40	12:35
Priority	24	10:34
Non-Priority	16	15:37

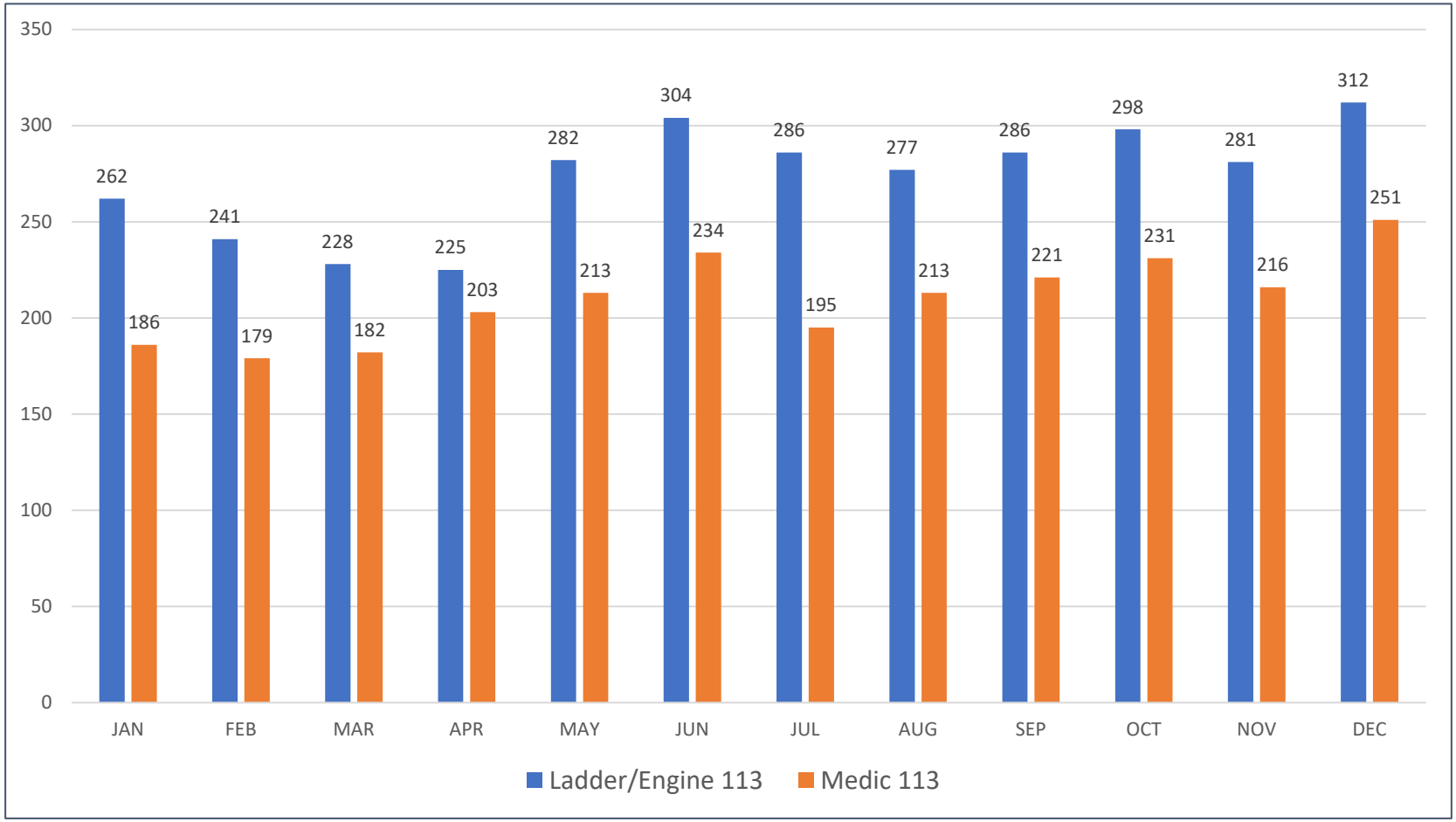
Station 111


350
300
250
200
150
100
50
0
247
198
230
178
234
204
241
201
241
187
279
217
298
224
281
221
273
222
282
217
254
198
289
228
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
Engine 111
Medic 111

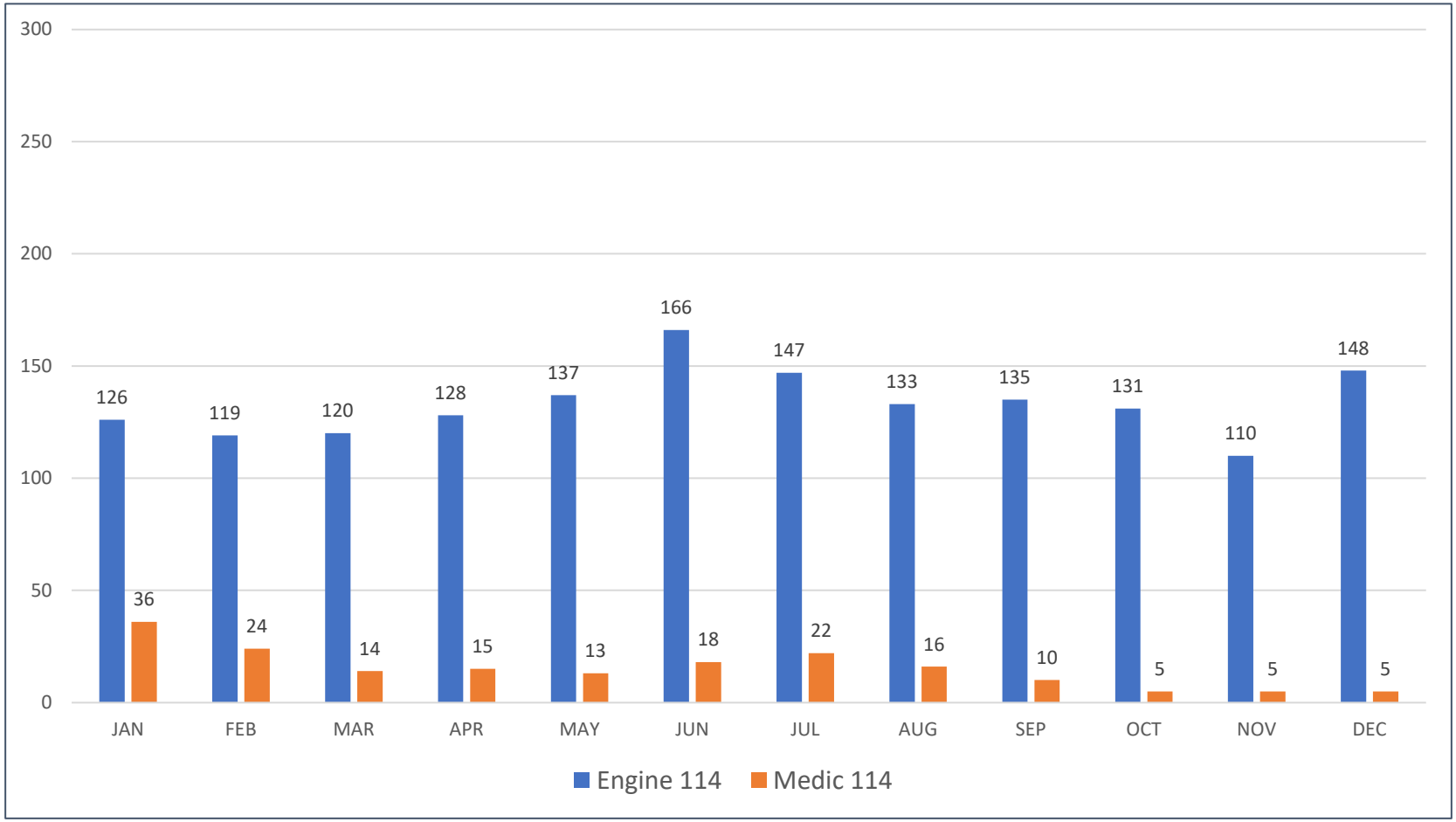
Station 112 (Cross-staffed)



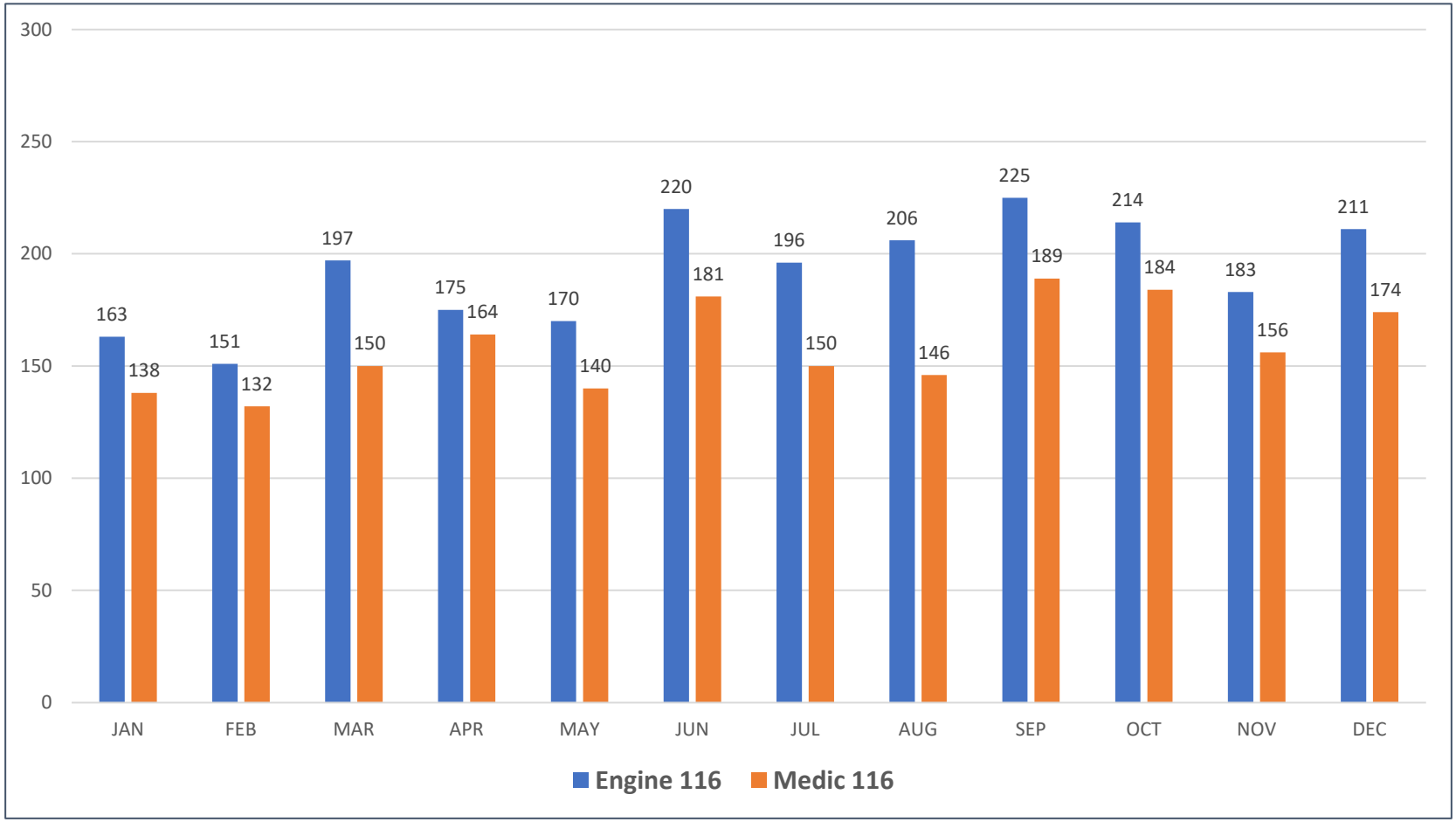
Station 113


350
300
250
200
150
100
50
0
262
186
241
179
228
182
225
203
282
213
304
234
286
195
277
213
286
221
298
231
281
216
312
251
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
Ladder/Engine 113
Medic 113

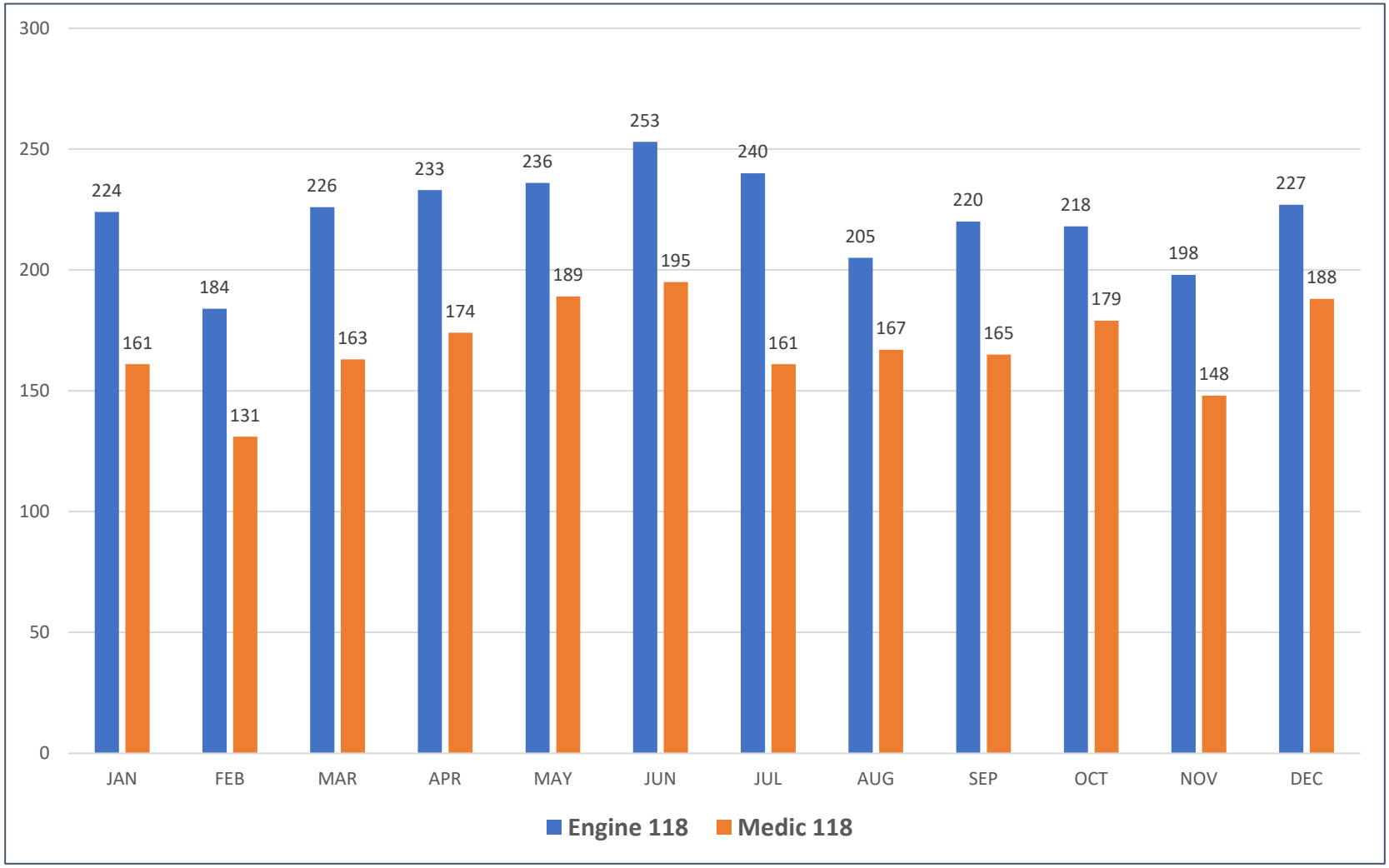
Station 114


300
250
200
150
100
50
0
126
36
119
24
120
14
128
15
137
13
166
18
147
22
133
16
135
10
131
5
110
5
148
5
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
Engine 114
Medic 114

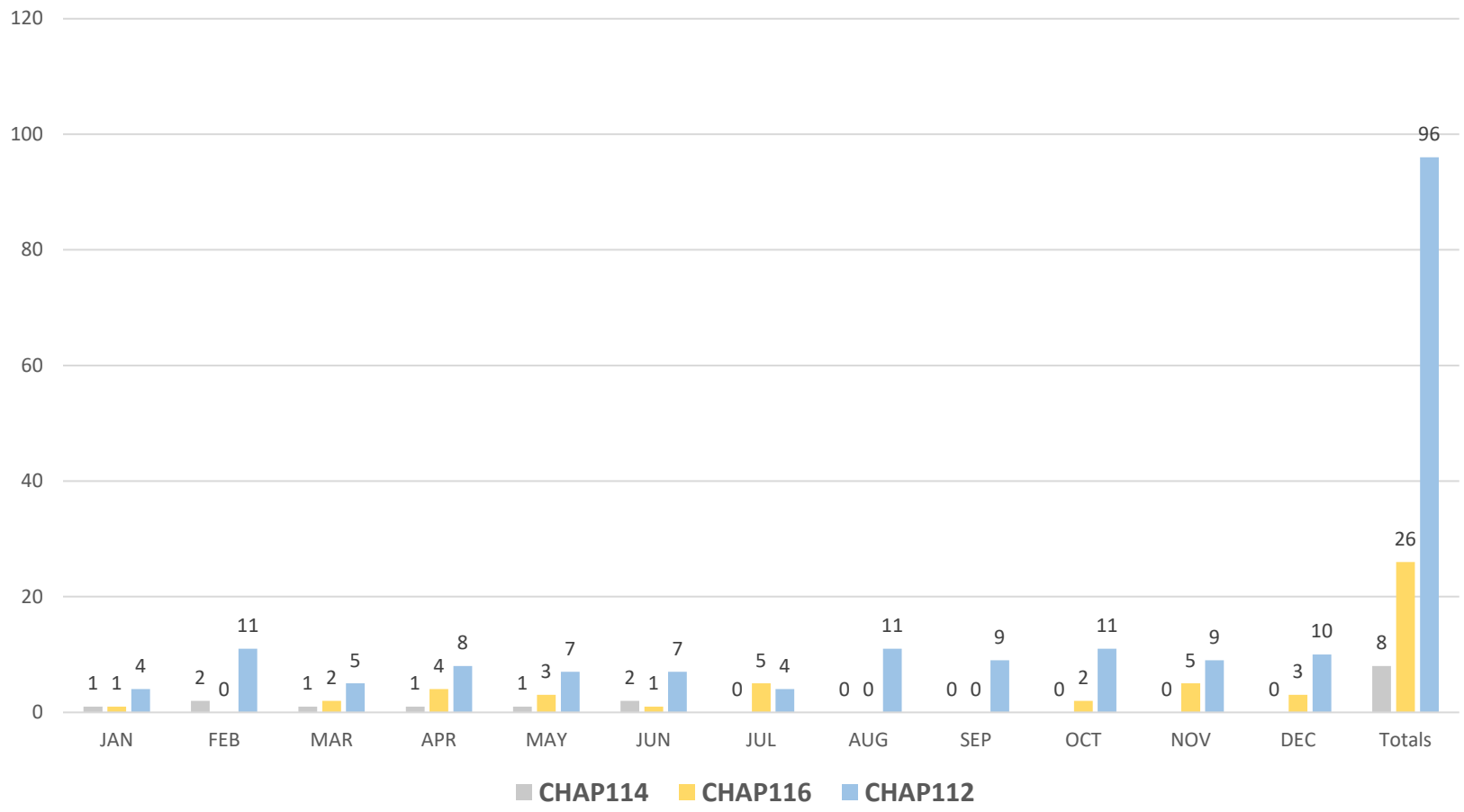
Station 116


300
250
200
150
100
50
0
163
138
151
132
197
150
175
164
170
140
220
181
196
150
206
146
225
189
214
184
183
156
211
174
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
Engine 116
Medic 116

Station 118 (&124)

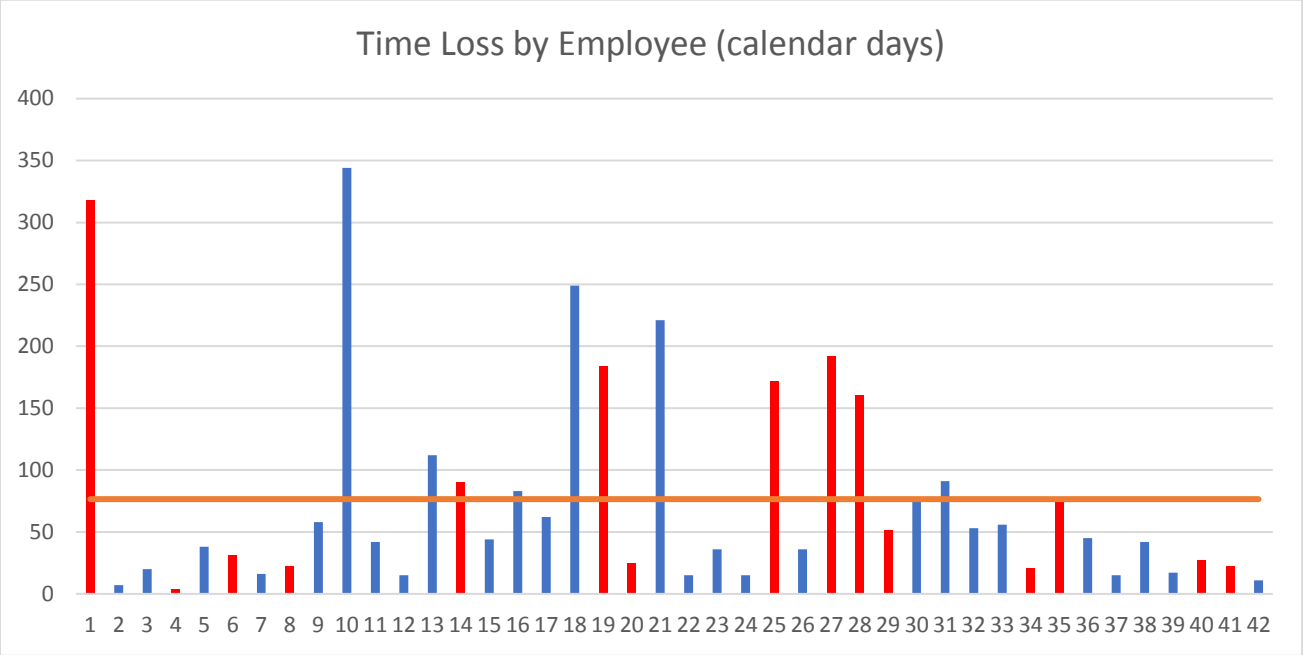


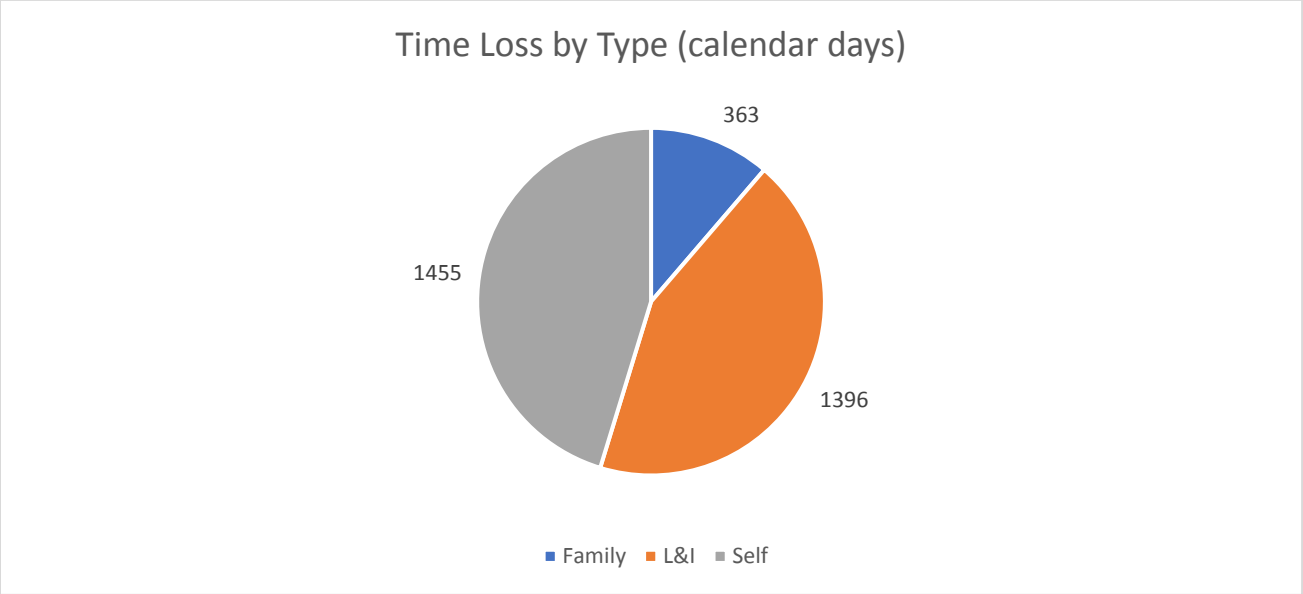
EPFR Chaplain Responses YTD
130 total



Injury – Medical Leave Report – 2021 Totals

- In 2021, a total of 42 employees have experienced extended leave (greater than three consecutive shifts); this includes both L&I and Non-L&I leave.
    - The average time loss of these employees is estimated at 76.52 calendar days
- Thirteen L&I claims for time-loss injuries have occurred in 2021 (seen below in red).
    - Five of these claims qualify for the Stay-at-Work program through L&I





All Projects	Budget	Expenses to Date	Remaining
Totals	$72,800,867	$7,713,524	$65,087,343

Station 111	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$1,729,000	$1,394,106	$334,894
Permitting @ 2% (no escalation)	$247,094	$87,833	$159,261
Construction + Escalation	$13,662,000	$0	$13,662,000
Land Acquisition	$2,500,000	$0	$2,500,000
Relocation	$0	$0	$0
EPFR Soft costs	$1,813,539	$19,563	$1,793,976
Project Contingency @ 5%	617,734	0	$617,734
Change Orders @ 5% of TCC	$617,735	$0	$617,735
Overall Project	**$21,187,102**	**$1,501,502**	**$19,685,600**

Station 112	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$ 1,075,789	$ 26,715	$ 1,049,074
Permitting @ 2% (no escalation)	$ 153,684	$ -	$ 153,684
Construction + Escalation	$ 9,023,049	$ -	$ 9,023,049
Land Acquisition	$ 1,500,000	$ -	$ 1,500,000
Relocation	$ -	$ -	$ -
EPFR Soft costs	$ 1,142,369	$ -	$ 1,142,369
Project Contingency @ 5%	$ 384,210	$ -	$ 384,210
Change Orders @ 5% of TCC	$ 384,211	$ -	$ 384,211
Overall Project	**$ 13,663,312**	**$ 26,715**	**$ 13,636,597**

Station 114	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$ 810,994	$ 395,360	$ 415,634
Permitting @ 2% (no escalation)	$ 115,856	$ 1,700	$ 114,156
Construction + Escalation	$ 6,972,899	$ -	$ 6,972,899
Land Acquisition	$ 1,500,000	$ 726,370	$ 773,630
Relocation	$ -	$ -	$ -
EPFR Soft costs	$ 877,031	$ 16,732	$ 860,299
Project Contingency @ 5%	$ 289,640	$ -	$ 289,640
Change Orders @ 5% of TCC	$ 289,641	$ -	$ 289,641
Overall Project	**$ 10,856,061**	**$ 1,140,162**	**$ 9,715,899**

Station 117	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$ 824,970	$ 3,495	$ 821,475
Permitting @ 2% (no escalation)	$ 117,853	$ -	$ 117,853
Construction + Escalation	$ 7,761,107	$ -	$ 7,761,107
Land Acquisition	$ -	$ -	$ -
Relocation	$ -	$ -	$ -
EPFR Soft costs	$ 803,009	$ 16,732	$ 786,277
Project Contingency @ 5%	$ 294,632	$ -	$ 294,632
Change Orders @ 5% of TCC	$ 294,632	$ -	$ 294,632
Overall Project	**$ 10,096,203**	**$ 20,227**	**$ 10,075,976**

Station 118	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$ 1,372,326	$ 1,086,224	$ 286,102
Permitting @ 2% (no escalation)	$ 196,047	$ 36,360	$ 159,687
Construction + Escalation	$ 11,166,706	$ 2,208,550	$ 8,958,156
Land Acquisition	$ -	$ -	$ -
Relocation	$ 500,000	$ 351,128	$ 148,872
EPFR Soft costs	$ 1,502,129	$ 16,732	$ 1,485,397
Project Contingency @ 5%	$ 561,883	$ -	$ 561,883
Change Orders @ 5% Bid	$ 418,350	$ 49,186	$ 369,164
Overall Project	**$ 15,717,441**	**$ 3,748,180**	**$ 11,969,261**

Station 124	Budget	Expenses to Date	Remaining
Architect/Engineer @ 14% of CC	$ -	$ -	$ -
Permitting @ 2% (no escalation)	$ -	$ -	$ -
Construction + Escalation	$ -	$ -	$ -
Land Acquisition	$ 1,275,748	$ 1,275,748	$ -
Relocation	$ -	$ -	$ -
EPFR Soft costs	$ -	$ -	$ -
Project Contingency @ 5%			
Change Orders @ 5% of TCC	$ -	$ -	$ -
Overall Project	**$ 1,275,748**	**$ 1,275,748**	**$ -**

Station 116	Budget	Expenses to Date	Remaining
Architect/Engineer	$ 5,000	$ 990	$ 4,010
Overall Project	**$ 5,000**	**$ 990**	**$ 4,010**